

FEB. 22, 2024
IN-PERSON

CHECKLIST

Prepare: Before the Fair

- Register for the Fair in Handshake
- Sign up for transportation and consider the free luncheon
- Meet with a Career Ambassador to review your resume
- Upload your resume to your Handshake profile and the MNPC Job & Intern Fair site for employers to view
- Research and strategize what organization you want to target at fair
- Make your target company list and prepare talking points



Take Action: Day of the Fair

- Dress for success and be on time
- Access your resume, company list, and talking points
- When in doubt, ask questions! XPD staff will be there



Following up: 24-48 hours after the Fair

- Review notes from your conversations
- Connect with company representatives on LinkedIn
- Write thank-you notes within 24 hours of your conversations



Check out the XPD [Canvas Page](#) & [Website](#) for more info!

XPD - Experience & Professional Development



EXPERIENCE HUB

Clemens Library (320) 363-5707



Job and Internship Fair
MINNESOTA PRIVATE COLLEGES