

John B. Ennie

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PROFESSIONAL SUMMARY:

Civically engaged leader seeking graduate school admission to fulfill career goals to become a corporate litigator.

EDUCATION:

Bachelor of Arts

Anticipated Graduation: May 20XX

Saint John's University, Collegeville, MN, GPA: 3.98/4.00

Major: History, Minor: Philosophy/Pre-Law

Semester Study Abroad

August 20XX-December 20XX

University of Salzburg-Salzburg, Austria

- Adapted to culturally diverse environments, utilizing preparation and communication skills which resulted in successful cultural immersion.
- Collaborated with 15 peers through strategic planning and coordination efforts to visit seven countries.
- Demonstrated critical-thinking and planning skills through independent travel by bus and train.

CIVIC ENGAGEMENT:

Fellow/Law Clerk

Summer 20XX

Marie & Robert Jackson Fellowship for Civic Engagement, Collegeville, MN

Southern Minnesota Regional Legal Services (SMRLS), St. Paul, MN

- Provided legal services to 215 clients, leveraging law clerk, intake screening, and court courier skills with a team of 10 professionals.
- Created a student-driven curriculum to teach undergraduate leaders the importance of social entrepreneurship and community development.
- Developed non-profit leadership and grant-writing skills through monthly workshops.

Legislative Intern

January 20XX - May 20XX

Legislative Session

Office of State Representative Tim Wilkin, St. Paul, MN

- Handled constituent correspondence on a wide variety of issues, including a no-fault insurance bill that Rep. Wilkin authored.
- Delivered intra-House correspondence, including drafts and final bills, for members to review to ensure information was communicated through proper channels.
- Attended weekly Energy Committee hearings, writing summary briefs and researching various issues for Rep. Wilkin's staff.

Assistant Campaign Manager

June 20XX-November 20XX

Tim Wilkin for State Representative, Eagan, MN

- Assisted in the coordination and implementation of the re-election campaign, including designing campaign promotions, hiring 15 staff, and managing \$500,000 campaign budget.
- Recruited 100 volunteers to engage in literature drops and support campaign events.

LEADERSHIP EXPERIENCE:

Mock Trial Captain

May 20XX-Present

Saint John's University Mock Trial Team, Collegeville, MN

- Lead weekly practices for team of 25 students leveraging MS Office Teams and Outlook to coordinate the group.
- Utilize synthesis and communication skills to review case law and recommend clear case arguments for the team that are supported by evidence.

Vice President

May 20XX-Present

Saint John's University Student Senate, Collegeville, MN

- Represent and serve the 1,600-member student body as one of 18 student senators.
- Serve as a member of the Executive Board and the Resource Development and Constitutional Review Committees as well as Senate Parliamentarian.

Student Issues Representative

December 20XX-May 20XX

Saint John's University Student Senate, Collegeville, MN

- Advocated on behalf of 1,600 constituents, addressing problems related to life on campus.
- Examined dining policies, made recommendations to campus leaders as chair of the University Food Committee.
- Served as a member of the Public Relations, Environmental Policy, Elections, and Constitutional Review Committees.

EMPLOYMENT:

Career Ambassador

September 20XX-May 20XX

Experience and Professional Development, College of Saint Benedict, St. Joseph, MN

- Assisted students individually and in groups with career research and exploration activities.
- Provided students with information and decision-making strategies related to majors and careers.
- Professionally communicated with alumni while planning and coordinating logistics for events.
- Demonstrated attention to detail while helping students with resumes, cover letters, and interviewing.

Equipment Service Associate

May 20XX-August 20XX

Delta Airlines, Minneapolis-St. Paul International Airport, MN

- Directed 150 aircrafts arriving daily to assigned gates for passenger disembarkment.
- Loaded/unloaded aircraft cargo holds and drove luggage to aircraft after each arriving flight.
- Worked as a team of 20 to ensure luggage was handled with care and in a timely manner.

Student Security Officer

August 20XX-May 20XX

Life Safety Services, Saint John's University, Collegeville, MN

- Enforced federal, state, local laws, and university policies to keep the community safe.
- Coordinated emergency dispatch services in response to 15 daily campus calls for assistance.
- Facilitated traffic and crowd management for 10,000 spectators every weekend at campus athletic events.

ADDITIONAL ACTIVITIES:

International Affairs Society (Vice President), College Democrats, Pre-Law Society