

COLLEGE OF SAINT BENEDICT SUSTAINABILITY & RESILIENCE REVOLVING FUND PROPOSAL

Please read the full SRRF Charter before developing and submitting your proposal.
The SRRF Charter can be found at www.csbsju.edu/csb-sustainability/SRRF.

SECTION 1 - APPLICANT INFORMATION	
Name(s)	
Email address(es)	
Affiliation(s) to CSB community	

SECTION 2 - PROJECT OVERVIEW
1. Project title:
2. Please provide a concise description of your project.
3. What are the goals of your project? How do your project's goals contribute to sustainability and resilience (environmental, economic, social, political, or cultural) at CSB?

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4. How will your project's goals be achieved? Why is your project the best approach to achieving these goals?

5. If possible, please provide examples of similar projects, either at CSB or elsewhere, that have been successful. If not possible, please explain why.

SECTION 3 - PROJECT IMPLEMENTATION

1. Who will lead the implementation of your project throughout all of its phases?

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2. Who are your project's stakeholders? Please list other people, campus or community groups, departments, clubs, or organizations whose support you will need to ensure the success of your project.

3. Which of the above people or groups have you already connected with about their involvement in your project?

4. Please describe the proposed timeline of your project. Include your estimated start date, estimated completion date, the estimated life span of your project, as well as specific action items and milestones along the way. *You may attach this as a separate spreadsheet if you prefer.*

5. How will information about your project's goals, implementation, progress, and results be shared with the CSB community?

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SECTION 4 - PROJECT FINANCING

1. Please list a comprehensive, itemized budget for your project. Include any costs you foresee, and estimate pricing to the best of your ability. *Potential costs may include, but are not limited to, equipment/materials/products/supplies, professional work/installation/design (should be minimized by using in-house labor whenever possible), community education/marketing/outreach/publicity (costs should be minimized), and ongoing staffing/work (only should the project merit it, and preferably by a student employee). You may attach this as a separate spreadsheet if you prefer.*

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2. Please list any supplemental sources of funding for your project (e.g. rebates, state or federal incentives).

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3. How much are you requesting, in total, as a loan from the Sustainability & Resilience Revolving Fund?

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4. What amount of annual cost savings do you anticipate will result from your project once it is fully implemented, and why? *If your project will reduce energy or other resource consumption within Buildings, Grounds, or Transportation, then Facilities Management will calculate this for you once your project is submitted.*

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5. Based on your project’s anticipated annual cost savings, the total amount you are requesting as a SRRF loan, and your project’s implementation timeline, how many years do you anticipate it will take to pay back your project’s loan? *If your project will reduce energy or other resource consumption within Buildings, Grounds, or Transportation, then Facilities Management will calculate this for you once your project is submitted.*

6. Please describe your project’s anticipated non-financial benefits, especially if your project’s payback period is longer than 5 years.

Thank you for proposing a project to the College of Saint Benedict Sustainability & Resilience Revolving Fund!

Please submit your completed proposal form via the CSB Sustainability-SRRF website, and the CSB Sustainability Office will contact you about next steps once it has been received and reviewed.

