



## **Ministerial Residency Program Expectations**

### **Expectations of the Resident Minister**

The student minister will:

- Provide 12-20 hours/week of ministry related work for the site in which they are serving
- Attend weekly meetings with site supervisor
- Mid semester site visit meeting with the Director of Field Education and Ministerial Formation
- Participation in the formation program at Saint John's School of Theology and Seminary, including: individual spiritual direction, theological reflections with the Director of Field Education and Ministerial Formation, group spiritual companionship
- Prepare a learning agreement and a weekly work schedule, to be reviewed with site supervisor

### **Expectations of the Ministerial Residency Site and Site Supervisor:**

The site supervisor will:

- Provide 12-20 hours/week of meaningful ministerial experience
- Provide a nurturing environment for student ministers to learn, including preparing the rest of the staff to support the resident minister
- Weekly supervisory meetings with student minister
- Mid semester site visit meeting with the Director of Field Education and Ministerial Formation
- Attendance to the site supervisor retreat, provided by Saint John's School of Theology and Seminary
- Provide all of the hiring administration and a stipend, as outlined on the second page, paid directly to the ministers



## Ministerial Residency Program Covenant

### Ministerial Resident Information

Name:  
Phone:  
Email:  
Address:

### Ministry Placement Site

Parish/Organization:  
Supervisor Name:  
Phone:  
Email:  
Address:

### Work Commitment

Beginning on \_\_\_\_\_ and ending on \_\_\_\_\_, the Ministerial Resident will commit to providing \_\_\_\_\_ hours / week at the Ministry Placement Site. The Ministry Placement Site agrees to pay the Ministerial Resident a wage of \$\_\_\_\_\_ / \_\_\_\_\_ (unit of pay).

### Signatures

*In addition to the expectations above, the Ministerial Resident agrees to abide by ethical and professional guidelines set down by the Ministry Placement Site, especially respecting appropriate confidentiality.*

*The Ministerial Resident and Supervisor at the Ministry Placement Site agree to abide by the terms of this contract. Any major modifications will be in writing and agreed to by all parties.*

\_\_\_\_\_  
Ministerial Resident

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor—Ministry Placement Site

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director of Field Education and Ministerial Formation  
Saint John's School of Theology and Seminary

\_\_\_\_\_  
Date