**SBS Funding Guidelines**

The Saint Ben's Senate's main funding objective is to act as responsible stewards of the student activity fee. These guidelines are to *guide* the Senate in responsible decision-making and better inform students seeking funding.

**SBS will *consider* funding:**

* Saint Ben's students, groups and events that will contribute to the Saint Ben's community and/or contribute to the student experience as a whole,
* Registration and conference fees in the amount of up to $350 per person, not to exceed $3,150 per event,
* A student-based project, not already available on campus, which will seek alternative funding opportunities in the future, with the expectation that the project is presented to the SBS and/or on Scholarship and Creativity Day after its completion,
* Post-season CSB only club sport competitions; see registration and travel guidelines,
* On-Campus events and speakers that will contribute to the student experience and are not eligible for funding from the Co-Funding Board,
* Lodging, excluding meals, up to 65%, generally not to exceed $200 per person per night,
* Up to 65% of travel and transportation,
* Student led and organized experiences that have not previously occurred at CSB+SJU and will seek alternative, sustainable funding sources in the future.

*If the need is greater than any of these amounts, requests will be considered on a case-by-case basis.*

**SBS will *tend* not to fund:**

* Departmentally housed organizations, projects, and events that are eligible for funding by the department from which they are being put on,
* More than $200 for prizes/giveaways/advertisements per group per academic year,
* Initiatives brought to the SBS by a CSB+SJU officially recognized club that could and should be seeking funding from the Co-Funding Board,
* Student led experiences that have already occurred for two consecutive years-- it is expected that after two consecutive, successful years, the department, organization, or club that hosts the event begin to budget the event into their financial plan.

*If the need is greater than any of these amounts, requests will be considered on a case-by-case basis. The SBS will consider funding if the group has demonstrated financial contribution and planning.*

**SBS will *not* fund:**

* Study abroad programs,
* Internships,
* Experiences for class credit,
* Individual experiences that will occur post-graduation,
* Donations,
* Food for events and experiences that is not already included in the cost of facilities or lodging.