*Proposal meeting*:  In the spring of the junior year (in a typical 4 year plan) students who want to complete a senior all college thesis would enroll in the Thesis Preparation (if required by thesis advisor) or an Advanced Research course (when instituted in the proposed new curriculum) and would develop the proposal.  An all college thesis moderator and readers would be selected and would meet prior to May 1.   At least one week prior to the meeting the student will provide readers with the proposal.  During the thesis proposal meeting, readers and the moderator will provide feedback/suggestions/comments on the proposal and will negotiate tasks and/or additional roles to be adopted by the readers (e.g. providing assistance with computer programming, survey construction, data analysis, etc). After the thesis proposal meeting the faculty moderator and the student will meet to identify what changes and additions the student will need to work on prior to submitting a final proposal draft to the committee in early fall semester.

Students who are studying abroad in the spring semester of their junior year will need to have their proposal meeting in the fall semester of their junior year, no later than December 15.

*Final project approval:*  Faculty moderators and readers will review and approve the final all college thesis proposal that addresses all of the changes identified during the proposal meeting no later than September 15.  Students will provide readers with the proposal at least one week prior to the deadline.  A final copy of the approved all college thesis proposal will be uploaded to the thesis Canvas site by September 15.

The all college thesis office requires a signature page that lists your faculty moderator, readers, and department chair (typically on the second page of your proposal, following the title page).  Once the final proposal is approved by the committee, please type in the name of your moderator and readers on the signature line and upload the final proposal to the Canvas site.  You will receive feedback from the department chair within 24 hours of uploading your final proposal.  Once you receive approval from the department chair, you can then type in the department chair's name on the signature approval page and mail an electronic copy of the final proposal to the director of the honors program.

Note that for your final project, you will need to get physical signatures from your moderator, readers, and department chair before you bring a paper copy to the Honors Office for approval.  The proposal does not require physical signatures.