Job Description
Student Employment Offices
College of Saint Benedict
Saint John’s University

Job Title: Outdoor U Inclusion Assistant
Department/Agency: Saint John’s Outdoor University
Wage: TBD
Categories: Community Service
Length of Position: Academic year

Function/Description of the Position: Outdoor U is committed to promote the understanding, use and enjoyment of the natural world by all CSB|SJU students, especially those from historically underrepresented and marginalized communities. Multiple Inclusion Assistants will work as a team with Outdoor U full-time and student staff to advance our mission to provide environmental education and outdoor recreation opportunities campus-wide, including working to build relationships and reduce barriers to access and participation. This position will also participate in the continuing education of Outdoor U staff regarding the history of racism, access, and inclusion in the outdoors. Guiding principles will be taken from the CSB|SJU Inclusion Visioning Statement, Outdoor U statement on environmental and racial justice, and new strategic planning goals Outdoor U is developing with Equity in Environmental Education.

Duties & Responsibilities:
• Build and maintain relationships campus-wide with the intent to broaden access to Outdoor U services and programs to underrepresented and marginalized students
• Create, organize, and execute campus wide events and activities with a focus on inclusion and equity in the outdoors (ex. Earth Week in 2021)
• Identify barriers students have which prevent access to the outdoors; suggest and implement ways to reduce those barriers
• Attend and help to plan staff meetings and trainings, including the Outdoor U Student Leadership Team
• Promote and raise the profile of our Nature’s Narratives project
• Other duties as needed.

Minimum Qualifications to perform the duties of the position:
• Commitment to having cultural agility – possessing the skills, knowledge, and abilities necessary to provide leadership in a diverse community
• Enthusiasm for the outdoors and excitement to share it with others
• Demonstrated ability to create connections and relationships with individuals and campus groups
• Strong written and verbal communication skills needed.
• Must be reliable, trustworthy, and able to work independently as well as with others.
• A criminal background check is required for this position and the offer of employment will be contingent upon receipt of a successful background check.

Work Schedule:
Academic Year: 10-12 or 5-6 hours a week: Note: these hours can be combined with another student job. Some nights and weekends. Internship credit possible.

Contact Person:
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