

**Minutes of Saint John's Arboretum Advisory Council Meeting
December 3, 2004
Natural History Museum, Saint John's University**

Council Members:

Present: Terri Barreiro, Al Barth, Alison Binsfeld, Kari Dombrovski, Bob Ellenbecker, Sarah Gainey, Tom Haeg, Tom Kroll, John Kulas, OSB, Ryan Kutter, Scott May, Linda Mock, Steve Saupe, Larry Schwietz, Bruce Wollmering, OSB

Absent: David Hartwell, Janette Monear, Tom Wicks, Ron Wienhold, Chuck Wocken

The meeting was called to order at 2:30 p.m.

Sarah introduced Kari Dombrovski. Kari teaches second grade in St. Cloud School District #742 and loves teaching science. She has been involved in developing Arboretum curriculum since the late 1990s. Kari will be a contact person when the Arboretum has information they would like to distribute to teachers in this School District.

We currently have programs in place for grade school students and would like to begin developing programs for Junior High and Senior High students.

Spring school tours will begin before we know it. A teacher-training workshop sometime in mid-February 2005 would be a good idea. An evening session beginning with a meal was suggested. Could the training meet continuing education credits for the St. Cloud School District teachers? Other area School Districts could be invited.

The Saint John's Arboretum Open House begins today at 5:30 p.m. Final set-up activities will begin at 3:30 p.m. Advisory Council members were asked to help with various jobs during the Open House. Sign-up sheets were circulated.

Strategic Plan

Advisory Council Members continued to work on the final version of Saint John's Arboretum Strategic Plan today. They began at 9:30 a.m. and worked until 2:30 p.m. with a one-hour lunch break. They are nearing completion.

Staffing

Tom Kroll reported the Dean's Office has approved the Fellowship/Intern positions that were discussed at the last meeting. Tom is working with the Human Resources office on postings and distribution. Posting will begin in January 2005.

Open Advisory Council Positions

Two Advisory Council member's terms expire the end of December 2004, Al Barth and Linda Mock. The Council was asked to identify areas of need, in the Advisory Council positions. The following was identified: **Marketing** - Bob Thomsen was the last to fill a marketing area position. **Abbey** - another representative from the Abbey would be helpful. **Community Education** and **Program Administration and Volunteer Management**. Other areas discussed were: an Alumni representative and a Business perspectives person.

Please send your nominations to Tom Kroll as soon as possible.

Tom asked for volunteers to participate in the following committees: Public Relations, Fundraising, Community Education and Volunteers and Administration.

Steve Saupe and Larry Schwietz's terms on the Advisory Council expired in December 2004. They have agreed to renew their terms.

The meeting was adjourned.

Respectfully submitted,
Linda Mock

The next Advisory Council meeting is ***Monday, February 7, 2005 at 2:30-5:30 p.m.*** in the New Science Center, Natural History Museum. **Mark your calendars.**