

**Agenda**  
**Saint John's Arboretum Advisory Council Meeting**  
**Friday, December 5th, 2003**  
**Room 150 New Science Building, Saint John's University**

**10:30 - 12:00** Car tour of the Avon Hills areas surrounding Saint John's. (Optional, meet at Arboretum Office)

**12:00** Lunch (optional, meet at office by noon or at the Refectory)

**1:00 - 2:15**

A) Community Education committee meets to plan next years events - Room 150 - John G.

Monear	Janette
Hartwell	David
Saupe	Steve
Kulas, OSB	John
May	Scott
Geissler	John
Mock	Linda

B) PR/Membership committee meets - Room 104 - Kyhl Lyndgaard

Review of PR/Membership approaches and outcomes.

Nalgene water bottles for Prescribed Fire Volunteers -

Design a special offer to solicit current students into membership and to retain recently graduated students.

December 5<sup>th</sup> Membership Open House - Final arrangements.

Marrin	Carol
Monear	Janette
Johnson	Dorothy
Marrin	Linda
May	Scott
Thomsen	Bob
Schwietz	Larry
Lyndgaard	Kyhl

C) New Council Member Orientation - Room 108 Tom Kroll, Terri Barreiro, Chuck Wocken, Tom Wicks.

**2:15- 2:30** Refreshments 150 New Science, Natural History Museum

**2:30** Meeting

Invocation - Fr. Kulas

Welcome - Tom Kroll

**3:00 Updates / Discussion / Decisions by Committee Topic** (see attached Committee Updates)

1) K-12 Education

Post field trip handouts

Package Deal (High Ropes challenge course in conjunction with Arboretum Programs)

Winter Programming

- Compare our program with visits to Deep Portage and Wolf Ridge Environmental Learning Centers

2) CSB/SJU Education

Co-sponsored 5K and 10K run with Campus Ministry and Outdoor Learning Center respectively.

Arboretum Service Learning blurb in CSB/SJU joint Alumni magazine (distribution of over 60,000)

3) Community Education

Woodland Owner & User Conference - 220 attendees

Collegeville Colors - 300 attendees

Report from Committee on proposed activities for coming 18 months - John Geissler

4) PR/ Membership

Report from Committee - Kyhl Lyndgaard / Larry Schwietz

Membership Open House - December 5th

5) Fundraising

Jim Dwyer - Institutional Advancement - Gift update

Trail signs -\$700

6) Lands

Avon Hills Landscape Planning

7) Program Administration and Volunteers

Terms expiring in December 2003: Fr. John Kulas, David Hartwell, Bob Thomsen

Fr. Kulas will be staying on as our spiritual advisor. Bob will serve on Marketing Committee.

Davis Hartwell agreed to another term. Br. Dietrich and the Abbot have been notified of 2 vacancies.

Set up Council Info on website.

Rewording of Mission Statement - The Arboretum is now advisory to the Grounds Department on inner campus botanical issues. As such, our mission really does not cover the topic of inner campus. Proposal by staff as follows:

***Mission of Saint John's Arboretum***

- Preserve native and historical plant and wildlife communities of the Arboretum lands.
- ~~Sustain the evolving non-native environment of the inner campus.~~

- Model practices of sustainable land use.
- Provide opportunities for education and research.
- Make accessible a natural environment which invites spiritual renewal

**5:00** Other business. Assign committee tasks and set meeting dates.  
Move next meeting date from Feb . 9<sup>th</sup> to Feb 16<sup>th</sup>, 2004.

**5:10** Closing

**5:30** Membership Open House and Christmas Party

## **Committee Updates - for December 5th, 2003**

### K-12 Education

- 2378 K-12 students have participated this fall alone
- Teachers have been pleased with how well the classroom and field trip activities compliment each other.

### CSB/SJU Education

- 250 CSB/SJU students participated in individual and group Arboretum projects
- Prescribed Burning
- Buckthorn Removal

### Community Education

- Collegeville Colors - Sept 28 (300 est attended.)
- Woodland Owners & Users Conference (220 attended)

### Public Relations and Membership Benefits

- Membership - 250 current members as of April 15<sup>th</sup>
- Newsletter went out October 1
- New "Thank-you" cards arrived. (Thanks Scott)
- Invitations sent for Dec 5<sup>th</sup> Open House (Thanks Linda M.)

### Fundraising

- Raised \$2,700 from sale of a donated vehicle.
- Received donation of a Suburban which is perfect size for teaching work.

### Lands

- Working on new trail development with neighbor.
- Laid out new Challenge Course.
- Burned 10 acres of Savanna and 20 acres of Prairie in November.

### Program Administration and Volunteer Management

- Completed mailing for renewals. - Well coordinated with Institutional Advancement.
- Completed first edition of Arboretum Annual Report.

# Saint John's Arboretum Participation

7/1/2003-6/30/2004

Type	Date	Total Time (hours)	# of Participants	Specific Audience	Event
Community Workshop/Seminar					
	7/17/2003	2	15	Community	River Glenn Garden Tour
	7/17/2003	0	0	Community	Life Long Learning Tour
	7/18/2003	0	0	Community	Life Long Learning
	7/23/2003	1.5	17	Community	Wildflower Walk
	8/25/2003	5	16	Community	Worm Watch Workshop
	9/5/2003	1.5	8	Community	Butterfly Walk
	9/17/2003	1	14	Community	MN DNR Planners
	10/4/2003		200	Community	Homecoming
	10/5/2003	4	300	Community	Collegeville Colors
	10/11/200	8	220	Community	Woodland Owners and Users
	10/25/200	5	35	Neighbors	Avon Hills Landscape Initiative
	11/19/200	1.5	15	Community	Audubon Club
	12/5/2003	3		Community	Arboretum Membership Open
	<b>Totals</b>	<b>32.5</b>	<b>840</b>		
CSB/SJU Class					
	9/12/2003	2	6	CSB/SJU Students	Ecology Class
	9/12/2003	1	18	CSB/SJU Students	Symposium - Huffman
	9/27/2003	3	3	Env. Studies	Env Studies Field Service Day
	9/28/2003	3	5	Env. Studies	Env Studies Field Service Day
	10/1/2003	1	6	CSB/SJU Students	Ecology Class

Type	Date	Total Time (hours)	# of Participants	Specific Audience	Event
	10/1/2003	1.5	18	CSB/SJU Students	Symposium - Humans & Land
	11/7/2003	1.5	18	CSB/SJU Students	Symposium Buckthorn Removal 1
	<b>Totals</b>	<b>13</b>	<b>74</b>		
CSB/SJU Individual or Group Project					
	8/30/2003	1.5	25	CSB/SJU Students	Timberdash /Log jam Walk
	8/30/2003	3.5	0	CSB/SJU Students	Oak Savanna BonFire
	9/28/2003	2	10	CSB/SJU Students	Seed Collection
	10/5/2003	1	30	CSB/SJU Students	Seed Collecting
	10/26/200	3	5	CSB/SJU Students	Buckthorn Removal/ Seed
	11/5/2003	1.5	2	CSB/SJU Students	Buckthorn Removal
	11/5/2003	1.5	4	CSB/SJU Students	Buckthorn Removal
	11/6/2003	2	24	CSB/SJU Students	Buckthorn Removal
	11/7/2003	1.5	18	CSB/SJU Students	Buckthorn Removal
	11/7/2003	1.5	18	CSB/SJU Students	Buckthorn Removal
	11/14/200	1	12	Community	SJU Financial Staff
	11/20/200	5	20	CSB/SJU Students	Prescribed Burn
	11/21/200	1	1	CSB/SJU Students	Senior Seminar
	11/21/200	3	7	CSB/SJU Students	Prescribed Burn
	<b>Totals</b>	<b>29</b>	<b>176</b>		
High School					
	10/3/2003	3	40	9th-10th grade	St. Cloud Christian School
	10/6/2003	1.5	25	9th Grade	Albany High School #2
	10/6/2003	1.5	25	9th Grade	Albany High School #4

Type	Date	Total Time (hours)	# of Participants	Specific Audience	Event
	10/6/2003	1.5	25	9th Grade	Albany High School #1
	10/6/2003	1.5	25	9th Grade	Albany High School #3
	10/13/200	1.5	30	9th-12th Grade	Apollo High School, Fall 2003
	10/13/200	1.5	30	9th-12th Grade	Apollo High School, Fall 2003
	10/30/200	4	60	10-12th Grade	Rocori High School Career Day
	<b>Totals</b>	<b>16</b>	<b>260</b>		
K-8					
	9/16/2003	1.5	40	2nd Grade	Discovery 2nd Grade Trip 1
	9/17/2003	1.5	40	2nd Grade	Discovery 2nd Grade Trip 2
	9/22/2003	2	50	4th Grade	Discovery Elementary#1
	9/23/2003	1.5	20	6th Grade	St. Joe Lab School
	9/23/2003	1.5	50	3rd Grade	Talahi 3rd grade trip 1
	9/24/2003	1.5	50	3rd Grade	Talahi 3rd grade trip 2
	9/24/2003	1.5	50	4th Grade	Talahi Elementary #1
	9/25/2003	1.5	50	4th Grade	Talahi Elementary #2
	9/26/2003	1.5	25	4th Grade	Talahi Elementary #3
	9/29/2003	2	50	4th Grade	Discovery Elementary #2
	9/29/2003	1.5	50	2nd Grade	Talahi Elementary 2nd grade#1
	9/30/2003	2	60	5th Grade	Talahi E.ementary 5th grade #1
	9/30/2003	1.5	50	2nd Grade	Talahi Elementary 2nd grade#2
	10/1/2003	2	50	5th Grade	Discovery Elementary 5th grade #1
	10/1/2003	2	60	2nd Grade	Talahi Elementary 5th grade #2
	10/1/2003	2	60	5th Grade	Talahi Elementary 5th grade#2

Type	Date	Total Time (hours)	# of Participants	Specific Audience	Event
	10/2/2003	2	50	5th Grade	Discovery Elementary 5th grade #2
	10/2/2003	1.5	50	2nd Grade	Clearview Elementary
	10/3/2003	2	60	7th and 8th Grade	St. Peter, Paul and Michael #1
	10/3/2003	2	60	7th and 8th Grade	St. Peter, Paul and Michael #2
	10/3/2003	2	46	4th Grade	St. Peter & Paul & St. Michael
	10/7/2003	1.5	34	4th Grade	St. Boniface, 2003 Tour
	10/7/2003	1	38	Kindergarten	Clearview Elementary, Fall 2003
	10/8/2003	1	17	Kindergarten	Clearview Elementary, Fall 2003
	10/8/2003	2	50	5th Grade	Kennedy, Fall 2003 Tour
	10/9/2003	1	150	2nd Grade	Little Mountain Elementary, Fall
	10/9/2003	1.5	12	4th Grade, 5th Grade	Sacred Heart-Freeport, Fall 2003
	10/14/200	1.5	40	4th Grade	Madison -Dino Dig, Fall 2003
	10/14/200	1.5	45	4th Grade	Madison, Fall 2003 Tour
	10/15/200	1.5	37	5th Grade, 6th Grade	Saint John's, Fall 2003 Tour
	10/15/200	1.5	29	Grades 3,4,5	St. Phillip, Fall 2003 Tour
	10/20/200	1.5	15	Grades 2-6	Discovery Behavior, Fall 2003
	10/20/200	1.5	50	4th Grade	Westwood 4 Sections, Fall 2003
	10/21/200	1.5	50	4th Grade	Westwood 4 Sections, Fall 2003
	10/21/200	1.5	60	6th Grade	Talahi, Fall 2003 Tour
	10/22/200	1.5		3rd Grade	Discovery, Fall 2003 Tour
	10/22/200	1.5	60	3rd Grade	Discovery 3rd grade Trip 1
	10/22/200	1.5	64	Kindergarten	Talahi Elementary, Fall 2003 Tour
	10/23/200	1.5	60	3rd Grade	Discovery, Fall 2003 Tour
	10/23/200	1.5	44	Kindergarten	Talahi Elementary, Fall 2003 Tour



Type	Date	Total Time (hours)	# of Participants	Specific Audience	Event
	10/23/200	1.5	60	3rd Grade	Discovery 3rd grade Trip 2
	10/24/200	1.5	60	6th Grade	Talahi, Fall 2003 Tour
	10/30/200	1.5	12	2-4th grade	Sartell-Pine Meadow Kidstop
	<b>Totals</b>	<b>68.5</b>	<b>2008</b>		
Preschool					
	10/27/200	1.25	38	Pre-School	Sauk Rapids School, Fall 2003
	10/27/200	1.25	19	Pre-School	Sauk Rapids School, Fall 2003
	10/28/200	1.25	19	Pre-School	Sauk Rapids School, Fall 2003
	10/28/200	1.25	19	Pre-School	Sauk Rapids School, Fall 2003
	10/29/200	1.25	15	Pre-School	Sauk Rapids School, Fall 2003
	<b>Totals</b>	<b>6.25</b>	<b>110</b>		