

Agenda
Saint John's Arboretum Advisory Council Meeting
Friday, October 3, 2003
Room 150 New Science Building, Saint John's University

11:00 - 12:00 Tour of the wood fired pottery kiln (optional, meet at Arboretum Office)

12:15 Lunch (optional, meet at Refectory)

1:15 - 2:15 PR/Membership and Volunteer committees meet together - Room 150

T-Shirts

October 4th Homecoming - review organization

October 5th Collegeville Colors - review organization

December 5th Membership Open House - Plan

2:15- 2:30 Refreshments 150 New Science, Natural History Museum

2:30 Meeting

Invocation - Fr. Kulas

Welcome - Scott May

Introduce Kyhl Lyndgaard - Tom Kroll

3:00 Updates / Discussion / Decisions by Committee Topic (see attached Committee Updates)

1) K-12 Education

Schedule nearly full

2) CSB/SJU Education

Weekend Programs with Jay Kasner

Service Learning with Education and Env. Studies Programs

3) Community Education

Collegeville Colors - October 5th

Woodland Owners and Users Conference October 11th

4) PR/ Membership

T-Shirt Sales

2 new Banners -

Homecoming

Collegeville Colors

Membership Open House - December 5th

5) Fundraising

Jim Dwyer - Institutional Advancement - Gift update

6) Lands

Avon Hills Landscape Planning
Trail signs -\$700

7) Program Administration and Volunteers

Terms expiring in December 2003: Fr. John Kulas, David Hartwell, Bob Thomsen
Establish nominating committee
Set orientation date for new Council members

5:00 Other business. Assign committee tasks and set meeting dates.

5:10 Closing

Committee Updates - for October 3, 2003

K-12 Education

- Ten 2nd and 3rd grade kits respectively have been completed and distributed.
- Teacher training sessions completed.
- Seven teaching assistants attended our first formal training session.
- Two tours a day scheduled from September 22 through October 31st.
- Teachers are excited about our new hands on activities that are focused and relevant to each grade level.
- Rain day alternatives and a place to hold them is our next major initiative.

CSB/SJU Education

- Connected with major organizers of freshman orientation and residential life.
- Noncompetitive Timberdash 5k on Labor Day
- Spoke to all RA's prior to orientation with service opportunities
- Seed collecting with Mary Hall.
- 5 Service learning Education 108 students assisting with tours
- 12 Environmental Studies major and minors assisting with projects.
- Set up partnership with O.L.C. for co-sponsoring outdoor student activities
 - Eco-challenge (September 27th)

Community Education

- Prairie Flower tour (15 attended.)
- Tour of River Glen Gardens. (18 attended) Thanks Ron
- Worm Watch Workshop (16 attended.)
- Butterfly walk (8 attended.)

Public Relations and Membership Benefits

- Membership - 250 current members as of April 15th
- Newsletter due out October 1
- 250 T-shirts with Arboretum logo ordered at \$4.95 each.

Fundraising

- Plant Sale raised
- Estate dedications from a member and a non-member

Lands

- Completed purchase of 100 acres of Philippi land.
- Maintained trails.
- Planted 5,000 seedlings (Red oak, white pine, tamarack, white spruce.)
- Working on new trail development with neighbor.
- Laid out new Challenge Course.

Program Administration and Volunteer Management

- The volunteer effort and coordination at the Plant Sale fantastic.
- Thanks to Linda Mock for filling in with office help after Elizabeth left.

Saint John's Arboretum Participation 7/1/03 - 6/30/04

Type	Date	Total Time (hours)	# of Participants	Specific Audience	Event
Community Workshop/Seminar					
	7/17/2003		0	Community	Life Long Learning Tour
	7/17/2003	2	15	Community	River Glenn Garden Tour
	7/18/2003		0	Community	Life Long Learning
	7/23/2003	1.5	17	Community	Wildflower Walk
	8/25/2003	5	16	Community	Worm Watch Workshop
	9/5/2003	1.5	8	Community	Butterfly Walk
	9/17/2003	1	14	Community	MN DNR Planners
	10/4/2003			Community	Homecoming
	10/5/2003	4		Community	Collegeville Colors
	10/11/200	8	150	Community	Wodoland Owners and Users
	10/25/200	5	35	Neighbors	Avon Hills Landscape Initiative
	12/5/2003	3		Community	Arboretum Membership Open
Totals:					
CSB/SJU Class					
	9/12/2003	2	6	CSB/SJU Students	Ecology Class
	9/12/2003	1	18	CSB/SJU Students	Symposium - Huffman
	9/27/2003	3	20	Env. Studies	Env Studies Field Service Day
	9/28/2003	3	20	Env. Studies	Env Studies Field Service Day
Totals:					
CSB/SJU Individual or Group Project					

Type	Date	Total Time (hours)	# of Participants	Specific Audience	Event
	8/30/2003	1.5	25	CSB/SJU Students	Timberdash /Log jam Walk
	8/30/2003	3.5	0	CSB/SJU Students	Oak Savanna BonFire
	Totals:				
High School					
	10/6/2003	1.5	25	9th Grade	Albany High School #1
	10/6/2003	1.5	25	9th Grade	Albany High School #2
	10/6/2003	1.5	25	9th Grade	Albany High School #3
	10/6/2003	1.5	25	9th Grade	Albany High School #4
	Totals:				
K-8					
	9/22/2003	2	50	4th Grade	Discovery Elementary#1
	9/24/2003	1.5	50	4th Grade	Talahi Elementary #1
	9/25/2003	1.5	50	4th Grade	Talahi Elementary #2
	9/26/2003	1.5	25	4th Grade	Talahi Elementary #3
	9/29/2003	2	50	4th Grade	Discovery Elementary #2
	9/29/2003	1.5	50	2nd Grade	Talahi Elementary 2nd grade#1
	9/30/2003	2	60	5th Grade	Talahi Elementary 5th grade #1
	9/30/2003	1.5	50	2nd Grade	Talahi Elementary 2nd grade#2
	10/1/2003	2	50	5th Grade	Discovery Elementary 5th grade #1
	10/1/2003	2	60	5th Grade	Talahi Elementary 5th grade#2
	10/2/2003	2	50	5th Grade	Discovery Elementary 5th grade #2
	10/2/2003	1.5	50	2nd Grade	Curt Hutchens
	10/3/2003	2	60	7th and 8th Grade	St. Peter, Paul and Michael #1

Type	Date	Total Time (hours)	# of Participants	Specific Audience	Event
	10/3/2003	2	60	7th and 8th Grade	St. Peter, Paul and Michael #2
	10/3/2003	2	46	4th Grade	St. Peter & Paul & St. Michael
	10/22/200	1.5	60	3rd Grade	Discovery 3rd grade Trip 1
	10/23/200	1.5	60	3rd Grade	Discovery 3rd grade Trip 2
Totals:					