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 **Peer Mentor for First-Generation Students**

**What We Believe:** Intercultural and International Student Services believes that learning to effectively navigate differences and new environments is an essential part of a liberal arts education.  Our [Inclusion Visioning Statement](https://www.csbsju.edu/idc/institutional-statement) calls us to integrate this priority into all aspects of the life of the institutions.

**Our Vision:** Intercultural and International Student Services aspires to model [transformative inclusion](https://www.csbsju.edu/becoming-community) in our immediate and global communities.

**Our Mission:** Intercultural and International Student Services empowers and educates students to intentionally develop mutually trusting and [culturally agile](https://www.bushfoundation.org/grants/leadership-network-grants/cultural-agility) relationships.

**We’ll know we’ve succeeded when:** All students feel like they belong and are successful at CSBSJU.

Length of Position:

* 2020 – 2021 Academic Year

Description of Position:

We are looking for one SJU-enrolled and one CSB-enrolled student with warm and welcoming personalities who are very easily approachable to serve as a mentor and welcome people into the IISS office. Mentors will help with the academic, personal, professional development of their student “mentees” as they navigate their life at CSBSJU.

Duties & Responsibilities:

* Mentor first-generation students in specific years and help them to succeed at CSBSJU
* Serve as a voice and an advocate for first-generation students and be a resource to members of the campus community, who seek assistance is promoting awareness/understanding first-generation students and “proud to be first-gen”
* Serve as a liaison between the supervisor, the organization, organization members, and the first-generation students at CSBSJU
* Assisting program data collection and evaluation
* Create and support a welcoming environment at IISS for people to express their concerns, share their questions
* Coordinate and deliver presentations to the CSBSJU community on issues of equity, diversity, inclusion, and justice
* Fulfill day-to-day office tasks requested by supervisors and co-workers
* Perform other work-related duties as assigned

Minimum qualification to perform the duties of the position:

* Ability to work independently and as a team member
* Basic Knowledge of Outlook, Excel, Instagram, Facebook, Twitter, LinkedIn, and other social media platforms
* Attention to detail
* Good written and verbal communication skills, with comfort and competence in public speaking
* Attend development workshops for the job and the department
* Have a strong interest in inclusion and cultural agility
* Ability or experience in intercultural contexts and willingness to work with people from many different backgrounds
* Willing to take initiative
* Be able to prioritize multiple projects and requests appropriately
* Good academic standing (minimum GPA 2.0) and not on Probation for disciplinary reasons

Work Schedule:

* Monday – Friday, various hours 8am – 4:30pm; Nights and weekends as appropriate;
* Attend scheduled staff meetings and trainings;
* Training in August (starting on August 13) and early January.

To apply for this position, please complete the [online application](https://www.csbsju.edu/forms/Q6CV0AS940) by Friday, April 10, 2020.