

FAQ: Integrations Curriculum Policies and Procedures

A. Obtaining an Integrations Curriculum Designation¹

1. The following are policies and restrictions related to individual course designations:
 - a. Engagements (Global, Artistic, Experiential):
 - Any course may carry an Engagement (Global, Experiential, Artistic) except for the following: *Learning Foundations*, *Learning Explorations*, *Theological Explorations*, *CSD: Identity*, and *Learning Integrations*.
 - Courses may only carry 1 Engagement (with the exception of Study Abroad seminars, which carry both the Experiential and the Global Engagements).
 - b. Way of Thinking and Thematic Courses
 - Any course may carry a Way of Thinking or a Thematic designation except for the following: *Learning Foundations*, *Learning Explorations*, *Theological Explorations*, *CSD: Identity*, *CSD: Systems*, *Theological Integrations*, and *Learning Integrations*.
 - Courses may only satisfy 1 Theme.
 - c. Benedictine Raven: Any course may carry the Benedictine Raven except for the following: *Theological Explorations*, *Theological Integrations*, *INTG 100: Learning Foundations*, *INTG 300: Learning Integrations*, or any course with a Theology course number.
 - d. Quantitative Reasoning: Any course may satisfy the Quantitative Reasoning skill requirement.
 - e. WR: Any course 2xx or 3xx level, 4-credit course that is taught by a CSB+SJU instructor may satisfy a Writing designation, except for *INTG 300: Learning Integrations*.
2. A faculty member seeking an Integrations Curriculum designation for a course or section should obtain the appropriate form and submit it to the General Education Curriculum Committee (GECC). Before filling out the form, the faculty member should review the IC Document as well as any other supplementary materials provided for that designation.
 - a. Any faculty member can apply for an Integrations Curriculum designation. Once a designation is granted, faculty members agree to adhere to the requirements of that designation and the process for assessment, including submission of student materials for assessment and to the Integrated Portfolio.
 - b. If the course is a new course, faculty members must also submit a “New Course Proposal” to the GECC.
3. If a designation for a course is denied, the GECC will inform the faculty member and their department chair of the rejection and the reasons for it. If the faculty member wishes to revise the proposal and resubmit it, the GECC will provide assistances with that process.

¹ These policies reflect the known current policies related to obtaining an IC designation per the General Education Curriculum Committee (GECC), an elected faculty governance committee and are based on both committee policy and the stipulations of the official curriculum. These policies might be subject to change depending on the membership and leadership of the GECC.

4. Transfer courses and courses taken at institutions abroad will be reviewed and approved in conjunction with the Office of Academic Advising, the Center for Global Education, the Registrar, and/or the GECC.
 - a. Courses taken abroad asking for a Thematic Encounter designation must be approved by the GECC.
5. Once a faculty member has submitted final grades for a course, that course cannot receive a new designation retroactively.

B. Tracking of Integrations Curriculum Courses

The following policies were developed in cooperation between the Registrar, the Office of Academic Advising, Academic Affairs, and the General Education Curriculum Committee upon implementation of the Integrations Curriculum.²

1. Tracked by Course Number:

Approval for the following IC designations follow the course number. *This means that the designation(s) will be applied to the course whenever it is offered, regardless of the instructor assigned.* Once these designations are approved for the course, any Instructor that teaches the course is expected to adhere to the expectations laid out in the course application and have students submit materials for assessment and to the ePortfolio for any learning outcomes associated with the course.

- i. All 5 Ways of Thinking
 - Abstract Structures
 - Artistic Expression
 - Human Experience
 - Natural World
 - Social World
- ii. Thematic Focus*
- iii. Thematic Encounter
- iv. Theological Integrations
- v. Quantitative Reasoning

*When you apply for a Thematic Focus course, courses with both a Way of Thinking AND a Thematic Focus will be renumbered with the Thematic Focus course numbers (which help students identify courses and can streamline course tracking/scheduling). If you would like your course to retain its original course number instead, please indicate that on the application form.

- a. Justice: 277/377 (DEPT 377A, DEPT 377B, etc. for multiple department courses).
- b. Movement: 278/378

² GECC co-chairs involved in setting Integrations Curriculum implementation and tracking policies regarding in AY 2019-2022 were Sunil Chetty (Mathematics), Rachel Marston (English), Emily Paup (Communication), Amelia Cheever (Theater), and Carol Brash (Art).

c. Truth: 279/379

Courses that carry a Thematic Focus *without* a Way of Thinking will retain their original course number.

2. Instructor Approval Needed:

While the Registrar's Office tracks the following designations to the course number, *each faculty member is required to apply to the GECC for approval to teach the following designations* (even if it has been approved for that course number when taught by another faculty member):

- i. INTG 100: Learning Foundations
- ii. INTG 300: Learning Integrations
- iii. Cultural and Social Difference: Identity
- iv. Cultural and Social Difference: Systems
- v. Theological Explorations

3. Tracked by Instructor

Approval for the following IC designations is tracked by Instructor. If the Instructor assigned to the course has been approved to teach the designation, the designation will apply to the course. If the Instructor has not been approved to teach the designation for the course, the designation will not be applied to the course.

NOTE: If you would like one of the following designations to apply any time the course is offered, regardless of Instructor, please put "Staff" on the course application. You can also list multiple Instructors on the same application and the designation will be approved for any Instructor listed.

- i. Artistic Engagement
- ii. Experiential Engagement
- iii. Global Engagement
- iv. Benedictine Raven

C. Removal of a Designation

1. When a designation course is revised so that it no longer satisfies the guidelines, the Instructor or Department Chair must apply for the designation to be removed via the appropriate form and submit it to the GECC.
2. Faculty need to re-apply for the designation for it to be reinstated.

D. Transfer credits

1. A policy for transfer students is facilitated by the Office of Academic Advising, the Dean of Curriculum and Assessment, the Transfer Task Force, the Registrar, and if necessary the GECC.

2. Students who complete the 2-year MN Transfer Curriculum (MNTC) or Associates of Arts Degree (AA) from a MN Institution receive the following credit toward the Integrations Curriculum:
 - i. INTG 100: Completed via Communication/English/Writing course
 - ii. THEO 100: Successful completion of MNTC or AA Degree
 - iii. CSD 100: Completed via Human Diversity course
 - iv. QR: Completed via Science course with lab
 - v. Abstract Structures: Completed via Math/Logic course
 - vi. Artistic Expression: Completed via Fine Arts course (s)
 - vii. Human Experience: Completed via Humanities course (s)
 - viii. Natural World: Completed via Science course (s)
 - ix. Social World: Completed via History/Social Science course (s)
 - x. 1 Thematic Encounter course: Successful completion of MNTC or AA Degree
3. For students with credits from 2- or 4- year institutions who have NOT completed the MN Transfer Curriculum or an AA Degree:
 - i. Students must earn a grade of “C” or higher for any course to transfer to CSB/SJU
 - ii. Students must submit a request for a course to transfer and satisfy an Integrations Curriculum requirement
 - iii. Theo 100 maybe be satisfied with a college level introductory Theological Studies, Religious Studies, or World Religions course
 - iv. CSD: Identity may be satisfied by courses that include all three of these components: Gender, Race & Ethnicity
 - v. Sample subject areas that may satisfy the following requirements include, but are not limited to:
 - QR: Mathematics, Economics, or Science lab
 - Abstract Structures: Mathematics, Computer Science, or Logic
 - Artistic Expression: Art, Music, or Theater
 - Human Experience: History, Communication, English, Philosophy, or Languages
 - Natural World: Chemistry, Biology, Nutrition, Physics, or Environmental Science
 - Social World: Economics, Psychology, Political Science, or Sociology
4. The following curriculum requirements are not typically satisfied through the MN transfer curriculum, an associates degree, or other transfer coursework:
 - i. INTG 300 & Integrated Portfolio
 - ii. CSD: Systems
 - iii. Theological Integrations
 - iv. Language Requirement (may be satisfied by a college level Intermediate I language course)
 - v. Thematic Focus
 - vi. Thematic Encounter course
 - vii. Benedictine Raven
 - viii. Engagements: Artistic, Experiential, Global