**Addendum: IRB Submission Checklist for International Research**

**The checklist below should be completed by the Principal Investigator (unless the Principal Investigator is a student, in which case the faculty advisor should complete the checklist before submitting the IRB application).**

**\*\*This checklist should be completed in addition to all other materials required by the IRB.**

**After verifying each item, place a check next to it. If an item is not relevant to your study, write “NA” to indicate that it is not applicable.**

\_\_\_\_\_Has the *cultural context* of the research been adequately addressed in the IRB form (project description, literature review, methods and procedures, risks and benefits)

\_\_\_\_\_Has the *legal context* been accounted for in the application? (age of consent, local laws regarding human subjects research)

\_\_\_\_\_Is approval from a local IRB required? (If yes, this must be obtained before data collection can begin – please submit to IRB Chair)

\_\_\_\_\_If local IRB is not required, have you provided evidence that your project does not need it?

\_\_\_\_\_Have you included a collaboration letter?

\_\_\_\_\_Will your study require translation? (You must submit your translated recruitment, consent, and debriefing materials to the IRB chair after approval of this study but before data collection begins)

\_\_\_\_\_If yes, have you described how you will obtain a translator?

\_\_\_\_\_Does your study require an alternative method of obtaining consent (such as oral consent)?

\_\_\_\_\_If yes, have you adequately justified the need for non-written consent?

\_\_\_\_\_Are invasive procedures (i.e. blood draws) being used?

\_\_\_\_\_If yes, did you include assurance that those conducting invasive procedures will have proper training and credentials?

\_\_\_\_\_If yes, did you provide adequate information about shipping, storing and labeling of specimens in accordance with local requirements/permits?