New Password Policy - 15 or more Characters and No Expiration
Tired of changing your password every 180 days? CSB/SJU has implemented a new password policy. The password policy will move from an 8-character network account password (expires every 180 days) to a 15-character network account passphrase that will not expire. A passphrase is longer, more secure, and easier to remember than traditional passwords. For example: PuppiesAreMyFavorite. An email will be sent from IT Services when your network account password is due to be changed. However, if you would like to update your password to the new policy now, use this link.

Instructional Technology Day
Instructional Technology Day was held virtually on January 12th. There were three tracks of sessions offered. The sessions were recorded and are available in the Teaching and Learning Training Resources Canvas site.

Breakout Rooms in Teams is now Available!
Breakout rooms in Teams is now available, see the below information on how to set them up.

Meeting Organizers and Participants:
To see the breakout rooms option within your meetings, you must turn on the new Teams meeting experience by doing the following:

1. Clicking on your profile image within Teams
2. Selecting Settings
3. Checking the “Turn on new meeting experience” option within General settings.
4. Restart your Teams client.
5. You can double check that the setting is setup correctly by starting a meeting and verifying that the meeting opens in its own window.

Make sure all participants, including the meeting organizer are using the latest version of Teams. If joining on Android or iOS mobile or tablet, make sure participants go to their App Store and download the latest update. As a meeting organizer, join a channel / private scheduled meeting, or channel / private meet now meeting. Once you are in the meeting you should see the breakout room option next to the raise hand control.

You must be a meeting organizer to see the option. Meeting attendees and presenters will not see the breakout rooms option.
Software Needs
As we prepare for spring semester have any of your software needs changed since last summer? Especially because the classroom which you requested software may have changed. Have you checked to make sure your software is installed in the locations you need it for spring semester and that it works? Please email Joshua Akkerman, jakkerman001@csbsju.edu, with any updates, questions, or concerns.

Sit/Stand Workstations Available
If you are interested in getting a sit/stand workstation for your office, IT Services has a limited number available. See an example here. Please contact the Help Desk and we will work with you to ensure that it will work in your space.

IT Support Portal
In the coming months, IT Services will be making improvements to our IT Support Portal (support.csbsju.edu). While we have been pleased with the content and offerings on the current support portal, we have been exploring options to provide a better customer experience and design. Our goal is to have the new portal ready by the end of March, 2021.

Basic Authentication
In the second half of 2021 Microsoft will no longer allow email service connections from applications which use basic authentication. Compared to more modern authentication methods, basic authentication is a less secure means of providing your user name and password to Office 365, and does not support the use of multi-factor authentication methods such as Duo. IT Services is currently working to identify people who have an email client which uses basic authentication. We will be reaching out to people using this type of email client. Please watch your inbox for communications from IT Services, and follow the instructions included to help guide you toward the use of more modern authentication methods. Note: If you are using the Outlook mobile app it supports modern authentication.

In the meantime, the best way to ensure you are already using modern authentication methods is to have the latest version of Outlook on your Windows PC, Mac, or mobile device.

Public Folders Cleanup
Microsoft Exchange public folders were used several years ago as a way for groups of people to share content using Outlook. This technology has been slowly deprecated by Microsoft in favor of newer technologies such as Teams and OneDrive. IT Services will be working to remove public folder data which is no longer needed and moving it to alternate locations. IT Services will be in contact with people listed as “owners” of data with further information.