TEACHER SHADOW EXPERIENCE (Five full days – 35 hour minimum)

The teacher shadow experience consists of a **five-day** **experience in your intended licensure area – 35 hour minimum**.  Typically, students tell their cooperating teacher that this is a shadow experience where you tag alongside them to get a feel for what a traditional week might look like.

*Aim for hands-on experiences with students through:*

1. *individual tutoring during class work time,*
2. *small group facilitating, and*
3. *homework/assignment help during class work time Be actively engaged in the classroom with the teacher and students.*

*Aim to assist the teacher during their prep time and before/after school.*

Prior to completion of this experience, you must purchase liability insurance through the National Education Association and Education Minnesota. The cost for this annual insurance is $28 and it’s effective from 9/1 – 8/31. The link to purchase is below.

<https://ims.nea.org/HowToJoin/stateStudent.action?mbrType=STUDENT&sea=mn&_ga=2.180561831.182551892.1638386506-1512986621.1638386506>

Required Teacher Shadow Assignments = Evaluation Form and Reflection Assignment

**TO FIND THE TEACHER SHADOW EVALUATION FORM AND REFLECTION ASSIGNMENT:**

1. **CSB/SJU Homepage – A-Z index**
2. **Go to the Education Department Website (E under the A-Z index)**
3. **On the top, click “Student Resources”**
4. **Then, click on “Apply to Program”**
5. **Then, locate the “Evaluation Form” and “Teacher Shadow Reflection”**
6. **Your cooperating teacher completes the evaluation form. The student completes the reflection assignment.**

Please show your cooperating teacher how to locate the evaluation form. They should complete it online and submit it. It will automatically be sent to the correct spot.

After the teacher shadow week, the student completes the reflection assignment and uploads it to Taskstream (under the Admissions area). When uploading, and when asked for an evaluator’s name in Taskstream, select **Erik Williamson**.

NOTE: *Those hoping to complete their teacher shadow in District 742 (St. Cloud) are not permitted to set this up themselves. If you wish to shadow in District 742, your job is to determine a school, grade level, dates of the shadow experience, and specific teacher you’d like to shadow and send Mary Jo Leighton (*[*mleighton@csbsju.edu*](mailto:mleighton@csbsju.edu)*) an email with this information. Mary Jo, our Placement Director, will make the official initial email contact with this teacher and the district. Once your placement is approved through the district, Mary Jo will turn future communications between you and the classroom teacher over to you.*