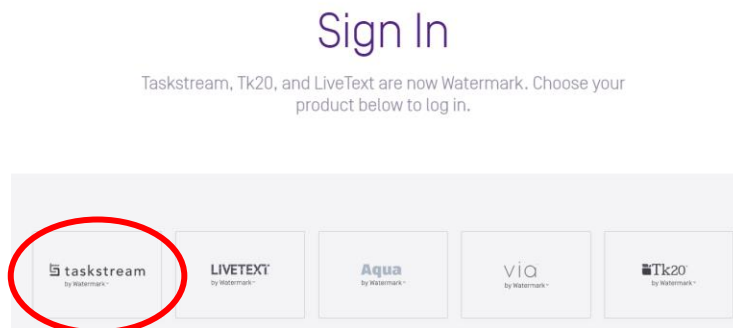
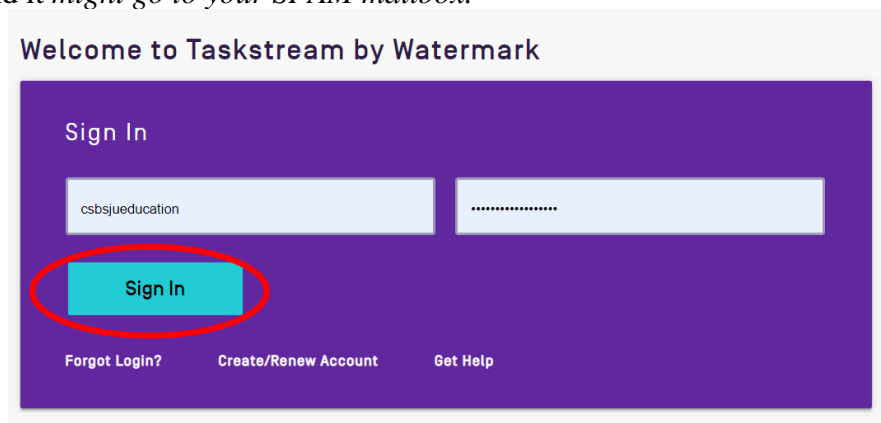


Taskstream Login Instructions

1. If you already have an account, follow the instructions below.
 - a. If you do **not** yet have an account, please contact Tracey Birr in the Education Office (125 HAB; tbirr@csbsju.edu)
2. Go to: <https://login.taskstream.com/signon/>, and click on “taskstream”



3. Sign in using your user name and password
 - a. Your user name should be the same as your CSBSJU email address.
 - i. If you do not have a user name and password, please see Tracey Birr in the Education Office (125 HAB; tbirr@csbsju.edu)
 - b. If you cannot remember your password, select “Forgot Login?”, and follow the instructions to reset your password.
 - c. Note that the password reset information will go to your CSBSJU email address, and it *might go to your SPAM mailbox*.



- 4. Once you log in, you may be prompted to enter demographic information.**
 - a. Please answer all questions accurately.
 - b. If the questions are already answered, please ensure none of your responses have changed or are left blank. You will be prompted at least yearly to check your demographic responses.