

SAFETY INFORMATION SHEET

FALL PROTECTION

WHAT THIS SHEET APPLIES TO

Anyone working on ladders, or in other high places; people exposed to a potential fall from the removal of any portion of the stage floor; AND anyone using equipment that impedes their field of vision (e.g. a video camera).

RISKS INCLUDE

Injury from falling – including severe spinal injuries.

GUIDELINES, RULES, & PROCEDURES

1. Working on a ladder which raises you at least 6 feet from the floor with out an OSHA approved Safety cage requires the use of a full body harness and appropriate lanyard connected to a cross-arm strap or other approved building structure. **See the Technical Director, Production Manager, or Theater Department Designer** for harness certification and approval on connection points.
2. Consider wearing a fall protection harness on any occasion where there is a potential fall of 6 feet or more.
3. Keep the lanyard from getting caught by your feet or legs while climbing ladders and stairs.
4. When using fall protection anywhere in the Benedicta Arts Center or the Stephen B. Humphrey Theater, it is required that another person is in the Theater to assist in case of an accident.
5. Remove any unnecessary items from pockets or which could otherwise fall off before climbing up a ladder, working in the catwalks or near the edge of any abrupt change in flooring.
6. All platforms, stairs, and scenery should be properly secured, inspected, and approved for use by a knowledgeable authority (such as the Technical Director) before using them in any way.
7. People unfamiliar with the terrain should “walk the set” and/or be shown any potential hazards before trying to work, rehearse, or perform.
8. Make sure that adequate lighting is provided in all fall risk situations.
9. Anyone using equipment that impedes their field of vision must have a spotter if they intend to move around while using that equipment.
10. Spotters should monitor the stage position of themselves and the equipment operator and stop any filming or other relevant activity should a potential hazard arise

FOR FURTHER UNDERSTANDING

EMERGENCY- Contacts: CSB Security at 5000 or 9-911. SJU Life Safety at 911 or 2144

To report injury that occurred while working for compensation, supervisor/employee use the [incident report form](#) and submit completed report to Human Resources, preferably within 24hours.

To report injury that occurred at non-compensated work e.g. Class activity, supervisor/student use the [academic injury report form](#) and submit completed report to Environmental Health & Safety office.