CENTER FOR Global Education
College of Saint Benedict/Saint John's University

# Course Approval Form for Classes Taken on a CSB/SJU Sponsored Study Abroad Program

| Full Name: | BANNER ID: | Major/Minor: |
|---|---|---|
| Semester/Year Abroad: | Study Abroad Program: | Program Partner: |

**INSTRUCTIONS:** This form is required if you plan to direct enroll in one or more courses on one of our CSB/SJU sponsored Study Abroad Programs in Australia (UNDA), Coventry (CU), London (FIE), Chile (UAI), Germany (KU), Northern Ireland & Cork-Ireland (UCC) and wish to earn credit towards your major, minor, Common Curriculum, or General Elective. Please provide the department chair or appropriate office** course descriptions (and syllabi, if possible) for each course you believe appropriate for a requirement and obtain signatures on this form (an email message authorizing approval can be attached to the form in place of a signature). Without the required signatures, courses will not be able to count towards your 4-year plan at CSB/SJU. You are advised to get several alternate courses pre-approved in the event that a course is cancelled or there are scheduling conflicts. Please return this form to the Center for Global Education.

**PRE-APPROVED COURSES**: A signature of approval is NOT required for courses that have been pre-approved at a program partner for common/general electives or in some cases Major/Minor. The pre-approved lists will be sent to you by CGE. Any other course requires a signature for approval.

| | | | | **APPROVED FOR:** | |
|---|---|---|---|---|---|
| **Applies Toward** *(Major, Minor, COMMON, or GENERAL ELECTIVE*)* | **Course on Study Abroad Program** *(Course # & Title)* | **CSB/SJU Course Equivalent** *(Course # & Title)* | **Approval Signature**** *(Major/Minor Department Chair or Academic Advising/Registrar Office)* | ***ALL* Students** | ***THIS* Student Only** |
| EX: COMMON (FA) | CO363:Australian Cinema | SA 370: Australian Cinema | PRE-APPROVED | X | |
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*Courses noted as General Elective will earn credit at CSB/SJU to be applied towards graduation, but WILL NOT be applied towards a Major/Minor or Common Curriculum

**Every course requires a signature from the appropriate Department Chair for Major/Minor Credit. Academic Advising or the Registrar will sign for Common Curriculum or General Elective credit. If the course is listed as a Pre-Approved Course from a list CGE provided, you must write "PRE-APPROVED" instead.

Please indicate any Notes/Conditions/Comments for any Approvals Here:_____

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