*Mission: As the women comprising the College of St. Benedict Senate, we will develop strong, viable relations between the administration, faculty, and students of the College of St. Benedict community based on our Benedictine traditions. As the College of St. Benedict Senate, we will work to bring strong, ethical, service-based leadership as we represent the students of the College of St. Benedict, in conjunction with St. John’s University*

1. Opening
	1. Call to Order
		1. @ 7:36 PM
	2. Roll Call
	3. Opening Reflection (Thomas)
		1. 5 good things that you have gotten done or done this semester
	4. Approval of the Minutes
		1. Minutes stand approved
	5. Approval of the Agenda
		1. Motion to amend by VP Robinson to change IV. New Business letter B Gates to Robinson
		2. Motion to amend by Packer to change IV. New Business letter A $3000 to $3500
2. Guests
	1. FOCUS
		1. FOCUS is to know Christ Jesus and fulfill His Great Commission
		2. 5 years @ SJU
		3. 250+ students have attended the bible studies
		4. Will be going to SEEK @ Indianapolis, Indiana Jan 3-7 2019
		5. Goal is to get 75- 100 students to go
		6. As of Monday, 60 enrolled 25 Johnnies the rest Bennies
		7. Registration is 350-450
		8. SJU Senate has allocated 2500 100 for each Johnnie
		9. Asking 3500 from CSB for 35 Bennies
		10. Questions
			1. VP Robinson
				1. What is covered in the registration cost? How much has already been paid? Reserved? Down payment? Are we reimbursing?

The SJU FOCUS Team account will be billed at the beginning of January for the full amount of registration plus transportation. You are not reimbursing. We are fundraising as a full group of CSB/SJU students and your money would help the CSB students in that group.

35 Bennies x $450 in registration cost = $15,750 (Just registration cost)

$35 Bennies x $150 for round trip bus = $5,250

**Total Bennie cost = $21,000**

* + - * 1. How much is it per student?

$450 Registration + $150 Busing = **$600 per Bennie**

* + - * 1. Can you explain the cost for the bus drivers?

That cost is already included into the total busing fee of $150 per Bennie.

The total cost is a little under $7,000 per Bus for 2 buses which equals around $14,000. Included in that contract was that we needed to pay for the hotel rooms for the bus drivers.

* + - * 1. How did you arrive at $3000?

**$100 per Bennie up to 30 Bennies.** We didn’t want to ask for the full number of Bennies going because we felt like that was too much money to ask for.

* + - * 1. What does the registration entail? lodging?

**It covers Hotel for 4 nights, lunch every day, and full conference access of all 5 days.**

* + - * 1. How many students are going?

60+ students are currently registering. 35+ are Bennies.

* + - * 1. A better cost breakdown, per student.

**$450 Registration + $150 Busing = $600 per Bennie**

* + - 1. Trustee Thomas
				1. For the other $500, is the student paying out of pocket or fundraising?

They can decide if they want to pay or if they want to fundraise the money.

* + - 1. Chairwomen Packer
				1. Last year $1,500 was requested, could you explain the increase?

More Bennies this year than in the past.

* + - * 1. How much of registration is for hotel breakdown?

The cost is not broken down, it includes full access for all four days.

* + - 1. Senator Engling
				1. About how many students received the $350 cost for registration rather than the $450?

Roughly half.

* + - 1. Senator Vang
				1. In the event that you have more than 35 Bennies what would happen to them as far as the funds?

Fundraising as a group would hopefully be divided up by the Bennies able to go so everyone has an equal cost covered.

* + - 1. VP Robinson
				1. If the $500 is not feasible for a Bennie, but they would still like to go, what are some options for them?

One student has written 30 letters for family back home to ask for money which is uncomfortable but God can hear and give back.

* + - 1. Senator Vang
				1. Is the $100 covering just registration or transportation too?

Could be allocated to whichever costs but isn’t specified to a certain thing.

* 1. Quinton Johnson
		1. RAD reflection, Action, Dialogue
		2. Create an interactive way to rehearse for life
		3. Safe space to be vulnerable in order to address topics like on-campus racism, gender-based violence and beyond
		4. 2016 Guatemala brought back their group play and choose to do it about on campus racism.
		5. 2017 “Why does ‘like a girl’ mean weak? Gender signs of oppression
		6. 2018 Drowning voices 2 performances in the past and two scheduled in the spring
		7. For the future of RAD, we are trying to bring two people from Guatemala to bring the experience to the students, regardless of the fact if they study abroad or not.
		8. Asking for $1,000 both Senates
		9. Questions
			1. Senator Flores
				1. Where is the $1.000 coming from?

Two years ago, RAD asked for $1,000 so it is the difference from $6,000-$4,000 split in half.

* + - 1. Treasurer Umana
				1. Through our website it is $55. Save some money by doing it through our website rather than paying full cost.
			2. Chairwomen Packer
				1. Is the money going to something specifically?

The money can be allocated so if the senate wants the money being applied to a certain thing, it can be.

* + - 1. VP Robinson
				1. What is the 30% withholding from the Honorarium?

Haven’t made the deposit but it is already included

* + - 1. Senator Engling
				1. How will you incorporate this or will you make a new production?

These 10 days will be the foundation to create a new story where it will become something more permanent.

* + - * 1. Plans for the future?

Will continue to work MITOCA and possibly create an entirely new RAD experience.

* + - 1. Treasurer Umana
				1. Is the $500 from the Melon Grant?

Yes, from Brandon

* + - 1. Senator Vang
				1. Have you asked Brandon and Amanda to see if they contribute in any other way?

Don’t believe so this is a conversation between faculty and Brandon, but I do not know the full details.

* + - 1. Treasurer Umana
				1. Will the workshops be partnered with the Melon Grant?

Will be reaching out but not set in stone?

* + - 1. Trustee Thomas
				1. Where will the RAD events be held?

Still looking for a space but seeing for the Coleman theater at CSB.

* + - * 1. Are there more Bennies or Johnnies attending?

Bennies

* + - 1. VP Robinson
				1. What is the difference between studying abroad rather this RAD experience and do you think it will discourage study abroad if they can receive the experience here?

Don’t think people wouldn’t want to go to Guatemala, idea is to remove a barrier and the intention is to mirror the study aboard experience and bring it back to campus through the people that guided us.

* + - 1. First Year Rep Vang
				1. How are you planning to advertise?

Open to both Bennies and Johnnies, student body, had a sign-up sheet at both events and will send emails.

* + - 1. Chairwomen Packer
				1. What is the cap of the people able to go?

We put a number on it because of certain limitations like size of stage, but we keep in that in mind and the nature of the performance so there isn’t too many or too little people.

* 1. Open Forum
1. Board Reports
	1. President’s Report (Iteghete)
		1. Chair passed and accepted
		2. Hope everyone is doing well, congrats you have made it to the end of the semester, it has gone so fast.
		3. Good luck with the finals and make sure you are taking care of yourselves.
		4. Hope everyone will have a great break and that everyone will have a time to reflect. Thank you so much for your work.
	2. Advisor’s Report (Terhaar)
		1. Congratulations on the last meeting, looking forward to the January Retreat.
		2. On a separate sheet of paper, write down what you accomplished, regret, and will do differently.
	3. Executive Board (VP Robinson)
		1. Met on Monday, wrote up the questions for the presentations today.
		2. Elections for positions open, let PR Zeng know.
	4. Co-Funding Board (Chairwomen Packer)
		1. Met on Monday
		2. Allocated $1,200 to Students for Life for the March for Life
		3. Allocated $655 for Noteworthy performance
		4. Last meeting is on the 10th so any requests due by Friday the 7th and the next one is 21st so requests are due on the 18th.
	5. Budget Update (Treasurer Umana)
		1. Current is budget is $10,193.94.
		2. Not including updates and the withheld funds
	6. Saint John’s Senate
		1. Allocated $1,920 to Men of Benedict for Spring Retreat
		2. Allocated $3,600 to SAAC for spring events.
		3. Allocated $750 to SJU Basketball for Halftime Funding
		4. Allocated $465 to the SHU to give free coffee to students on Study Day
		5. Total Current Budget is $21,141.62 which is about 62.8% of total funding not including holdings.
	7. Open Forum
		1. Senator Vang
			1. Please attend the last two SALD events and Ugly sweater dance and Spoken Word event.
		2. VP Robinson
			1. Retreat will be Jan 20th at upper Gorecki no time yet, heads up for committees, SJU Senate reviewed theirs so we will be looking at which ones are better for joint committees or better for individual ones. This retreat will be more goal setting.
		3. Senator Flores
			1. When will the survey for SLS be sent out?
				1. Should be sent out soon but haven’t had time to draft the email up.
			2. I have noticed that there have been more general requests and there hasn’t been budget breakdowns so how do we treat that in discussions?
				1. Yield to Packer

If there isn’t a specific breakdown, we look at the maximum funding if it were broken down and if it’s less than the request, then we are comfortable.

1. New Business
	1. Motion to allocate $3500 to FOCUS for the SEEK 2019 Conference (Engling)
		1. Senator Engling
			1. Sounds like a great conference but it is a big chunk of our remaining budget. Would love to hear discussion.
		2. Chairwomen Packer
			1. Looking at the guidelines there is a cap of 300 per person but not to exceed $1,800 for event. But if we were to say that it is just for busing cost than the $3,500 is still slightly over the 60%.
		3. Senator Flores
			1. Going along with Packer, not sure if for the travel we do $100 per person so it is still within our guidelines depending on registration or if it is just for travel costs. Would support motion because of the impact it has on our Bennies.
		4. Trustee Thomas
			1. Would be very difficult to see where the $100 per Bennie is going but would like to see where the money is being applied too. In my thinking it does follow the guidelines rather than seeing where the exact dollar is going too. As far as the funds, we didn’t make any other group sacrifice due to our costs so if we are helping the Bennies then I am for it.
		5. Senator Stattelman-Scanlan
			1. I agree and the other funding we will still receive in April
				1. Yield to President Iteghete

In past years we spend the money even if we haven’t spent it but we do not rely on it.

* + 1. Trustee Thomas
			1. Also, they have raised a ton of money and they really worked for Bennies to get this experience.
		2. Move to vote
		3. Motion to allocate $3,500 for the SEEK conference
		4. Motion passes 8:2:1
	1. Motion to allocate $1000 to Quinton for the Reflection Action Dialogue event (VP Robinson)
		1. VP Robinson
			1. I am for the event but I don’t want it to become a pattern where people say the money will go towards something specific and it doesn’t. Also, is says that the funding is going for food and we do not cover that.
		2. Chairwomen Packer
			1. I am comfortable but VP Robinson’s concern should be addressed, but if the math is done then the $1,000 could have been $4,000.
		3. Senator Stattelman-Scanlan
			1. If we do not want to focus on the 60% then we should focus on the Honorarium and the funding being applied there.
		4. Senator Engling
			1. Really good that they have already raised 60% and what they do is wonderful.
		5. Trustee Thomas
			1. Addressing presenters, would you guys be comfortable having the funding applied to the Honorarium costs?
				1. Yes, we would be fine with that.
		6. Motion to amend by VP Robinson to change funds being applied to the entire event to only the Honorarium.
		7. Senator Flores
			1. Where is Honorarium in guidelines?
				1. Yield to Packer

Bullet point 5 under tend to guide, Honorarium is technically a speaker.

* + 1. Trustee Thomas
			1. I think it is a good thing to fund and has a great initiative for Bennies and Johnnies that follows our guideline that benefits both of us. Sense of fairness and following guidelines as closely as possible.
		2. Senator Dames
			1. Not only promoting these stories, but also promoting studying abroad so it is a give and take kind of thing
		3. Move to vote to amend and change the wording.
		4. Motion passes 11:0:0
		5. Motion to previous question by VP Robinson
		6. Motion to allocate $1,000
		7. Motion passes 11:0:0
	1. Motion to approve all changes presented regarding the CSB Senate constitution. (Trustee Thomas)
		1. Going over positions inside constitution and review.
		2. Controversy on Funding Guidelines
		3. Move to Table by VP Robinson
		4. Motion passes
1. Announcements
	1. This is the last meeting of the CSB Senate for the fall semester
2. Adjournment
	1. @ 10:45 PM