*Mission: As the women comprising the College of St. Benedict Senate, we will develop strong, viable relations between the administration, faculty, and students of the College of St. Benedict community based on our Benedictine traditions. As the College of St. Benedict Senate, we will work to bring strong, ethical, service-based leadership as we represent the students of the College of St. Benedict, in conjunction with St. John’s University*

1. Opening
	1. Call to Order
	2. Roll Call (Alejandre)
	3. Opening Reflection (Stattlelman-Scanlan)
		1. Rose, Thorn, Bud
	4. Approval of the Minutes
		1. Stand Approved
	5. Approval of the Agenda
		1. Stand Approved
2. Guests
	1. Wendy Iteghete
		1. Parliamentary Procedures
			1. Speaker’s list is hand out flat
			2. Yield is thumbs up
			3. “Hear Hear” instead of being on the speaker’s list to keep it concise
			4. Say “Strike” if you were on the speaker’s list but do not have anything to say anymore
			5. Be prepared to say “So moved” and what you want to say
			6. Wear blouse and name tag/ black slacks/ skirts, or professional attires/ colors
			7. Make sure you are ready at 7:30 PM
			8. Refer to position
		2. Committees
			1. Admissions (CSB Only)
				1. Chairwomen Packer
				2. Senator Stattlelman-Scanlan
				3. Senator Vang (tentative)
				4. In the process of restructuring how we advertise CSB (only)
				5. One meeting so far to see what they need from the Senate and plan out process.
			2. Residential Life (CSB Only)
				1. VP Robinson
				2. Senator Vang
				3. Senator Pederson
				4. Senator Stewart
				5. Really long survey has been sent out to gain information on how we can support the students and look at the feedback and seeing what and how we can help
				6. Trying to restructure Residential Life and went under a department review
			3. Student Input and Branches (CSB Only)
				1. President Iteghete (Student Input)
				2. Executive Assistant Alejandre (Health and Wellness)
				3. Trustee Thomas (Transportation)

Focus Group inviting Jody Terhaar & Mary Geller

* + - * 1. Senator Engling (Food Insecurity)
				2. Senator Sheikh
				3. MLK update /JEC
			1. Intercultural (Could be Joint)
				1. Treasurer Umana
				2. Senator Frederick
				3. Senator Varberg
				4. Support multiple events going on in the Spring for different clubs
			2. Visibility (CSB Only)
				1. PR Zeng/ PR Assistant
				2. Senator Flores
				3. Senator Engling (Tentative)
				4. Senator Gates
				5. Senator Thompson
			3. Moment of Silence (Joint)
				1. Senator Thompson
				2. Senator Frederick
	1. Open Forum
1. Board Reports
	1. President’s Report (Iteghete)
		1. Welcome to the new Senators, thank you all.
	2. Advisor’s Report (Terhaar)
		1. Introduction, Dean of Students, serve as an Advisor to the CSB Senate. Have been advising the Senate 5-10 years. Approx. ten meetings left after this meeting.
		2. Think of a few (2-3) things that are really important to you and try your best to accomplish them. Does not have to be big, crazy things, but something that you will be proud to have accomplished.
		3. Come by to my office if you ever need help with anything. (Murray Hall)
	3. Executive Board (Thomas)
		1. Would like to welcome all new senators and would like to go around and introduce yourselves. Name, year, major/minor.
		2. Met and discussed taskforces/committees and tried to place senators in correlation with position. Also looked at dates to see if anything conflicts
		3. Meet with Mary Geller tomorrow and see who has to meet with who and communicate the information with everyone.
		4. Look out for a date for dinner as well.
	4. Co-Funding Board (Packer)
		1. Allocated $1,572 for the Record
		2. Allocated $4,250 for Asia Club
		3. Allocated $387.50 for CAT
		4. Allocated $359.05 for noteworthy
		5. Allocated $85.71 for CAT
	5. Budget Update (Umaña),
		1. Current Budget is $5,940.30, not including the 50% return, after that we will be at $16,320.90
		2. Questions
			1. Where does that money come and go from? (Senator Larson)
				1. If you want, I can show you after the meeting on the excel spreadsheet. (Treasurer Umaña)
				2. Also planning to have someone come in and do an in-depth explanation for everyone (Robinson)
	6. Saint John’s Senate
		1. Met last Monday and looked at committee reform.
		2. Looking into bringing Mayor Rick on the 20th at joint meeting. (President Iteghete)
	7. Open Forum
		1. VP Robinson
			1. Senator Gates wanted to remind everyone that Women’s month is coming up. VP Klein will begin viewing the structure of the newspaper, the ones outside of Gorecki. We will be looking at what kind of format students want to receive the news. Please make sure board reports are on time.
		2. PR Rep Zeng
			1. Visibility is trying to have a guest speaker weekly, if you have any suggestions let us know
			2. Talking to PR Rep Scheck and thinking about Meet your Senator and choose a day where we do Zumba Day.
		3. Senator Sheikh
			1. Senior farewell, should be planned, I will take on that roll, will have to fill out late stay request and will have to hire staff etc.
			2. Will be meeting with SALD.
		4. Senator Flores
			1. Where does the camera policy stand?
			2. Once we have the discussion with the camera man it will be more set-in stone. There are other options as well, like editing something out (per request) we could discuss it but it kind of just stayed at that. Will put in requests that people can fill out about not being on camera. Camera being here is keeping us accountable and keeping the students’ safety in mind. (Thomas)
			3. It is their job, if we take the position away, we take the hours away as well. (Umaña)
			4. Start working with IT to see about starting the SharePoint where you have student access (Robinson)
		5. Senator Vang
			1. Build more relationships with each other so asking Senators to participate in more events, (at the meeting yesterday) relative to my committee.
			2. Come to Asian New Year Feb 16th!
		6. Senator Larson
			1. We should look in a way to translate on the school website, and for mail that we sent home. Would be something that can be done quickly so we should find out about that.
2. New Business
	1. Motion to vote on the resolution reading the celebration of MLK Day JR. (Robinson)
		1. Looking for Senate to sign the resolution, then passed onto faculty/admin to endorse, but to students so they are aware, then hopefully passed onto the calendar committee.
		2. Student Input will be overseeing but the Senate will not be the only ones working on it.
		3. VP Robinson
			1. Personally, I don’t see why this is different from any other committee, this is a way to be held accountable but we do not do this for any other committee.
		4. Trustee Thomas
			1. With this being an issue and a big one at that, we have to hold up communication to build trust with students and it is a good step as to making this official and pressing faculty so they can also be held accountable. Good idea for this particular issue, but a lot of our committees deal with smaller things or things that faculty do not work on intensely. No so much for us to be held accountable, but to hold administration accountable and it is important to show students the other side to the story.
		5. Senator Engling
			1. The difference is that 34 people came and said that something was wrong and wanted something to change. There are a few grammatical errors and MLK should be written out, but I would like to see this made official
		6. Senator Flores
			1. It would be nice to follow with a proposal but I do like that we are being more visible with this.
		7. Senator Larson
			1. I agree with VP Robinson, Senator Flores and Senator Engling. This is showing vulnerability for students and they won’t believe that something is getting done, but this is the first stepping stone. Having it so concrete would be difficult, and instead students are able to insert their own ideas. This is a serious thing and would be great if official
		8. Treasurer Umaña
			1. Not only is this for the student body but it can also hold future senates accountable because it is something that should be continual.
		9. Senator Flores
			1. Very CSB focused, are we going to amend that as we get other people to endorse it?
				1. Whoever endorses it they can replace the name but as of right now, it is the CSB Senate sending this out, but it should be versatile. (Thomas)
		10. Senator Frederick
			1. Are we going to keep students updated with this?
				1. We try to update people a lot, don’t usually pay attention to our emails, but this is really just a stepping stone and future updates will come along as the process develops. (Thomas)
		11. President Iteghete
			1. In reference to it being vague, how can it be changed?
				1. Very important issues but how are we going to keep updating the students? (Zeng)

Can we give out information on like class Facebook page (Vang)

Can be discussed as a part of the visibility committee. (Flores)

For the updates, it should be what students are coming to the Senate to express their concerns. (Frederick)

Because transportation and food insecurity deals with the entire senate body rather than MLK that affects students of color, it is important because faculty is aware. (Umaña)

Confused about visibility but would this also be on the CSB Senate website? (Varberg)

* + - * 1. Move to previous question (Sheikh)
				2. Motion passes 11:2:0
				3. Motion to vote on the resolution to
				4. Motion passes 12:1:0
1. Announcements
	1. The next meeting of the Saint Ben’s Senate will be on Wednesday, February 13th, 2019 at 7:30 PM
	2. Senator Frederick will attend the next St. John’s Senate meeting on Monday, February 11th, 2019 at 9:20 PM.
2. Adjournment