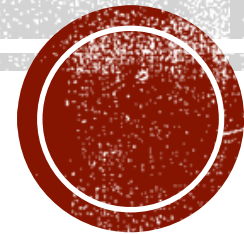


FIND A ROOMMATE

Fall housing roommate search tutorial



Fall 2019

Fall 2019 Academic Term begins on August 26 and ends on December 17

- [Designate a Proxy-Fall 2019 Selection](#)
- [CSB Fall 2019 Housing Intent & Housing Agreement - DUE MARCH 1 : You submitted a complete form on 2/12/2019 3:43 PM.](#)
- [CSB Find a Roommate for Fall 2019 Questionnaire](#)
: You have not started this form. Select the appropriate link to begin.

STARTING FROM THE PORTAL HOMEPAGE:

- Start by completing the CSB Fall 2019 Housing Intent & Agreement Form
- **Reminder:** The due date to complete the Housing Intent Form is MARCH 1st.



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- CSB Fall Housing Intent Update/Make Changes
- CSB Find a Roommate for Fall 2019 Questionnaire

You began this form but did not submit it. Select the appropriate link to continue.

FILL OUT THE QUESTIONNAIRE

- Once you have completed the Housing Intent Form, you will need to complete the CSB Find A Roommate for Fall Questionnaire.
- Answer the lifestyle questions regarding your living habits, and preferences.



* What term are you looking for a roommate?

* On what campus are you living?

Information to assist in searching for a roommate:

* Which cohort do you belong to?

* Do you use tobacco products (i.e. cigars, cigarettes, chewing tobacco, etc.)?

* Do you object to a roommate who uses tobacco products?

* Describe your personality:

* What time do you normally get up in the morning?

* What time do you normally go to bed?

* How do you like to keep your room/apartment?

* How often do you plan to have friends/visitors in the room?

* How do you think you would feel about male guests late at night?

* What best describes your current study habits?

* How many hours each week do you usually spend studying?

* If studying in your room, how do you prefer to study?

LIFESTYLE QUESTIONS

Be sure to answer each question with your living preferences in order to find the best possible fit.

Note that starred “*” questions are required.



I understand I need to find roommates to be full for fall in the housing I want to select.



I understand that rising sophomores are not eligible to live in campus house or apartments.



I understand ALL roommates must request AND confirm one another.



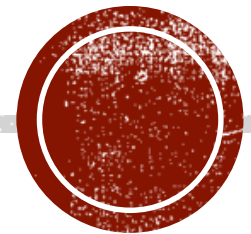
I Agree I Do Not Agree



YOU MUST CHECK ALL BOXES AND AGREE TO THE TERMS IN ORDER TO COMPLETE



SEARCH FOR A ROOMMATE



LIFESTYLE QUESTIONS

Update your lifestyle answers anytime by clicking on Update Living Habits & Preferences

Click on Search for a Roommate to begin

Fall 2019

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- CSB Fall 2019 Housing Intent & Housing Agreement - DUE MARCH 1 : You submitted a complete form on 2/12/2019 3:43 PM.
- CSB Fall Housing Intent Update/Make Changes
- CSB Find a Roommate for Fall 2019 Questionnaire : You submitted a complete form on 2/14/2019 9:05 AM.
- CSB Find a Roommate Update Living Habits & Preferences 2019
- CSB Search for a Roommate for Fall 2019

Update preferences
Search for a Roommate!



Finding a Roommate

Use this function to search for potential roommates. Once you have found one or more individuals who look to be a good match, you may send a message within the housing system to make initial contact. You will be able to decide when/if you want to share your school email/contact information to make a final connection with a roommate.

Note: The more questions you search on below, the fewer potential roommate names will appear. If you are not getting any results or too few, **try searching only the questions that are the most important in a potential roommate.**

Please remember: Rising sophomores (cohort D) are not eligible to select or be pulled into apartments in the online selection process.

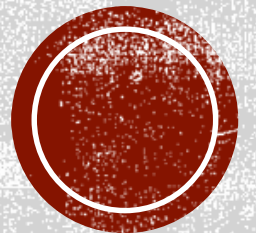
Also, it is your responsibility to make sure you have the right number of students for a room you must have a full group for FALL to select housing. If you want a 4 person Lottie Suite/Apartment, you must have 4 requested and confirmed roommates who have registered for classes. If you cannot fill the space, you will not be able to select it, however you can be placed on a waiting list. You will still want to select some type of housing in Lottie/Margretta/Brian however as there are no guarantees your group will be able to move off the waiting list. We will work with groups as space allows. The best option is to be a full group for fall. We understand this is not always easy, but you may have to be flexible about your plans. Keep in mind, good roommates will impact your success and satisfaction next year more so than living in any particular type of housing!

You do not have to have a full group for spring to participate in room selection we don't need to know anything at this point about your living group for spring. If you have a vacancy in the spring you can have someone switch in who is returning from abroad, someone can move in from a room down the hall, or you can accept a new transfer/international student roommate. That can all get figured out after selection, over the summer or next fall.

Connecting with Potential Roommates

Once you have searched and found a potential roommate, you will be given the option of sending them a message. **To read messages sent to you, click on the "My Messages" link located in the top left of your screen.**

**TAKE A MINUTE
READ THE INSTRUCTIONS!**



You must answer the first two questions (Term, Campus).

Mandatory.
You must answer these.



* What term are you looking for a roommate?

* On what campus are you living? (Required Field)

Room Selection Cohort Group:

Which best describes you/those you want to room with?

Do you use tobacco products?

Do you object to a roommate who uses tobacco products?

How would you characterize your personality?

What time do you tend to wake up in the morning?

What time do you tend to go to bed at night?

How do you tend to keep your room/apartment?

How often do you plan to have guests?

How do you feel about guests of the opposite gender in your room/apartment late at night?

Current study habits:

Planned hours studying:

How do you study in your room?

Have you completed Roommates 101 Workshop? (necessary to pick a suite)

SEARCH CRITERIA

- Select the questions you want to search by.
- You must answer the first two questions.
- Search only the questions that are the most important in a potential roommate.
- The more questions you search by, the fewer potential roommates will appear.
- Once you have chosen your most important preferences, click search at the bottom of the page.



REVIEW THE SEARCH RESULTS

Roommate Results - Page 1

CSB H. Test (999990002) > Roommate Search Criteria

<< Previous Page | Next Page >>

[Return to Search Criteria](#)

Roommate	Room Selection Group:	Campus	Term roommate is needed:	How many roommates are you looking for?	Which best describes your group?
23854	C1	CSB	Fall 2018	2	Rising Junior
31074	D1	CSB	Fall 2018	1	Rising Sophomore
32100	C1	CSB	Fall 2018	1	Rising Junior
30681	C1	CSB	Fall 2018	1	Rising Junior
31503	D1	CSB	Fall 2018	1	Rising Sophomore
29872	C1	CSB	Fall 2018	1	Rising Junior

See a potential roommate? Click on thier number to view more details.

- A list of compatible roommate seekers will appear.
- Based on compatibility, you can then click on those who are closely matched.
- Click on their number to view more details.
- Note seeing many results? Return to the Search Criteria page and adjust the questions. Try searching by fewer questions.



Have you completed Roommates 101 Workshop? (necessary to pick a suite)

Junior or Senior Not Required

How many roommates are you looking for?

2

Contact Potential Roommate

Subject:

Roommates for Fall 2018

Message:

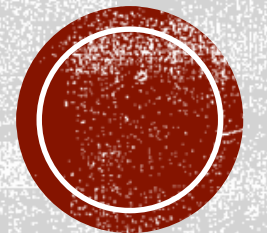
Hello,
I am looking for a roommate for Fall 2018...

You can send a potential roommate a message either through the Housing Portal or through their CSB email account.

It is recommended that you send messages using the CSB email listed in their details.

Send Message

SEND YOUR POTENTIAL ROOMMATE A MESSAGE



Options

- [My Home](#)
- [My Addresses](#)
- [My Emergency Contacts](#)
- [My Messages](#)

Residence Life - Student Home

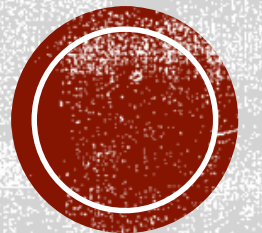
CSB H. Test (999990002)

You have 1 new messages in your **Inbox!**

[Check Messages](#)

The ... onday January 14, 2019 and ends on Friday, June 10, 2019.

CHECK YOUR MESSAGES HERE TO SEE IF POTENTIAL ROOMMATES HAVE RESPONDED OR ARE INTERESTED IN LIVING WITH YOU.



**STILL HAVE
QUESTIONS?**

Call us at
320-363-5580

Send us a message
housinginfo@csbsju.edu

Stop by our office in
Murray Hall

