

# **THE BUZZ:** Academic Affairs Weekly Newsletter



## From The Deans

**Intention to Apply for Review 2022-2023:** Candidates for review are required to notify their intention by **May 4, 2022** to apply for Third-Year, Tenure and/or Promotion Review by completing the following form: [Form for Declaring Intent to Apply for Review 2022-2023](#) For more information about applying for review, including the R&T guidelines, see the email sent via Academic Affairs on April 19.

**Intention to apply for sabbatical:** To be eligible to apply for sabbatical in September, 2022 for the 2023-2024 school year, a faculty member must have submitted the intent to apply for sabbatical form ([Intent to apply for sabbatical](#)) by **Wednesday, May 11, 2021**. Sabbatical Proposals submitted by faculty members who did not file an Intent to Apply for Sabbatical by the deadline set by the FDRC **will not be considered**. For more information about sabbatical guidelines, see the FDRC email sent from Academic Affairs on 4/29/22.

**Spring 2022 grades due Wednesday, May 11 at 11 PM:** see email sent from Academic Affairs on 4/29 for more details.

## Innovation Fund

**Congratulations:** An Innovation Fund Award was granted to Ed McIntee, Alexa Evenson, Don Fischer, Bob Hesse, Todd Johnson, Jen Schaefer, and Ben Trnka. They will gather information on B.S. degrees offered by other Minnesota private colleges and then conduct a summer workshop with key CSB/SJU programs to explore the feasibility of offering B.S. degrees in their programs.

**Innovation Fund information:** We continue to accept applications and they will be reviewed and awarded on a rolling basis. Submissions: <https://www.csbsju.edu/forms/OMPXL2BOKI>.  
See complete information in 11/8 email sent from Academic Affairs

## Search Advocate Training

There will be training workshop for Search Advocates on **Thursday, May 12**. It is open to all faculty and staff, though space is limited. Faculty and staff who have not been through training before should plan to be present for the whole day, from **8:30-4:00**. Faculty and staff who have been through an initial training and are interested in a refresher, should plan to attend in the afternoon, from **1:00-4:00**. Staff who are interested in participating in this workshop should determine with your supervisor whether you can fit this commitment into your schedule. Supervisors need to approve if they want their employees to attend and serve as Search Advocates. **Faculty and staff who can commit to serving as**

**Search Advocates during 2022-2023 will be prioritized for the May workshop.** There will be additional Search Advocate training next year.

For those unfamiliar with the program, the Faculty Hiring Manual explains that the Search Advocate Program, which was developed by Oregon State University, is designed to “to enhance equity, validity, and diversity in university hiring. The trained search advocate will act as a participant and consultant on the search committee, asking questions and promoting practices that advance diversity and equity, and minimizing the impacts of cognitive and structural biases. The search advocate assists search committees by identifying assumptions, norms, and practices that might not otherwise be obvious.”

If you are interested in attending the training, **please fill out this form by May**

5: <https://www.csbsju.edu/forms/5G1CZGNRD>

Please direct any questions to Emily Esch, [eesch@csbsju.edu](mailto:eesch@csbsju.edu).

## Development Opportunities

Jump-start your summer project at a May or June **Working/Writing Retreat!** Give yourself 3 days of unstructured work time and enjoy shared meals with colleagues. Stay overnight or just come for the day.

- Wed. May 18 – Fr. May 20 @ Green Lake Lutheran Ministries, Spicer, MN (Overnight or day)
- Mon. June 6 – Wed. June 8 @ Abbey Guesthouse, SJU (Overnight or day)
- Tue. June 28 – Thu. June 30 @ the Learning Commons, SJU (Day only)

Learn more & register here: <https://www.csbsju.edu/research-and-grants-office/supporting-research/writing-retreats>. Faculty and administrative staff welcome.

## Libraries

**Give Us Your Best Shot:** Please be a part of the [Book Shot Podcast Series](#) from the CSB/SJU Libraries. We will be here over the summer months and would love to hear about your favorite book, one that inspired you, or one you'd like to recommend! Please contact Sarah Gewirtz at [sgewirtz@csbsju.edu](mailto:sgewirtz@csbsju.edu) if you are interested. Book Shot Podcasts are approximately 10-15 minutes in length and a great way to let the community know about a book.

## Experience HUB

### Center for Global Education

**Call for Semester Study Abroad Directors: Fall 2023 & Spring 2024 (see email sent from Academic Affairs on 4/26/22 for more details)**

The Center for Global Education (CGE) is happy to announce a call for semester study abroad faculty directors for the Fall 2023-Spring 2024 academic year. CSB/SJU anticipate appointing directors for the following programs:

Fall – Austria, Chile, Greece, Italy, and Japan  
Spring – South Africa, Spain, and the United Kingdom (London)

The faculty director application can be found at this link (<https://www.csbsju.edu/forms/UPN9WO5RDK>) **The deadline to submit this application is Wednesday, June 15, 2022 at 11:59pm.**

Beginning in Fall 2022, faculty directors on semester study abroad programs will teach a four credit *Cultural and Social Difference: Systems* (CS) course. While faculty director applicants do not need to submit a full CS proposal during the application stage, we do ask faculty to submit their overarching vision for a CS course. If you would like some resources as you construct your CS vision, please visit this Canvas page (<https://csbsju.instructure.com/courses/18177>) that has a variety of readings, videos, and sample syllabi from the AY 22-23 faculty director cohort training.

If you would like to know more about directing, the process of how to apply, or would like to discuss the various opportunities to direct both semester-long and short-term programs, please contact CGE ([cge@csbsju.edu](mailto:cge@csbsju.edu)]. [cge@csbsju.edu](mailto:cge@csbsju.edu)). Thank you all for your continued support of global education.

## Office of Undergraduate Research

The Office of Undergraduate Research and Scholars is now accepting proposals for our fourth cohort of the Emerging Scholars Program for Academic Year 2022-2023. If you are a faculty member interested in mentoring an Emerging Scholar and have a well-designed project, please consider applying. Priority Deadline is **June 1, 2022**.

To learn more or apply, visit: <https://www.csbsju.edu/undergraduate-research-and-creative-work/programs-and-funding/emerging-scholars-program>

## Faculty Governance

**Joint Faculty Assembly (JFA) meeting: Wednesday, May 4 4:00-5:30 p.m. Quad 264 SJU (in person only)** For more information regarding these meeting watch for emails from [jfachairandvicechair@csbsju.edu](mailto:jfachairandvicechair@csbsju.edu)

## The Buzz on Campus

**Do you have information for The Buzz?** If you have information you would like included in The Buzz please submit to this link: [The BUZZ information](#)