

THE BUZZ: Academic Affairs Weekly Newsletter



From the Provost's Office

COMMENCEMENT VOLUNTEERS NEEDED: (see email from Academic Affairs 4/21)

As you know, we are hosting in-person commencement ceremonies for our graduating seniors and their two guests this year. We will host the College of Saint Benedict Commencement Ceremony on Saturday May 15 at 2:00 p.m. and the Saint John's University Commencement ceremony on Sunday, May 16 at 2:00 p.m. Both events will be held at Clemens Stadium at SJU unless weather requires a move to the Haehn Campus Center Fieldhouse at CSB.

As of now, volunteers need to be available from 11 a.m. to 6 p.m. to help before, during, and after the event. This time will be finalized further as our celebrations get closer. In addition, you may also volunteer to help with set up or additional transition or clean up support. All volunteers, students, and guests will be required to follow all campus COVID safety measures.

There are many positions that we need to fill. All volunteers should be aware that we cannot guarantee a role one that will include viewing of the ceremony. In addition, if you are available for both/either day—we would appreciate your flexibility. All volunteers will be contacted about a week out with further details of their role, timing, and training considerations. If the ceremony/ies are moved to CSB due to weather, fewer volunteers will be required, and we will notify you.

If you can join us, please let us know via this Forms Manager submission **by April 30:**

<https://www.csbsju.edu/forms/6G1L3NGI2F>

Intention to apply for sabbatical: To be eligible to apply for sabbatical, a faculty member must meet the sabbatical criteria and have submitted the intent to apply for sabbatical form ([Intent to apply for sabbatical](#)) by **Monday, May 10, 2021**. Sabbatical Proposals submitted by faculty members who did not file an Intent to Apply for Sabbatical by the deadline set by the FDRC will not be considered. (see email from Academic Affairs sent on 4/26/21)

Human Resources

Annual Benefit Enrollment Period open - Open enrollment is available now until April 30th, 2021. Check out your email for more information. Click on the link below for our benefits landing page. [More Information](#)

Faculty Contracts: Faculty contracts were issued on **April 30, 2021** and the contract acceptance is due by **May 17, 2021**. Contracts will be processed electronically this year; you will receive an email from csbsjucontract@csbsju.edu with instructions for approving your contract in the new system. For more information, see the email from Academic Affairs on 4/13/21.

Rank and Tenure

Intent to apply for third year review, tenure and promotion review, or promotion to full professor - Intent to apply form **due Monday, May 3**. Candidates for review are required to notify their intention by **May 3** to apply for Third-Year, Tenure and/or Promotion Review by completing the following form: [Form for Declaring Intent to Apply for Review 2021-22](#)

Libraries

Fall 2021 Library Orders: Thinking ahead to your Fall classes? Don't forget to send us your [streaming video](#) and [library-licensed ebook](#) requests for the fall semester 2021. [Contact David Wuolu](#), Collection Development Librarian, with your requests or questions.

Streaming videos provide asynchronous learning opportunities for students. [Swank](#) and [Criterion On-Demand](#) offer feature films, while [Kanopy](#) licenses documentaries that we don't already have available on [Films on Demand](#) or [Academic Video Online \(AVON\)](#). Please send David the list of films you'd like streamed for next semester before August 16 to make sure films are ready to go by the 1st week of classes. Keep in mind if you requested films in the past that you need to request films again for the new semester (they expire and are too expensive to auto-renew.)

Library ebook Requests: Please send David any request for library ebooks (licensed multi-user ebooks) for the upcoming semester. This could save your students money! Please check with us about availability on a title-by-title basis. Ebooks currently available are searchable in our [library catalog](#) and there are direct links to the various platforms on our [eBooks page](#). If you'd like suggestions about relevant resources, [your liaison librarian](#) is happy to help.

Undergraduate Research

Call for Proposals for the Emerging Scholars Program 2021-2022 - DUE JUNE 1:

Undergraduate Research is now accepting proposals for our third cohort of the Emerging Scholars Program for the Academic Year of 2021-2022. If you are interested in mentoring an Emerging Scholar and have a well-designed project, please consider applying by June 1 via our application: <https://www.csbsju.edu/forms/QCAHYQ34DI> Please contact Lindsey Gutsch for more information: gutsch001@csbsju.edu

What is the Emerging Scholars Program?

The Emerging Scholars (ES) Program exposes underrepresented students to three high-impact practices over the course of their first year at CSB/SJU: undergraduate research, learning communities, and on-campus student employment. The students selected for this program will be paired with a faculty mentor that is committed to working with underrepresented students and our program's mission of making undergraduate research accessible to students from all backgrounds.

Students selected to be an ES will be offered a full-time, paid, on-campus student employment position (10 hours per week) for the entire academic year under the mentorship of a faculty mentor. The student will assist their faculty mentor with hands-on research or creative work, will have access to personal and professional development and networking opportunities, and will be a part of a unique learning community that will foster a sense of belonging on campus. Faculty mentors participating in the program will also receive ongoing professional development and a stipend for the meaningful time they invest with their mentee.

Proposals are being evaluated on the following criteria:

1. A well-designed proposal that outlines: Project abstract, Summary of goals, Student tasks and areas of Skills & Knowledge that the Scholar will explore and learn over the course of the year that will be transferable to future research or creative work.

2. A plan for meaningful mentorship of an underrepresented student.
3. A Statement on Diversity/Inclusion. The statement should outline the faculty member's commitment to learning, serving, and mentoring underrepresented students, as well as a commitment to promoting undergraduate research as an accessible and inclusive high impact practice at CSB/SJU.

XPD

You are invited to learn more about integrating Community-Engaged Learning into your existing or future courses. For the past year, Sophia Geng (ASIA), Corrie Grosse (ENVR), and Terri Rodriguez (EDUC) have been working with Adia Zeman Theis and Ted Gordon on a grant through the Bonner Foundation. Participants will share what they learned through this process and how they plan to move forward using Community-Engaged Learning with an emphasis on Diversity, Equity, Justice, and Inclusion. Join us for an informal conversation Wednesday, May 5th from 3-4 using the following link: <https://csbsju.zoom.us/j/8065434700>. Questions and requests for a calendar invite may be sent to Adia at azemantheis@csbsju.edu

IT Services

Training Workshops: IT Services is offering some new training workshops through the summer to assist in preparing for Fall. We've added sessions such as "Designing Your Canvas Course for Fall Semester" and "Zoom - New Features for the Fall Semester."

Visit <https://www.csbsju.edu/instructional-technology/technology-training/training-workshops> for more information.

Fall Training Workshops: IT Services is offering some new training workshops through the summer to assist in preparing for Fall. We've added sessions such as "Designing Your Canvas Course for Fall Semester" and "Zoom - New Features for the Fall Semester."

Visit <https://www.csbsju.edu/instructional-technology/technology-training/training-workshops> for more information.

Faculty Development

Collegium: A Colloquy on Faith and Intellectual Life June 21-25, 2021 Virtual conference for faculty at Catholic colleges and universities around the US & Canada; all faculty, regardless of faith perspectives or academic discipline. Explore the landscape of Catholic higher education and help faculty members reflect on what role they, as individuals, play within that context.

Application deadline: **April 30, 2021**. For more information and to apply: <https://www.csbsju.edu/benedictine-institute/other-resources-provided-by-the-benedictine-institute/collegium-a-colloquy-on-faith-and-intellectual-life>

GLO Training Sessions: If you have thought about adding a GLO engagement to one of your on-campus courses but are unsure about how to do so, please consider attending a panel discussion about teaching global engagement without having to leave central Minnesota. A panel of faculty will talk about their experiences and ideas for engaging globally in their courses using hybrid technology and local communities. There will be two different opportunities to attend: **Tuesday, May 4th at 3:00** <https://csbsju.zoom.us/j/94634922904> and **Wednesday, May 5th at 11:00** <https://csbsju.zoom.us/j/94951604107> Contact Shane Miller with questions samiller@csbsju.edu.

Integrating Community-Engaged Learning into courses May 5 3:00-4:00 p.m: You are invited to learn more about integrating Community-Engaged Learning into your existing or future courses. For

the past year, Sophia Geng (ASIA), Corrie Grosse (ENVR), and Terri Rodriguez (EDUC) have been working with Adia Zeman Theis and Ted Gordon on a grant through the Bonner Foundation. Participants will share what they learned through this process and how they plan to move forward using Community-Engaged Learning with an emphasis on Diversity, Equity, Justice, and Inclusion. Join us for an informal conversation Wednesday, May 5th from 3-4 using the following link: <https://csbsju.zoom.us/j/8065434700>.

Questions and requests for a calendar invite may be sent to Adia at azemantheis@csbsju.edu

CSD TRAINING: We are pleased to announce a faculty development opportunity for faculty who will be, or are considering, teaching the CSD: Systems course. This training will be particularly focused on how to teach issues of gender, race, and ethnicity in a time period or culture different from our own and will be well-suited for faculty who plan on teaching CSD: Systems on study abroad, or those whose course will range outside of the contemporary United States. Think Again Training will be providing the training in the form of a workshop on **Thursday, May 27th from 10 – 12 and 1 – 3**. Some short readings may be provided to participants prior to the workshop. If you plan on attending the workshop, **please RSVP with [Laura Schmitz](#)**. Contact [Shane Miller](#) with any questions about the training

Faculty Governance

JFS Meeting: **Tuesday, May 4 from 4:45 – 6:15 p.m.** via Zoom

Watch for emails from Greg Schroeder for information about the meetings and Zoom links.

The Buzz on Campus

Visit SOAR-SEnior Art thesis Exhibition at SJU Art Center: Congratulations from Fine Arts Programming and the Gallery to the following art seniors : Christian Balko, Justin Biren, Elizabeth Boyd, Maria Hernandez-Chaire, Zoe Huot-Link, Ka Ying(Bruce) Lee, Molly Meyer, Madelynn Mocol, Cara Mullon, Abby Peddle and Mackenzie Schurmacher. This strong exhibition showcases work in film, video, drawing, sculpture, ceramics, photography, book arts, and graphic design. Gallery Hours: **Tues- Fri 11-4pm. Sun. 1-4pm.** [More Information](#)

2021 CSB/SJU Art Faculty Exhibition: February 23 - May 20 Gorecki Gallery, CSB Tues-Fri 11:00-4:30pm Wed 1:00-4:00pm Work by Andrea Shaker, Sam Johnson, Scott Murphy, Rachel Melis, Elaine Rutherford, Carol Brash, Mary Johnson, Joe Singewald, S. Dennis Frandrup and Simon-Hoa Phan, OSB. Exhibition will include video, drawings, digital prints, book arts, watercolor, photography, ceramics, art research and sculpture by the CSB/SJU Art Department Faculty. [More Information](#)

Do you have a submission for The Buzz? Click [here](#) to submit.