

THE BUZZ: Academic Affairs Weekly Newsletter



Academic Program Prioritization

Program Prioritization Canvas page: We have created a Canvas page to enhance your ability to find information and documents related to the process of Academic Program Prioritization. You should be able to see it in your Canvas dashboard (a link to Canvas is in the [directory](#)) and is available at this [link](#). All communications and documents will be posted here.

From the Provost

Keep up to date on the Presidential search: <https://www.csbsju.edu/presidential-search>

President's Update on Strong Integration: *see the email sent from the Presidents' offices on 10/12/2021.*

From the Deans

Academic Affairs Masking Clarification: see the email send from Barb and Pam on 10/1 from the Academic Affairs email.

Internship Moderation Update Beginning Fall 2021: After a review of our current policies and practices for internship moderation stipends and practices, we have made some adjustments. *Please see the email sent on 10/5 from the Academic Affairs emails for a document explaining these changes. These changes are in effect for Fall 2021.*

FALL 2021: Student Course Surveys (Mod B and AB): see email from Academic Affairs on 10/11 for more details. For those teaching Mod B and AB courses, the survey period starts Friday, October 15th.

To better align our student course survey process with the faculty handbook, we have developed appropriate start and end dates for the variety of courses offered each semester.

The start and end dates are outlined below:

Part of Term	Eval Start	Eval End
Mod A	SEP 15	SEP 22
Mod B	OCT 15	OCT 20
Mod C	NOV 8	NOV 15
Mod D	DEC 7	DEC 14
Full Term	Dec 7	DEC 14

If you have any questions or concerns regarding the *IASystem*, please contact Holly Christie at hchristie001@csbsju.edu

Pandemic Planning Committee Update

Be sure to check out the [COVID-19 Resources and Fall 2021 Information](#) page for COVID-19 Stats, Reporting a Positive COVID Test Result, the Employee Travel Form, as well as the most recent updates from the PPC.

Do you have questions regarding whether you should come to work due to a close contact or family member contracting COVID? If unsure of what to do contact Ganard Orionzi at gorionzi@CSBSJU.EDU for guidance. If you need to quarantine or isolate work with your supervisor and Human Resources.

Traveling out of state? Complete the employee travel form prior to departure:

<https://www.csbsju.edu/forms/893S0GZ6B6>

Registrar

Midterm grades due October 20, 2021: *see email sent from the registrar's office on 10/11 for more information*

Important Information regarding Course Registration: *see 2nd email from the registrar's office on 10/11*



[Browse Classes](#)

Looking for classes? In this section you can browse classes you find interesting.

- [Spring 2022 Class Schedule \(.pdf\)](#)
- **Registration Main Menu:** [CSB Students](#) | [SJU Students](#)
- **Banner Web Registration Instructions:** <https://www.csbsju.edu/registrar/registration-and-class-schedules/banner-login-information>
- **How to search for classes by Course Designations/Attributes:** <https://www.csbsju.edu/registrar/current-students/registration-and-class-schedules/searching-attributes>
- **Common Registration Issues:** <https://www.csbsju.edu/registrar/current-students/registration-and-class-schedules/using-banner-web>

- **Registration Videos/Tutorials:** <https://www.csbsju.edu/registrar/current-students/registration-and-class-schedules/banner-registration>

Additional information can be found on **Registrar's Class Schedule**

webpage: <https://www.csbsju.edu/registrar/current-students/registration-and-class-schedules>

Advising Professional Development

Faculty Advisor Development Opportunities: The following is a list of professional development opportunities being offered over the next couple of weeks in relation to Faculty Advising. Please complete the registration form for each session so that we are appropriately prepared with space and accommodations suitable for the size of the groups. *See Academic Affairs email sent on 9/24/21 for more information.*

Faculty Advising and the Integrations Curriculum

Are you wanting to learn more about how to advise students in the new Integrations Curriculum? Sign up for an advising session to learn more about how students move through the Integrations Curriculum and have a chance to get answers to your advising questions.

Register Here: [Register for Training](#)

DATE	TIME	LOCATION
Thursday, 10/14/21	2:20 pm—3:20 pm	QUAD 343 - CSB

Web Resources: <https://csbsju.edu/integrations-curriculum>

The HIVE - Training for Faculty Advisors

Register Here: [Register for Training](#)

While there are many ways The HIVE can be used, there are specific tools and features that Faculty Advisors should be familiar with to best support students at CSB/SJU. Attend a session to learn about features and tools used by the Faculty Advisor as well as a few features you want to guide your advisees towards using within The HIVE. This session assumes that you have an understanding of The HIVE and that you have completed setting up your profile prior to attending the session. Please bring your own laptop to this session.

- Using referrals or other alerts to connect students to services
- Managing the Student List - How to find and manage your advisees
- Pre-meeting preparation using The HIVE
- Raising, Commenting on, and Clearing Alerts
- Record Keeping using The HIVE (meeting notes)
- Configuring Office Hours for Online Scheduling

Date	Time	Location
10/18/2021	4:00-5:00 pm	Quad 264 - SJU
10/28/2021	4:00-5:00 pm	Gorecki 204, CSB

Supplemental Web Resources: <https://csbsju.edu/the-hive/faculty>

Banner and DegreeWorks in Faculty Advising: With spring registration approaching, we are offering Banner and DegreeWorks training sessions for faculty advisors. These sessions are appropriate if you are a new user to Banner and DegreeWorks or would just like a refresher course. The sessions will be held in the computer labs in the library, so you are welcome to use the available computers or bring your own laptop.

Register Here: [Banner/DegreeWorks Training Sign Up](#)

Topics that will be covered include:

- Viewing holds, test scores, PSEO/AP/CIS credits in Banner
- Searching for courses with Integrations Curriculum attributes in Banner
- How students create registration plans and register in Banner
- Searching for student advisees in DegreeWorks
- What information can be found in DegreeWorks
- Tracking degree requirements
- What-If Scenarios
-

Available session days/times:

DATE	TIME	LOCATION
Tuesday, 10/19/21	10:00 - 11:00 am	SJU – Alcuin Library Upper Level 365

Integrations Curriculum

Integrations Curriculum designation application reminder from the GECC: The General Education Curriculum Committee (GECC) wanted to send a reminder about the upcoming application deadline for Integrations Curriculum designations for courses that will run in Fall, 2022. **Please submit designation applications for courses that will run in Fall 2022 BY OCTOBER 15, 2021 (this Friday).**

The forms for all designations can be found here: <https://csbsju.edu/integrations-curriculum/faculty-resources/course-proposal-forms>

The following are the deadlines for courses that will run in Spring, 2023:

1. **January 31, 2022**– for new courses that will run in Spring 2023
2. **March 7, 2022** – for existing courses that will run in Spring 2023 that need a new curriculum designation

While we welcome applications for any designation, the GECC and the curriculum director would especially like to encourage faculty to submit proposals for the following:

- GLO engagements that are taught here on campus, especially those that do not require prerequisites;
- Benedictine Raven designations, especially on courses that do not require prerequisites;
- Thematic Focus courses for a general student population, especially in Artistic Expression, Abstract Structures, and Natural World Ways of Thinking.

Please let us know if you have any questions or if we can be of any help. You can contact us at: generaledcurriculum@csbsju.edu.

IT Services

A new workshop <https://www.csbsju.edu/instructional-technology/technology-training/training-workshops> is now being offered on "ePortfolios for Student Reflection." This session digs into ePortfolios as a high impact practice to spur reflective thinking about learning.

Please sign up if you're interested and if you have any feedback on other potential topics for workshops contact Miranda Novak mnovak@csbsju.edu.

The HIVE

Faculty Reminder – Please Clear/Resolve Flags in The HIVE: In general, when an Instructor has raised a flag for a student, they should continue to work with and follow up with the student regarding the concern. When the issue has been satisfactorily addressed, the instructor should go back into the HIVE and resolve or clear the flag. This signals to other member of CSB/SJU, like faculty advisors and Academic Advising, that the issue has been addressed and that corrective action is occurring. For further instruction on how to proceed with these action, please see this [link \(Adding Comments and Clearing Flags \)](#) or feel free to contact Mary Beth Thompson at mthompson@csbsju.edu or 320-363-5183.

Fall trainings for the HIVE are scheduled: There are sessions for new instructors, new staff and sessions specifically for Faculty Advisors. Please go to Training Workshops – CSB/SJU (csbsju.edu) to see details about available sessions and/or to register. [More Information](#)

Libraries

Streaming Video Services from the Libraries: The CSB/SJU Libraries license [online video content for classroom use](#). Faculty are making increased use of streaming video for asynchronous, flipped-classroom instruction. Available content includes feature films, music videos, documentaries, television programs, and filmed performances. Check the Library catalog for specific titles, or contact librarian [David Wuolu](#) if you have questions about finding, linking, or requesting streaming video - <https://guides.csbsju.edu/video>

Research and Grants Office

Announcing 2021-2022 Faculty Writing Retreats: Faculty writing retreats are back! Come devote a couple days to writing that book proposal, journal article, conference paper, manuscript, grant proposal, tenure file, or whatever in a supportive place with good company, beautiful views, and shared meals with colleagues. Options available for overnight or day participation, on or off campus. Check out what's available and sign up! Have suggestions or were hoping for something else? Reach out! We want to hear from you. [More Information](#)

Faculty Governance

Joint Faculty Senate (JFS) meeting: Tuesday, October 19 4:30 -6:00 p.m.

Joint Faculty Assembly (JFA) meeting; Thursday, November 4 4:30-5:30 p.m.

For more information regarding these meeting watch for emails from jfachairandvicechair@csbsju.edu

Fine Arts Programming

Fine Arts Series performances now on sale! Get your tickets for the fall lineup of the Fine Arts Series. Tickets can be purchased online or by visiting the BAC Box Office. For more information visit us online at www.csbsju.edu/wow [More Information](#)

Benjamin Jose: From Hell to Breakfast: Artist Reception: With a name that pays homage to family and friends, Jose's 'From 'Hell to Breakfast' features a body of sculptural work that negates the utility of objects and their functions. Sparking conversation and introspection, these familiar images confront the viewer, allowing the audience to walk away with an open ended yet full course experience. On display beginning Friday October 15 - March 3 Join us for an artist reception this **Friday, October 15 from 5 - 7 pm at the SJU Art Center galleries.** [More Information](#)

Chamber Choir and SJU Men's Chorus Concert: Come see the Chamber Choir and SJU Men's Chorus perform in the **Great Hall at SJU on October 15th at 8:00pm.** Bradley Miller, Guest Director and Axel Theimer, Artistic Director bring the Amadeus Chamber Symphony for a night of beautiful choral pieces. This FAE event has FREE admission. Masks are required.

The Buzz on Campus

BENEDICT, BINGO & BEER: Hosted by the Benedictine Institute, this event is for ALL employees and monastic members. There will be free beer or wine, appetizers, and Benedictine themed BINGO (with prizes, of course)! Don't worry if you have not brushed up on your latest Benedictine facts; there will be monastic members at each table to help you with the answers. Come join in the fun on **Thursday, Oct. 14 from 4:30-6:00 in Quad 264.** You are welcome to bring one "of age" guest. Registration is required! Please register: [More Information](#)

McCarthy Center Lecture: U.S. Senator Tina Smith will participate in the [15th annual Eugene J. McCarthy Lecture](#) on **Thursday, October 14th.** The program will take place at **7:30 p.m. in the Stephen B. Humphrey Theater.** All are welcome.

Benedictine Institute Hosts: "Building" Community: New Science 150: The Benedictine Institute invites all faculty, staff, and monastic community members to partake in good conversation and complimentary goodies. This is purely a community-building event; there is no agenda. These gatherings are come-and-go as you please and will rotate among buildings each Friday morning. Join us **THIS Friday, October 15 in New Science 150 any time between 9:00-10:45 a.m.**

Labor, Religion, Politics and Public Engagement: A Conversation with the AFL-CIO's Damon Silvers and Jubilee USA Network's Eric LeCompte: Join us for a conversation on Labor, Religion, Politics, and Public Engagement with the AFL-CIO's Damon Silvers and Jubilee USA Network's Eric LeCompte at **4:30 p.m. in Quad 264 on October 18th**. This event is sponsored by the Eugene J. McCarthy Center for Public Policy and Civic Engagement and the Jay Phillips Center for Interfaith Learning.

Coloring the Conservation Conversation: An evening with J. Drew Lanham: Join the environmental studies department in welcoming Dr. J. Drew Lanham to CSB/SJU. Dr. Lanham will discuss what it means to embrace the full breadth of his African-American heritage and his deep kinship to nature and adoration of birds. The convergence of ornithologist, college professor, poet, author and conservation activist blend to bring our awareness of the natural world and our moral responsibility for it forward in new ways. Candid by nature — and because of it — Dr. Lanham will examine how conservation must be a rigorous science and evocative art, inviting diversity and race to play active roles in celebrating our natural world. **Tues, Oct 19; 7:00 p.m. Pellegrine Auditorium, SJU.** Approved ARTE and CSDI: Race/Ethnicity Event "Walking with Kierkegaard: Life Lessons" - **Wednesday, October 20th at 4 p.m. Quad 264** "At the risk of seeming histrionic, there was a time when Kierkegaard grabbed me by the shoulder and pulled me back from the crossbeam and rope." So says Gordon Marino about Danish philosopher Søren Kierkegaard's influence on his life. Come join us for the 2nd Grand Illuminations lecture. Gordon Marino, Professor Emeritus of Philosophy (St. Olaf), will offer an engaging, thoughtful perspective on living "authentically in an inauthentic age." [More Information](#)

Grand Illuminations Lectures (Recorded & Live): Did you miss the 1st Grand Illuminations lecture? You can watch the recorded version of Tony Cunningham's 40-minute lecture, "This Story May Save Your Soul," via the provided link. [More Information](#)

Do you have information for The Buzz?

If you have information you would like included in The Buzz please submit to this link:

[The BUZZ information](#)