Overview
The Center for Teaching and Learning (CTL) Spring 2023 Faculty Fellows Program has two primary purposes: 1) to increase the capacity of the CTL to carry out existing and expanded activities during the CTL director’s sabbatical leave, and 2) to provide Fellows with professional development and leadership opportunities at the intersection of their interests/expertise and the CTL’s strategic priorities during the first year of its rollout: new faculty programming, inclusive pedagogies, and innovative faculty development opportunities to promote effective teaching practices and meaningful learning for our students.

Two CTL Fellows will be selected for Spring 2023. Depending on the individual circumstances, this assignment may result in either a 1/6 overload or could replace a previously planned assignment for the term. The Dean of the Faculty and Department Chair would be consulted to determine the structure of the assignment.

Position Responsibilities: CTL Spring 2023 Faculty Fellow responsibilities will include:

- Assuming an active leadership role in supporting one of the CTL’s two strategic priorities during the first year of its rollout—namely, a) programming for new faculty or b) the Spring 2023 inclusive teaching series with CSB/SJU HHMI Inclusive Excellence Grant Team.

- Designing and facilitating a significant faculty development opportunity, such as faculty workshop or reading group series, in area of interest/expertise that seeks to promote effective teaching practices and meaningful student learning.

- Working with the CTL Director to learn to conduct small group analyses (SGAs) and/or teaching observations, and conducting at least 3-5 of these consultations during the semester of the award.

- Attending CTL advisory and faculty development meetings (approximately one per month) to assist with CTL planning and collaborative partnerships, such as the CSB/SJU HHMI Inclusive Excellence Grant Team, Instructional Technology, and the Interim Dean of Curriculum and Assessment.

- Submitting a 1-page summary report to the CTL director no later than two months after the end date of the award.

Eligibility: In order to be eligible for a CTL Faculty Fellowship, a faculty member:

- Must have completed at least five years of full-time undergraduate teaching;
• Must have a benefits-eligible contract during the application award year; and

• Must not be on sabbatical or have a Scholarship and Creative Work Award during the Spring of 2023.

Process:
A selection committee chaired by the Director of the CTL and the CTL advisory board* will review applications and make recommendations to the Dean of Faculty, who will announce the final award winners. The selection committee will prioritize recommending Fellows with distinct yet complementary goals and areas of expertise and will attempt to spread the awards across departments.

Selection Criteria:
Evaluation of applications will be based on documented interest and previous engagement in faculty development, demonstration of effectiveness in teaching, strong collaboration and listening skills, and commitment to supporting the CTL’s strategic priorities during the first year of our rollout (new faculty programing, inclusive pedagogies, and faculty development opportunities to promote effective teaching practices and meaningful learning for our students).

Applications Guidelines: CTL Faculty Fellowships are awarded on a competitive basis. To apply, please submit a complete application with the following materials by Mon, Oct. 17th at 3pm.

1. A letter of interest (maximum 2 single-spaced pages) describing
   a. Which of the CTL’s first-year strategic priorities you would be interested in leading/supporting during the spring of 2023 (a) programing for new faculty or b) the inclusive teaching series with CSB/SJU HHMI Inclusive Excellence Grant Team) and how you see your skills and interests supporting this initiative;

   b. An area of interest or expertise in teaching and learning on which would like to design at least one significant faculty development opportunity, such as a workshop or reading group;

   c. Your experience with and commitment to faculty development at CSB/SJU (including the position responsibilities of a CTL Faculty Fellow outlined above); and

   d. Your experience with and commitment to supporting diversity, equity, and inclusion in teaching and learning.
2. A teaching activities summary (maximum 2 single-spaced pages), including the following information:

   a. List of courses taught at CSB/SJU within the past 5 years, indicating teaching contributions to general education (Common Curriculum and/or Integrations Curriculum), departments and programs (including interdisciplinary programs and honors), or other campus teaching initiatives (e.g., study abroad, undergraduate research, etc.)

   b. Brief description of teaching innovations employed in courses;

   c. Participation or leadership in professional development opportunities during the last 5 years, including diversity, equity, and inclusion training;

   d. Pedagogical (Scholarship of Teaching and Learning--SoTL) presentations, publications, or grant activity.

3. Department Chair Approval Form (a Forms Manager that needs to be submitted by your Department Chair) or in the case of Chairs applying, from the Interim Dean of Curriculum and Assessment. You will receive a confirmation email when your Department Chair has submitted the form.

Directions for Submission:

- Completed applications should be submitted by Oct. 17th, 2022 at 3pm.

- The letter of interest and teaching activities summary should be submitted as a single pdf file HERE

- Approval form to be completed by the Department Chair is available HERE

Questions about the program or eligibility for a faculty fellowship should be directed to Laura Taylor (ltaylor@csbsju.edu), CTL Director.

*The current Fall 2022 CTL Advisory Board is comprised of Laura Taylor (CTL Director), Amanda Jantzer (Director of CSB/SJU HHMI Inclusive Excellence Team), and Miranda Novak (Assistant Director of Instructional Technology). The spring 2023 CTL fellows will join the Advisory Board once selected.