



THE BUZZ:

Academic Affairs
Weekly Newsletter



Senior Diversity Officer Search

We are delighted to inform you that the national search for the inaugural Senior Diversity Officer at the College of Saint Benedict and Saint John's University has recently been launched. The search committee invites you to review the [search profile](#), and we strongly encourage you to nominate individuals for the position through the confidential [nomination form](#). Questions can be directed to the search chair, [Mary Geller](#).

Chief Operating Officer Search

We are pleased to inform you that the national search for the inaugural Chief Operating Officer at the College of Saint Benedict and Saint John's University has recently been launched. The search committee invites you to review the [search profile](#), and we strongly encourage you to nominate individuals for the position through the confidential [nomination form](#). Questions can be directed to the search chair, [Richard Ice](#).

See the email sent by Academic Affairs on 8/31/22 for more information about the process and search committee.

From the Provost

Provost's Activation of the Academic Program Reduction, Impaction, Merger, and Closure Policy: On Monday, August 29, 2022, the Provost made the official declarations to enact Section 2.14 of the Faculty Handbook (Academic Program Reduction, Impaction, Merger, and Closure). Please see the email sent by Richard Ice on 8/29/22 for more information, including an updated timeline for the process. For more information regarding what is required at each stage of the process, please read section 2.14.4 of the Faculty Handbook, which lists the steps when the process is initiated by the provost.

CSB/SJU All College Convocation Ceremony recording: <https://youtu.be/ShyRTcN1qK4>

From the Deans

Email from the Dean of the Faculty regarding the Classroom Attendance Policy and Illness: Attempts to accommodate all remote participation requests have negatively impacted the quality of the in-person classroom experience. To support our mission and provide our students with the in-person instruction that was promised to them, classroom instruction should occur in-person for students and faculty, following the [classroom attendance policy](#) as detailed in the 2022-2023 Academic Catalog.

Here are the highlights from the policy (read the policy for the exact wording!):

1. Instructors can set their own attendance policies.
2. Instructors can decide if they will allow any remote attendance in their courses, regardless of why the student is absent.
3. Instructors do not need to allow for remote participation when a student has tested positive for Covid-19; instead, they can have the student stay home and then make up the work as they would have prior to the pandemic.
4. Instructors should list their attendance policies (including remote attendance or the lack of remote attendance options) in the syllabus.
5. Remote instruction should only be used on a limited basis (if used at all). Classes should not be regularly held via Zoom unless approved by the Dean of the Faculty.
6. Faculty can receive permission to teach remotely for a single or limited number of class periods during the semester.
7. Academic Affairs will support whatever policies a faculty member sets if it meets the guidelines of the classroom attendance policy in the 2022-2023 Academic Catalog.

With the ability to learn and teach remotely, we have seen students and faculty attempting to continue participating in class and meetings when they should really be taking a break from their coursework and focusing on recovering from illness. Please be a role model for your students by encouraging them to stay home when they are ill and to work with you to make up the work once they have recovered. Likewise, please encourage your colleagues to stay home and rest when they are ill, rather than holding Zoom meetings from their sick bed. Finally, take the kind and compassionate advice you give to your colleagues and students when you are ill--rest and give your body a chance to recover! Let's stop thinking that if we *could* Zoom then we *should* do so when we are ill, grieving, or attending a conference. For more information, see the email sent by Academic Affairs on 8/24/22.

Call for 2023-2024 Scholarship & Creative Work Award Applications The purpose of the [Award](#) is to enable full-time faculty to pursue scholarly research, writing and/or creative work by providing reassigned time from teaching one 4-credit course during the academic year of the award. Scholarship and Creative Work (SCW) Awards are intended to encourage a wide range of scholarly and creative work, as well as activities that lead to securing outside funding. Awards can be used to initiate, continue, or complete projects and includes preparatory activities in support of future research and creative work. **Application Deadline:** Proposals for the 2023-2024 SCW awards are due **Wednesday, October 12 at 5:00 p.m.** Submit your application as a single PDF to this [Forms Manager](#). Decisions regarding the 2023-2024 awards will be announced by early November. - See the 8/30 email sent from Academic Affairs for more information.

Registrar's Office

Important Dates for Fall Semester

- [Academic Calendars](#)
- [Fall Important Dates](#)
- [Add/Drop Dates & Deadlines](#)

Dropping/Adding Courses: Students have through **Friday, September 2** to drop/add using banner web. After the first week of classes, students should fill out drop & add requests **online** via Forms

Manager. All these forms are available in the Registrar's online forms: <http://www.csbsju.edu/registrar/current-students/student-forms>

Students are responsible for adding courses they are attending and dropping courses they are not attending. **If a student on your roster has not arrived for the term, please use the Enrollment Verification Survey via the HIVE to raise a 'Never Attended Flag' for the student.** This will alert both Academic Advising and others in the students network that the student has not arrived for the term. Any student who fails to properly drop a course may be subject to a failing grade at the end of the semester.

Center for Teaching and Learning

CTL Survey: As we begin the 2022-2023 academic year, the new CSB and SJU Center for Teaching and Learning (CTL) is pleased to begin rolling out resources and programming to support faculty not only in creating engaging and inclusive learning environments for our students, but also in managing the challenges of faculty life in the contemporary context. As we launch the new CTL, one of our primary goals is to discern the most pressing needs of the faculty and to intentionally leverage our limited resources to respond to these needs effectively. Thus, we want to hear from you! **Please complete this short survey by September 15th to help us determine which services to prioritize as we begin to launch our center.** Link to survey: <https://forms.gle/ptGjawYiWbZyTTzw8>

For more information, see the email sent from Academic Affairs on 8/29/22.

Fall HHMI Inclusive Excellence Grant and Center for Teaching and Learning Talks and Development: The CSB and SJU HHMI Inclusive Excellence grant and the Center for Teaching and Learning (CTL) will be offering a series of talks and faculty development opportunities designed to help us all engage more deeply in inclusive teaching and learning so that we can better serve our students and one another.

Dates for Fall Inclusive Teaching Series

- **Mon., Sept. 26 at 4:30pm:** [Dr. Cynthia Ganote](#) will lead a faculty development workshop on "Meeting Microaggressions with Microresistance in the Classroom" in Gorecki 204C.
- **Tues., Sept 27th at 12:00pm:** Dr. Ganote will host a lunch discussion on "Creating Inclusive Spaces in the Classroom" in the President's Dining Room (space is limited).
- **Tues., Oct. 4th at 5:00pm:** [Dr. Carolyn Roberts](#) will offer a virtual lecture on "The Historical Roots of Racism and Colonialism in Science and Medicine." Note: This virtual lecture will be open to all CSB/SJU faculty, staff, and students.
- **Thurs., Oct. 13th at 4:30pm:** Dr. Roberts will offer a follow-up virtual workshop for faculty on "Inclusive Pedagogy for STEM Excellence."

CTL Fellows: Implementing Mastery Grading Series: Implementing Mastery Grading Series begins with a philosophy discussion and crafting student learning outcomes workshop. See the email sent by Academic Affairs on 8/29/22 for book groups and workshops later in the term.

Philosophy of Mastery Grading Discussion

- **Tuesday, September 6th, 4pm at CSB – Ardolf 107**

Crafting Student Learning Outcomes Workshop

• **Wednesday, September 7th, 4pm at SJU – Quad 252**

• **Friday, September 9th, 11:50am at CSB – Ardolf 127**

Contact Anne Sinko and Robert Campbell for more information.

Faculty Governance Standing Committee News

Fall 2022 General Education Curriculum Committee (GECC) Deadlines:

1. **September 5, 2022** – For existing courses seeking to add IC designations that will be offered in the **SPRING 2023**, including but not limited to already approved courses seeking to transition from a TE to a TF.
2. **October 14, 2022** - For courses seeking to add IC designations that will be offered in the **FALL 2023**

For more information, see the email sent on behalf of the GECC by the JFA Chair and Vice chair on 8/15/22.

Integrations Curriculum

Check out the video explaining the Integrations Curriculum to students starting at CSBSJU fall 2022.<https://youtu.be/wziYUeyswjE>

Libraries

[**Book Shots**](#) is a short podcast series where two colleagues from the CSB|SJU Libraries visit with a member of the CSB|SJU community and chat about a book that affected them. Join us for our first episode of Season 2 where [we visit with Professor Derek Larson](#). He will discuss the book [American War](#) by Omar El Akkad. You can also find other episodes you may have missed!

[**Library Room Reservations:**](#) The Library is transitioning to the campus room reservation software. Self-reservations will be available shortly. In the meantime, please contact [Stacy Penk](#) or [Aaron Chalich](#) in the Libraries to reserve a library meeting room.

Instructional Technology

Planning for Instructional Technology Day January 2023: Please help us plan an Instructional Technology Day with sessions you'll find value in. This [survey](#) gives you a number of ways to tell us what you're interested in learning about, lets you tell us about a session you'd be willing to lead, and gives your IT Services team help making a day of learning you'll be excited to attend. We thank you for your contributions!

Experience HUB

Office of Undergraduate Research (OURS)

Openings on URFAC – Application Deadline is September 2, 2022 The Office of Undergraduate Research & Scholars is seeking new committee members to serve on the Undergraduate Research Faculty Advisory Committee (URFAC)! The URFAC exists to provide oversight, support, and visioning for all student/faculty collaborative undergraduate research and creative work at CSB and SJU. The committee is structured to have representation from each division (NS, SS, FA, & HM) in order to ensure breadth and depth of expertise in research and scholarship in each academic area. Beginning in Fall 2022, we are seeking:

1 Humanities representative – 3-year term (2022-2025)

1 Fine Arts representative – 3-year term (2022-2025)

Those interested in serving, should submit 1) current curriculum vitae and 2) letter of intent.

To learn more and apply, visit:

<https://livecsbsju.sharepoint.com/teams/OfficeofUndergraduateResearchScholarsOURS/SitePages/Openings-on-URFAC.aspx>

Innovation Fund

We continue to accept applications and they will be reviewed and awarded on a rolling basis.

Submissions: <https://www.csbsju.edu/forms/OMPXL2BOKI>.

See complete information in 11/8/22 email sent from Academic Affairs

Faculty Governance

Joint Faculty Assembly (4:30-5:30) Thursday, September 8 Zoom

<https://csbsju.zoom.us/j/98269442900>

Joint Faculty Senate Meeting (4:30-6:00) Tuesday, September 13 Gorecki 204

- **In-Person** for Senators/ex officio members/presenters/any individuals wishing to speak
- **Virtual** for faculty/staff observers: <https://csbsju.zoom.us/j/96321358151>

For more information regarding these meeting watch for emails from ifachairandvicechair@csbsju.edu.

Campus Resources

Title IX: Please see the updated [Title IX website](#) for information about Title IX, the CSB/SJU Sexual Misconduct Policy, and how to file a Title IX report. This site also contains specific resources for students, faculty and staff, and pregnant and parenting students.

Project EMBRACE: The Office on Violence Against Women (OVW) grant is a federally funded grant awarded to higher education institutions to support efforts to reduce sexual assault, dating/domestic violence, and stalking (SADVDVS) on college campuses. The funds are used to support a Project Director to coordinate all grant activities related to the prevention of and response to SADVDVS. Through a victim-centered, trauma-informed lens, these activities are carried out with the goals to reduce the rate of violence on campus. Please see the [Project EMBRACE website](#) for helpful information for help for victims and survivors, how friends and family can support victims/survivors, and learn the

definitions, statistics, and other information about sexual assault, dating/domestic violence and stalking.

The Buzz on Campus

Announcing the 22-23 Fine Arts Series! We are thrilled to announce the 2022-23 Fine Arts Series! This season features exceptional performing and visual artists and we're introducing brand new Flex Packages, offering fantastic savings on all ticket prices, including Faculty/Staff and Student ticket prices. Order before September 23 and pay no ticket fees! Season brochures will be hitting mailboxes this week. Please note that our box office will be available by phone only at 363-5777 until September 6 as we train new staff. [More Information](#)

Partnership Equity in Global Health Conference at CSB/SJU Tuesday, September 13, 2022
[Partnership Equity in Global Health Conference](#)

Clemens Lecture: September 26 8-9:30 p.m. Stephen B Humphrey Theater SJU: The Cost of Caring for Our Parents: The Economics of Aging - Kathleen McGarry <https://www.csbsju.edu/academics/lecture-series/clemens-lecture-series>

Kendra Allen: Writer in Residence from September 25th to September 30th. :Public reading and conversation with the author on Tuesday, September 27 at 7pm in Upper Gorecki, CSB

Environmental Studies Guest Lectures

Robin Wall Kimmerer: Indigenous Wisdom, Scientific Knowledge, and the Teachings of Plants - Monday, 10/3 | 7:00 p.m. Pellegrine Auditorium, SJU

[Join a book group](#) reading *Braiding Sweetgrass* (books will be provided while supplies last) Robin Wall Kimmerer is a mother, scientist, decorated professor, and enrolled member of the Citizen Potawatomi Nation. She will discuss topics at the intersection of Indigenous knowledge, spirituality, and science.

Winona LaDuke: Envisioning Political, Spiritual, and Ecological Transformation - Monday, Oct 24 | 7:00 p.m. Pellegrine Auditorium, SJU

Winona LaDuke is a Native American activist, economist, and author. An Anishinaabekwe (Ojibwe) enrolled member of the Mississippi Band Anishinaabeg, she has devoted her life to advocating for Indigenous control of their homelands, natural resources, and cultural practices.

These events are sponsored by the Environmental Studies Department with support from the Mary Evelyn Tucker and John Grim '68 Fund. We also thank the following CSB+SJU departments for their contributions: [Jay Phillips Center](#); [McCarthy Center, Initiative for Native Nation Relations](#); [Sociology/Anthropology](#); [CSB Campus Ministry](#); [SJU Campus Ministry](#). For more information, visit <https://www.csbsju.edu/environmentalstudies/guestlectures> or contact [Jenny Kutter](#) (x3163).

Diane Wilson: Writer in Residence from November 7th-8th: Public Reading and Conversation with the author at 7 pm November 8 in Upper Gorecki, CSB. *Wilson's visit is in partnership with the Multi-Cultural Center's week-long Festival of Cultures

Do you have information for The Buzz? If you have information you would like included in The Buzz please submit to this link: [The BUZZ information](#)

The Buzz can be found on the Academic Affairs website under related links.