**HOLD EXPLANATIONS**

**A1 – A8 Academic Advising Holds CSB: 320-363-5687**

**SJU: 320-363-2248**

**A3 HOLD – Student has not been accepted to a major**–

Student should apply to a major by filling out the form found on the Registrar’s Office Homepage or by completing the Registration Release Form found on the Academic Advising Homepage and submitting it to the department they intend to apply to at a later date.

**A7 HOLD – Student needs to meet with Academic Advisor**

**B1 – B5 Student Account Holds CSB: ASB 114**

**SJU: Quad 148**

Student may not have made the Advance Payment for the spring semester, may have an outstanding balance for the current year, or some combination of these holds.

**H1 Health Services Office Hold CSB: 320-363-5605**

**SJU: 320-363-3236**

The student has not provided documentation meeting Minnesota immunization requirements.

**R1 – R3 Registrar Holds CSB: ASB 109**

**SJU: Quad 163**

Senior Application for graduation has not been received, graduation concerns, or missing final high school transcripts.

**SD** **Student Development Hold** **CSB: Contact Jody Terhaar, CSB Dean of Students**

**SJU: Contact Jeff Glover, SJU Residential Life**

This student has not completed the Sexual Assault Prevention Online Course.

**T1 Transcript Hold CSB: ASB 114**

**SJU: Quad 148**

Students may still have a balance – they should **see Student Accounts**. NOTE: **Students will still be able to register.**

**To see if your Advisee currently has a hold:**

* **Log in to Banner web.**
* **Click on Faculty Services**
* **Click on Student Information Menu**
* **Click on ID Selection**
* **Enter Student ID or Name, hit submit**
* **Find Advisees name in drop down menu, click on name and hit submit button**
* **Click on Advisee Holds**
* **Holds will appear or statement “No Holds Exist”**