

Academic Advising Information for Students Transferring to CSB/SJU

Instructions to view your schedule online

<p>Step 1: Access Banner Web Self Service Go to: http://www.csbsju.edu/it-services/banner Select: Self-Service (CSB or SJU Students) Enter: Network username Enter: Network password Click: Login</p>	<p>Step 2: Access Schedule Select: Student, near the top of the list Select: Registration Select: Student Detail Schedule (where you will also find a textbook order link) Select: Correct Term Click: SUBMIT</p>
<p>If you have difficulty accessing Banner Web, contact HelpDesk@csbsju.edu or (320) 363-2228.</p>	

Textbooks

- Textbooks should be ordered online. If possible, ship to your home to avoid unnecessary in-person visits to the bookstore during high-traffic times at the start of the term. Otherwise, pick-up can be arranged at the SJU bookstore location.
- Instructions are available at www.csbsju.edu/bookstore/textbook-information.

General Advising Information

- Add/drop classes: Consult with an academic advisor for schedule changes. Schedule changes can be made through the first day of each block.
- Full-time status is 12-18 credits.
- Faculty advisor is either your FYS instructor or a professor in your major department. Meeting with your faculty advisor will be required prior to registration for subsequent terms.
- Student records (schedule, transcript, etc.) are maintained in Banner Web. Degree Works software tracks completion of course requirements. Many campus offices use The Hive for online appointment scheduling and communication.

Common Curriculum Notes

Fine Arts Experience of visual and performing arts

- Equivalent to four events (three performing, one visual) per semester of FYS at CSB/SJU.

Global Language Requirement: Proficiency through the college intermediate level.

- Available language instruction: Chinese, French, German, Greek, Japanese, Latin, Spanish.
- Additional options available as appropriate for bilingual students.

Abstract Structures/Math Requirement—Course pre-requisites are met as follows:

Course	Pre-requisites
MATH 114 Math Explorations MATH 121 Fundamentals of Math I	Math ACT ≥ 17 Math SAT score ≥ 470 , or MATH 111 Pre-Statistics (2 cr)
MATH 119 Calculus I MATH 120 Calculus II	Math ACT ≥ 21 or math SAT ≥ 530 MATH 119 Calculus I or equivalent
MATH 124 Probability and Statistics MATH 125 Discrete Math Models	Math ACT ≥ 21 , Math SAT ≥ 530 , or MATH 115 Pre-Calculus (2cr)

Graduation Requirements

- 124 total credits, of which at least 40 must be in upper-division course work.
- Transfer students must earn a minimum of 45 credits in CSB/SJU course work.
- Complete requirements for a major.
 - At least half of the credits required for your major, excluding supporting courses, must be in CSB/SJU course work.
 - Major GPA must be at least 2.0 unless the specific major requires a higher GPA.
- Cumulative GPA of at least 2.0 (higher GPAs required for some majors).
- Be in residence (full-time student at CSB/SJU with minimum of 12 semester credits) in the two semesters immediately preceding commencement.

Registration & Academic Planning Resources

- Registrar's Website (www.csbsju.edu/registrar)
 - Academic calendars, semester deadlines and final exam schedule
 - AP/IB policies for credit by exam
 - Major/minor forms
 - Graduation requirements
- Academic Advising Website (www.csbsju.edu/academic-advising)
 - Global Language Placement Exams (French, German, Spanish)
 - Common Curriculum
 - Academic Planner
- Academic Department Websites (see A-Z index at www.csbsju.edu)
 - Curricular information
 - Faculty information
 - Program, student, and alum highlights
 - Upcoming events

Suggestions for a smooth transition to CSB/SJU

- Be sure to have final official transcripts from previous colleges sent to CSB/SJU
 - Transcripts should be mailed to CSB/SJU Admission Office
P.O. Box 7155
Collegeville, MN 56321
 - Minimum grade of C is required for transfer course work; transfer course grades are not incorporated into CSB/SJU GPA.
- Have official scores from any AP, IB or CLEP exams sent to CSB/SJU. College codes for AP scores are 6104 for CSB and 6624 for SJU.
- Meet with your professors and faculty advisor in the first couple of weeks. Introduce yourself, explain that you are new to CSB/SJU, talk about your academic interests, ask what you should know about the way things work.
- Meet with an academic advisor to review academic planning resources.
- Reach out to Student Accessibility Services if you wish to discuss possible accommodations for a learning or other disability.
- Introduce yourself to other students—classmates, floormates, etc. In addition to classes, student clubs and organizations are good venues for meeting others who share your interests.
- Use the Website's A-to-Z index to familiarize yourself with the wide range of resources available at CSB/SJU.

Academic Advising Contact Information

College of St. Benedict:	Academic Services Building	320-363-5687
St. John's University:	Quad 155	320-363-2248