



A **Fellows Chair** serves his Class Committee by: advocating for Fellows Society membership, providing opportunities for Fellows and prospects to get together, and facilitating two-way communication between Fellows and Saint John's.

Fellows Chair Expectations

Time Commitment:

- Two to four hours per month working on events and fund raising
- Two to three classmate calls per month
- Set conference call schedule with Class Chair and IA staff
- Set meeting or conference call schedule with full committee, Class Chair and IA staff

Goals:

- Recruit 5 to 10 classmates that will serve annually as Fellows Volunteers.
 - Reach out to classmates who are currently Fellows Society members and ask them to be Fellows Volunteers.
 - Continue to identify classmates who could serve as Fellows Volunteers and help in their recruitment.
- Work with your Class Chair to:
 - Co-chair a Class Committee consisting of Class Volunteers and Fellows Volunteers
 - Plan and execute one to two class events yearly
 - Update classmate contact information with each contact
 - Set and achieve yearly class fund raising goals through letters, e-mail and personal solicitation
- Attend Quarterly Conference calls with all Class and Fellows Chairs
 - Q1: Mid-August
 - Q2: Mid-November
 - Q3: Mid-February
 - Q4: Mid-May

Annual Giving Contacts and Resources

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