myspanishlab

Browser

Tune-Up

Getting Started New User

STEP 1: Before You Register

1. Visit <u>www.myspanishlab.com</u> and click *Browser Tune-up.*

This will confirm that you have met the System Requirements and have the <u>necessary</u> <u>free plug-ins</u> on your computer.

<u>If you don't use one of these browsers, you may experience mild to severe problems</u> when trying to use MySpanishLab.

| Operati | ng Systems | Browsers | |
|-----------|---------------|-------------------------------|--|
| PC | Windows XP | Internet Explorer 7.0 and 8.0 | |
| PC | Windows Vista | Internet Explorer 7.0 and 8.0 | |
| Macintosh | OSX 10.5 | Safari 4.0+ | |

(Effective July 31st 2009)

****Downloading New Versions of Browsers****

We strongly recommend that you <u>do not update to a new version of your browser</u> without consulting the latest system requirements for using a MyLanguageLab. Go to <u>www.myspanishlab.com</u>.

Select **Support** then **System Requirements** to see the most up-to-date information on supported browsers. Pearson tests each supported browser thoroughly for use with a MyLab.

2. Set Pop-Up Blockers

Some browsers will block all pop-ups—even those you want! To allow pop-ups in your *MySpanishLab* course, open your browser and do the following (there may be some variations with each browser):

1. Click Tools \rightarrow Pop-up Blocker \rightarrow Pop-up Blocker Settings.

2. When prompted for "Address of Website to allow", enter: *.pegasus2.pearsoned.com

(If you have downloaded a **third-party (Google, Yahoo, AOL, etc.)** pop-up blocker/toolbar make sure you turn the pop-up blocker off on that toolbar in addition to your browser pop-up blocker.)

3. <u>Confirm that you have the following needed to register:</u>

- ☑ Valid Email Address
- ✓ **Student Access Code** packaged with your text or available standalone at the bookstore. (*You may also purchase instant access online at <u>www.myspanishlab.com</u>).*
- ☑ Your Instructor's Section/Course ID ____

☑ eBook ID (if applicable) _____

**Refer to the eBook Registration link on the Welcome Message inside your course for instructions on how to access the eBook, with or without an eBook code from your instructor

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| STEP 2: Register for Your Course | | | | |
|---|---|--|--|--|
| Click <i>Students</i> under <i>Register</i> or <i>Buy Access</i> at (<u>www.myspanishlab.com</u>). Choose one of the following: I already have an access code or I need to buy access . Then follow the registration instructions. Click the <u>Student Registration Tutorial</u> before you start to view a <u>step-by-step</u> <u>tutorial</u> on how to register and sign-in to your course. <i>(Highly-recommended)</i> | Register or Buy Access Hew user? Start here, whether you have an access code card or need to buy access. Students Instructors Need help? | | | |
| STEP 3: Login to Your Course | | | | |
| Go to <u>www.myspanishlab.com</u> . Click <i>Login</i> under "Returning Users" and enter the | Returning Users | | | |

myspanishlab

Already registered?

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Log In

Go to w Login Name and Password you created.

STEP 4: Set Your Time Zone

1. Click **My Profile** after signing in to your course.

Welcome, Mary Reynolds

My Courses | My profile | Feedback | Help | Support | Logout

(GMT-05:00) Eastern Time (US and Canada)

2. Select your **Time zone** from the menu.

Time zone

Select your time zone preference

Time zone

STEP 5: Enroll in Your Course

2. On the My Courses page, click Enroll in a Course.

| My Courses | A Enroll in a Course |
|---|--------------------------|
| The following courses are available to you. Click the course name or select Open from the | options menu to open the |
| course you want to work with To join another course, click the Enroll in a Course button | |

3. Type the **Course ID** provided by your instructor.

| PEARSON | Steps to Register | | | | |
|------------|-------------------|----------|---|---------------------------|--|
| Education | 1 Course ID | O Course | 0 | Confirmation & Summary | |
| | urse ID | | | | |
| | | | | | |
| - | | | | | |
| *Course ID | | Submit | | | |

4. On the *Confirm Course* screen, verify that the Course ID you entered matches your instructor's course.

Click Next.



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5. On the *Summary* screen, confirm the information is correct and then click **Enter Course Now** to enter your instructor's course.

You now have access to your resources!

Pearson Technical Support

Need Help Registering?

If you have any questions or issues registering for your course, please go to: <u>http://247pearsoned.custhelp.com</u>

Click **CHAT** on the top toolbar. Fill in the form and click, **SUBMIT**. An IM box will open and a technical support assistant will be able to help you with your specific issue.

Need help once you are enrolled in your instructor's course?

Once you are you logged into your MySpanishLab course and have any questions or issues, please click on the **SUPPORT** link in the upper right hand corner of your course:

