

College of St. Benedict and St. John's University
Social Work Department
Letter of Reference for Acceptance into the Major

_____ is applying for acceptance into the Social Work Major. She/he has chosen you to complete this reference on their behalf. Please rate the applicant on their capacity for Social Work Study and their ability to practice in a human service profession.

The applicant has () **waived**/ () **not waived** their right to access this letter of reference.

Signature and Date of Applicant _____

Attributes	Outstanding	Above Average	Average	Below Average	No Opportunity
Academic Ability					
Academic Interest and Motivation					
Capacity for Independent Study					
Written Communication					
Oral Communication					
Organizational Abilities					
Resourcefulness					
Awareness of Social Issues					
Level of Maturity					
Ability to Adapt to New Situations					
Ability to Relate to Others					
Self- Confidence					
Decision Making Skills					
Leadership skills					
Initiative					
Reliability					
Ability to work with diverse populations					

I have known the applicant for _____ (months) as a _____ (what capacity/role)

Name: _____

Signature: _____

Position: _____

Telephone Number: _____

Date: _____

Please return in this reference form in the self-addressed envelope provided by the applicant and sign across the seal of the envelope. Thank-you for your time and attention in assisting our department in our social work major acceptance process.