

Weekly Supervision Worksheet

Name: _____ Date: _____

Situations that happened in field that I want to discuss during supervision include:

Learning Plan Objectives and tasks that I need to discuss during supervision include:

Professional and Personal Growth: Situations that have helped me grow in knowledge and skills include:

Next Week's Plan: Activities that are on my schedule for next week include:

Content areas to discuss in supervision include: (Check all that apply)

- generalist social work practice
- diversity
- policy
- professional development
- values and ethics

**College of St. Benedict /St. John's University
Social Work Department**

Student Evaluation of the Field Experience – Junior Practicum

Directions: Please provide feedback on your practicum experience. Please select the best response and provide comments after each section. Your feedback will help us to improve the field learning experience.

OVERALL EVALUATION OF the PROGRAM		Not Observed	Poor	Fair	Very Good	Excellent
This practicum helped me...						
1	Apply critical thinking skills within the context of professional social work practice					
2	Understand the value base of the profession and its ethical standards and principles and practice accordingly					
3	Practice without discrimination and with respect, knowledge, and skills related to clients' age, class, color, culture, disability, ethnicity, family structure, gender, marital status, national origin, race, religion, sex and sexual orientation					
4	Understand and interpret the forms and mechanisms of oppression and discrimination and apply strategies of advocacy and social change that advance social and economic justice					
5	Apply the knowledge and skills of a generalist social work perspective to practice with systems of all sizes.					
6	Analyze, formulate, and influence social policies					
7	Use communication skills differentially across client populations, colleagues, and communities.					
8	Use supervision and consultation appropriate to social work practice					
9	Function within the structure of organizations and service delivery systems and seek necessary organizational change.					

EVALUATION OF Field Faculty Coordinator (Faculty Liaison)		Not Observed	Poor	Fair	Very Good	Excellent
The Field Faculty Coordinator . . .						
10	Clearly communicated the requirements and expectations of field instruction.					

11	Responded promptly to my questions and concerns.					
12	Demonstrated appreciation, respect, and sensitivity to feedback regarding field issues.					
13	Organized regarding field agency placement information, planning, and coordination					

14. During my field placement, I experienced problems that required intervention from the Field Faculty Coordinator.

yes no

If no, please proceed to question 15.

If yes, please respond to the following: The Field Faculty Coordinator acted as an effective mediator.

yes no Comments:

EVALUATION of AGENCY SUPPORT The agency . . .		Not Observed	Poor	Fair	Very Good	Excellent
15	Provided structured orientation to the agency mission, history, policies.					
16	Provided me with a balance of opportunities for observation, supervised work, and/or independent work.					
17	Encouraged a supportive learning environment for students					
18	Provides competent staff willing to commit to field supervision of students					
19	Provided me with adequate work space and equipment to fulfill field agency responsibility					
20	Offered opportunities to work with diverse populations.					
21	Supported the mission, values and ethics of the social work profession.					

EVALUATION OF FIELD SUPERVISOR The Field Supervisor . . . (Name: _____)		Not Observed	Poor	Fair	Very Good	Excellent
22	Provided tasks and assignments which provided opportunities to practice general social work knowledge & skills					
23	Identified appropriate learning experiences which helped to define learning goals and objectives.					
24	Provided regularly scheduled face-to-face supervision. (at the least 1 hour weekly)					
25	Provided ongoing supervision and assessment of my progress					

26	Provided balanced feedback on strengths and opportunities for growth					
27	Convey clear expectations of the student role in the field practicum					
28	Cultivated my ability to use reflective and critical thinking skills.					
29	Modeled professional and ethical social work behavior.					
30	Conveyed a commitment to my educational growth and development					

31. My Field Supervisor was able to help me identify and continue to develop my strengths. yes no

If yes, what specific techniques did the Field Instructor use? **If no**, what techniques should the Field Instructor have used?

32. My Field Supervisor was able to help me identify and continue to work on my challenges. yes no

If yes, what specific techniques did the Field Supervisor use? **If no**, what techniques should the Field Instructor have used?

33. I moved from observation to active participation in field tasks within which of the following months.

Active participation means the student asked several questions, explained program requirements, led a small portion of a meeting, staffed a case, delivered a presentation, etc. This may have been done with another staff member present, but the student was responsible for some form of interaction with clients or other professionals within or outside the agency. Please check the response that best applies:

applies:

- Within the first month (January)
- During the second month (February)
- After Spring Break, the third month (March)
- During the final month of the field placement (April)

34. Would you encourage the other students to move into active participation at a different time?

Yes No **If yes**, when would you begin the student's active participation: Sooner Later
Please explain:

If a Task Supervisor was not used,, proceed to question 36.

35. This field placement utilized task supervisor(s) or other agency staff that provided my day-to-day supervision.

Yes No **If yes**, how many task supervisors were used? _____

If yes, the task supervisors evaluated my performance by which of the following. Check all that apply.

- Written feedback
- Verbal discussion
- E-mail
- Task Supervisor(s) also completed the Mid-term and Final Evaluation on the Field Learning Plan
- Task Supervisor(s) also attended site visits to discuss student's progress
- Other: _____

EVALUATION OF TASK SUPERVISOR (Name: _____) The Task Supervisor . . .		Not Observed	Poor	Fair	Very Good	Excellent
36	Provided tasks and assignments which provided opportunities to practice general social work knowledge & skills					
37	Identified appropriate learning experiences which helped to define learning goals and objectives.					
38	Provided regularly scheduled face-to-face supervision. (at the least 1 hour weekly)					
39	Provided ongoing supervision and assessment of my progress					
40	Provided balanced feedback on strengths and opportunities for growth					
41	Convey clear expectations of the student role in the field practicum					
42	Cultivated my ability to use reflective and critical thinking skills.					
43	Modeled professional and ethical social work behavior.					
44	Conveyed a commitment to my educational growth and development					

45. Please comment on the overall strengths of this Field Experience Program

46. Please comment on areas that could be improved in the Field Experience Program:

RECOMMENDATION:	
47. <input type="checkbox"/> I would recommend this agency for future field placement of students	
48. <input type="checkbox"/> Future students placed in this agency would be better served:	
<input type="checkbox"/> In another department (specify _____)	
<input type="checkbox"/> With a different Field Instructor (specify _____)	
<input type="checkbox"/> Should not be placed in this agency.	
49. <input type="checkbox"/> I would like the Field Faculty Coordinator to contact me for further discussion.	
Signature of Student	Date

***Return this form to
Diane Johnstone
Department of Social Work/College of St. Benedict/St. John's University
37S College Avenue St. Joseph, MN 56374***