



# Sigma Theta Tau International Kappa Phi At-Large Chapter Board Meeting

## MINUTES

AUGUST 25<sup>TH</sup>, 2008

5:15P.M.

NURSING SCIENCE CENTER

<b>I. CALL TO ORDER</b>	The meeting was called to order at 5:30 p.m. by Joyce Simones, Chair
<b>MINUTE TAKER</b>	Deb Baloun
<b>II.A. APPROVAL OF MINUTES</b>	Minutes of April 28 <sup>th</sup> , 2008 were approved as written with the following edit: Change "Research Day" to "Research Conference."
<b>II.B. APPROVAL OF AGENDA</b>	The Agenda was approved as written with the following additions: Discuss dates for Founder's Day and Fireside Chat, web site updates, Annual Research Conference
<b>ATTENDEES</b>	<b>Present:</b> Joyce Simones, Chair; Jean Beckel, Darlene Copley, Ellen Ellickson, Ron Hemmesch, Sue Herm, Cathy Keller, Brenda Lenz, Kathy Ohman, Pat Rauch, Kathy Twohy, Roxanne Wilson <b>Not Present:</b> Jenny Bauerly, Kristen Brandt, Mary Hoenig, Laura Horn, Kathleen Lehn, Helen Santiago, Kathi Schmidt, Sara Zimney

## Agenda

### A. Board Members – review current officers and committees

<b>CONCLUSIONS</b>	<p>Roxanne Wilson nominated Pat Rauch for President Elect. Ron mentioned that this is a one year term according to our bylaws. The term for President Elect should be 2009-2010, and then they would fulfill the role of President.</p> <p>The Leadership Succession – Some suggestions for nominations. Lori Johnson, Tiffany Omann Bidinger, Richard Mix (VA), Richard Beastrom.</p> <p>Membership – want an updated list for Joyce's binder.</p>
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### B. International Sigma Theta Tau Conference in Singapore (Ron Hemmesch)

<b>CONCLUSIONS</b>	<p>Ron was able to visit Nanyang Polytechnic, which has a large nursing school. There are about 700 students, and 92 faculty members. Simulation lab was incredible (2 floors). Curriculum was developed among faculty.</p> <p><i>Nursing: A World of Care</i> – excellent book, great idea for speaker gifts. A motion was made and approved to order five copies of book. Cathy Keller will order these.</p> <p>Next year the STTI conference is in Cancun.</p>
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### C. Process for applying to do research (Roxanne Wilson)

<b>DISCUSSION</b>	<p>Roxanne Wilson (SCH) talked about the process for applying to do research at the SCH. All research studies go to the Institutional Review Board (IRB). If it is nursing research, then it will first go the Nursing Research Review Board (NRRB) first.</p> <p>3 groups: Students – need approval quickly usually National research studies Doctorate</p> <p>IRB agenda fills quickly – the process may take up to 3 months.</p> <p>Roxanne distributed copies of the "Request for Research Based Proposals" and the "Submission of Research Protocol to the St. Cloud Hospital Institutional Review Board".</p>
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	Scholarship discussion - \$500 per year. Research vs. scholarship. Kathy Ohman (scholarship committee) offered to take both of these on.
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#### D. Induction Ceremonies – discuss dates and locations

<b>DISCUSSION</b>	Proposed dates need to consider membership requirements so that students can be invited to join. Moved to work with students in South Africa program. Ceremony held jointly. Last year at Gorecki Center at CSB. Membership information is shared with STTI via online forms. Avoid site visit for accreditation in early November. Do it after the middle of November, on a weekday. Need to get a speaker and names of students and community members to induct. <b>Suggested: Joanne Disch. Roxanne will contact her.</b> Another suggestion was <b>Connie Delaney</b> in Nursing Informatics.
<b>CONCLUSIONS</b>	Keep it a joint induction. Suggested to have it close to Founder's Day. Possibly Thursday, November 13 <sup>th</sup> or Thursday, November 20 <sup>th</sup> . <b>Joyce will check on facility availability at SCSU. Gorecki will be checked as a backup. Joyce will let Deb know what is scheduled.</b> Once the room is booked, we will contact and confirm the speaker.

#### E. Brainstorm for Scholarly Events

<b>CONCLUSIONS</b>	<p><b>Fireside Chat</b> The decision was made to hold the Fireside Chat in the spring of 2009, tentatively <b>February 19<sup>th</sup></b>. It was suggested to do the scholarship and research awards at this event.</p> <p><b>Founder's Day</b> Founder's Day will be scheduled for <b>October 13<sup>th</sup></b>. Celebrations will be held on each campus to inform students about STTI. DVD is available.</p>
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#### F. Leadership Conference in September

<b>DISCUSSION</b>	Looking for another person to go. Pat unable to work into schedule. Will just have one person attend.
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#### G. Treasurer's Report

<b>DISCUSSION</b>	<p>Cathy Keller reported that the balance in the <b>checking account is \$80.27</b> and the balance in the <b>savings account is \$4,750.76</b></p> <p>Cathy will be attending Leadership Conference – Sept 25<sup>th</sup>.</p>
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#### H. Upcoming Meeting Schedule

<b>DISCUSSION</b>	<b>Tentatively we will be meeting the last Monday of every month (not December) during the academic year. Meeting dates will be posted on the web site and sent to the Board when finalized.</b>
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## **Additional Discussion Items from Meeting:**

### **New Inductees**

Four new inductees: Barb Nordquist, Sharon Melvie, Pamela Pringle, Melissa McGinty-Thompson. Joyce and Deb will send them some information regarding Kappa Phi. They will be named in the induction ceremony this year.

### **Educator Conference**

Mosby's Faculty Development Institute will be held in San Francisco January 6-8, 2009.

### **Board of Nursing**

The Board of Nursing will be doing a site visit at CSB in February.

### **Research Conference**

March Research Conference at the Winfeldt room at the Plaza.

### **Thank You**

Thank you from the U of MN for sponsoring the Nursing Research Day.