

# Kappa Phi Chapter of Sigma Theta Tau Board Meeting

## MINUTES

FEBRUARY 22, 2007

5:15 PM

TRC FIRESIDE AT CSB

I. CALL TO ORDER	The meeting was called to order at 5:15 pm by Ellen Ellickson, Chair
II. MINUTE TAKER	Ellen Ellickson and Laura Horn
III. APPROVAL OF MINUTES	Minutes of January 29, 2007, were approved as written
IV. APPROVAL OF AGENDA	The Agenda was approved as written
ATTENDEES	<b>Present:</b> Ellen Ellickson, Chair; Mary Neisen, Kathy Twohy, Ron Hemmesch, Laura Horn, Pat Rauch, Cathy Keller, Kathi Schmidt, Kristin Brandt, Joyce Simones, Kathy Ohman, Roberta Basel <b>Not Present:</b> Roxanne Wilson, Kathi Schmidt, Pam Rickbeil, Brenda Lenz, Marti Hise

## Agenda topics

### V. AT-LARGE CHAPTER REPORT

CONCLUSIONS	<p>We were notified on Feb 21 that our application to be an at-large chapter was approved. The ceremony to finalize the at-large chapter will be held at the time of the induction, April 19<sup>th</sup>. A representative from headquarters will attend the chartering ceremony. We will be asked to assist with finding place and transportation. March 22 is the last deadline date for sending the inductee list to STT. Bring inductee names to R. <b>Basol</b>. J. Simones will gather information of SCSU honor society students to send them invitations. Fees are:</p> <ul style="list-style-type: none"> <li>❖ \$60 international fee</li> <li>❖ \$20 chapter fee</li> <li>❖ \$13 ceremony cost</li> </ul> <p>The menu will be Tuscan pork, mashed potatoes, brownies, coffee, tea. The <b>deadline for final meal count is April 17<sup>th</sup></b>. Marti will complete the program (first draft completed by R. <b>Basol</b>). Star of excellence award, which needs to be given before June, will be given out at the induction ceremony. <b>K. Ohman</b> will be responsible for coordinating the announcements for award nominees.</p>
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### VI. EVENING CONFERENCE CALL AND REGION 4 MEETING IN ROCHESTER

CONCLUSIONS	Ellen is in communication with the region coordinator. Region 4 conference call is scheduled for March 20. Ellen will make the call and report at the next meeting.
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### VII. CHAPTER HEALTH REPORT

CONCLUSION	The chapter health report has been completed and submitted by Ellen Ellickson.
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### VIII. STT SEEKING CANDIDATES

CONCLUSION	STT is seeking candidates for open positions for nominations for the 2007-2009 Biennium
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### IX. INDUCTION UPDATE

CONCLUSIONS	The event will be April 19 <sup>th</sup> from 6pm to 9pm. The cost will be \$13 per person. New inductees are funded by Kappa Phi. Pam Rickbeil will prepare the invitation.
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### X. NURSING RESEARCH, MAY 15

CONCLUSION:	Twenty scholarships for registration will be promoted during nurses' week. Ten (10) for CSB/SJU and ten (10) for SCSU students. Senior students will not attend due to Kaplan review course on the same date. Faculty will encourage students to attend.
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### XI. NEW SIGNATURES

CONCLUSION	New signatures have been added to the checking account: Ellen Ellickson is now on the account and Roxanne Wilson is off the account. Kathi Schmidt is the treasurer until the chartering ceremony. At that time, Cathy Keller will become the new treasurer.
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## **XII. TREASURER'S REPORT**

<b>CONCLUSION</b>	The treasurer's report is deferred until next meeting. Last month's balance for office expenses is \$90.02 (submitted by M Hise).
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## **XIII. FOUNDER DAY TEA**

<b>CONCLUSION</b>	Report on Founder Day tea for new inductees at CSB. This was held on February 20 <sup>th</sup> from 2 to 4pm in the 4 <sup>th</sup> floor lounge of CSB Main. The seniors who have been invited to joint STT attended. They were given a brochure explaining the organization and encouraged to join and attend the induction ceremony.
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## **XIV. FACULTY RESEARCH**

<b>CONCLUSION</b>	K. Twohy reported that there may be faculty research available for students who have shown an interest.
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## **XV. PETER BUERHAUS EVENT MAY 15TH**

<b>CONCLUSION</b>	The Peter Buerhaus event will be held May 15 <sup>th</sup> at St. Cloud Hospital. Kappa Phi is co-sponsoring this event with SCH.
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## **XVII. NEXT MEETING**

<b>CONCLUSION</b>	The next meeting will be held at CSB on March 26 <sup>th</sup> from 5:15pm to 6:30.
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The meeting was adjourned at 6:30pm.