



Sigma Theta Tau International

Kappa Phi At-Large Chapter Business Meeting

MINUTES

NOVEMBER 26TH, 2007 5:30P.M.

TRC FIRESIDE AT CSB

I. CALL TO ORDER	The meeting was called to order at 6:25p.m. by Ellen Ellickson, Chair. This meeting was held as part of the Fireside Chat event. Matt Byrne and Carrie Hoover presented information and talked about their experiences regarding their respective research projects.
MINUTE TAKER	Deb Baloun
II. A. APPROVAL OF MINUTES	Minutes of October 29 th , 2007 were approved as written.
II. B. APPROVAL OF AGENDA	The Agenda was approved as written.
ATTENDEES	Present: Ellen Ellickson, Chair; Deb Baloun, Roberta Basol, Matt Byrne, Darlene Copley, Carrie Hoover, Laura Horn, Cathy Keller, Kathy Ohman, Pat Rauch, Pam Rickbeil, Joyce Simones, Jean Sperl Not Present: Jenny Bauerly, Kristen Brandt, Sue Herm, Mary Hoenig, Brenda Lenz, Mary Neisen, Helen Santiago, Kathi Schmidt, Kathy Twohy, Roxanne Wilson, Sara Zimney

Agenda

A. Report from Biennial Convention from Joyce Simones and Ellen Ellickson

CONCLUSIONS	<p>Joyce Simones and Ellen Ellickson recently attended the biennial convention in Baltimore from Nov. 2nd – 7th. They shared the following information from the convention:</p> <ul style="list-style-type: none"> • There was a nice balance of sessions and presentations covering both academic and clinical settings. • There were a number of bylaw changes. The one that is probably the most significant is the removal of the requirement of a 3.0 or higher GPA for student inductees. Because Sigma Theta Tau is international, this requirement does not apply to all academic institutions. The requirement of the top 1/3 of the class stays as is. • LuAnn Reif (faculty at College of St. Benedict) did a poster presentation at the conference. Her poster was titled "Perceptions of Health and Health Promotion Behaviors and Their Meaning of Mexican-born Men Living in the United States." • Sigma Theta Tau is trying to move towards more international involvement. • There was discussion on lack of clinical sites. • Periwinkle is the official color of STTI.
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B. Annual Call for Scholarships

DISCUSSION	<p>There is a \$500 scholarship available to undergraduate nursing students. The deadline for this scholarship is December 31st. The scholarship will be presented during the Induction Ceremony in January.</p> <p>The Star of Excellence Award will be presented at the Induction Ceremony as well. The Star of Excellence is awarded to a member of the Kappa Phi Chapter-at-Large of Sigma Theta Tau International who has demonstrated superior professional leadership in any one or more of the following areas of nursing: education, research, practice, consultation, service, or administration. The deadline for submission is December 31st.</p> <p>The application forms and criteria are available on the web site at http://www.csbsju.edu/nursing/studentresources/kappaphi.htm</p>
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C. Board Member and Committee Positions Review

DISCUSSION	<p>There are a number of positions that need to be filled:</p> <ul style="list-style-type: none"> • Secretary • 2 Leadership committee members • 2 Governance committee members <p>We are looking for volunteers to fill these positions.</p>
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D. Induction Ceremony ~ scheduled for January 17th, 2008

(Please note: the notes below are from the Board Meeting held on Oct. 29th and have been included for reference.)

DISCUSSION	<p>The Induction will be held at the new Gorecki Events Center on January 17th, 2008. CSB/SJU has about 15 seniors that will be joining, St. Cloud State has about 14, and there are also 2 community members joining (to date).</p>
CONCLUSIONS	<p>There are a number of items that need to be planned for the induction: Joyce Simones will talk with Pam about potential speakers. Ron Hemmesch will do the photography at the event. Joyce Simones and Cathy Keller will work at the registration desk. Ellen Ellickson will ask Pam to send the file that was used for the invitation last year, and also ask Roberta for the file that was used for the program. Ellen Ellickson and Deb Baloun will work on the invitation (add parking information/map to the invitation), program, flowers (assorted colors of roses), centerpiece, name tags, and meal planning. Deb Baloun will verify that we have a computer and internet access available, and a registration desk set up.</p>

E. Treasurer's Report

CONCLUSIONS	<p>The balance in the savings account is \$7,335.32 and the balance in the checking account is \$566.28.</p>
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Induction Ceremony ~ Thursday, January 17th, 2008 at 5:30 ~ Gorecki Dining Center

Next Board Meeting ~ Monday, January 28th, 2008 at 5:15 ~ CSB TRC Board Room