

# 2007 Annual Report

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## Introduction

The College of Saint Benedict and Saint John's University are private liberal arts higher education institutions that share a common curriculum and coordinate academic and extracurricular activities. The Sisters of the Order of Saint Benedict founded the College of Saint Benedict in 1913 with an intentional commitment to the education of women. Saint John's University was founded in 1856 by the monks of Saint John's Abbey as a men's university. Both campuses, located six miles apart, have a coeducational atmosphere. The mission of the College of Saint Benedict and Saint John's University is to provide the very best residential liberal arts education in the Catholic Benedictine university tradition. They foster integrated learning, exceptional leadership for change and wisdom for a lifetime.

The College of Saint Benedict (CSB) is a private women's Catholic liberal arts college located in St. Joseph, Minn. CSB is a residential campus with approximately 2,068 students of which 1,536 lived on the campus in 18 residence areas and apartment complexes for 2007. CSB also provides the residence for approximately 40 Saint John's Preparatory School female students. The College of Saint Benedict is closely associated with the Saint Benedict's Monastery. The college and the monastery are separate corporations that work closely together and function as a community. The CSB campus consists of 292 acres with 56 buildings. Approximately 2,050 students, 173 faculty, 153 administrators, 151 support staff, 10 temporary employees and 166 sisters are members of the college/monastic communities. The monastic community resides on an additional, approximate 307 acres.

Saint John's University (SJU) is a private, liberal arts university for men located in Collegeville, Minn. SJU is a residential campus with 1,416 students residing on campus in 16 residence areas and apartment complexes for 2007-2008. The university is owned by its sponsoring organization, Saint John's Abbey (The Order of Saint Benedict, Inc.). The abbey and university share an 80-acre campus in the midst of a 2,600-acre tract of woodlands and lakes. Approximately 1,931 under-graduates, 123 coeducational graduate School of Theology students, 175 faculty, 308 administrators, 313 support staff, and 124 monks are members of the university/monastic communities. Saint John's Preparatory School, with a 2007-2008 coed enrollment of 338, 68 residing in Prep School campus housing, and a faculty and staff of 55, has facilities sharing the university campus.

CSB/SJU student organizations do not own any off-campus facilities.

cSB Dept. of Security and SJU Dept. of Life Safety

Since no campus is completely free of crime, CSB and SJU have developed a series of policies and procedures relating to campus security. These policies and procedures are designed to ensure that community

members are fully aware of the safety issues on the campuses and to take action to prevent and to report illegal and inappropriate activities. CSB/SJU expressly reserves the right to modify or adopt additional policies or procedures at any time without notice. Such changes may appear in successive issues of this report. The CSB Department of Security and the SJU Department of Life Safety have been established to assist the institutions in this objective. Representatives of the student body, faculty and staff have collaborated over time to develop policies and procedures to assure the well-being of all persons and the safety of their possessions. The effects of these policies and procedures also extend to members of our academic community who live away from the campus.

The CSB director of security and the SJU director of life safety maintain close working relationships with the St. Joseph Police Department and the Stearns County Sheriff's Department for assistance with criminal incidents occurring on the campuses and support services for special events. The directors also maintain a close working relationship with all elements of the criminal justice system. Regular meetings are held with other agencies, both formally and informally, and crime-related reports and statistics are routinely exchanged.

#### CSB Department of Security

CSB Department of Security, under the administration of the director of security, is responsible for the enforcement of federal, state and local laws as well as college policies and rules. Security officers are responsible for first-response services until emergency assistance is available by local police, fire or medical agencies. Security officers provide a safe environment that enhances the campus learning experience and complements the college's Benedictine values.

The Department of Security is located in the west wing of Mary Commons. A security officer is available 24 hours a day. The security staff consists of non-commissioned professional security officers

augmented by student security officers. The staff meets all standards as established by Minnesota state statute to provide routine security services including the escort service as well as emergency response services. The uniformed security officers patrol the campus buildings and grounds either in vehicles, on bicycles or on foot 24 hours daily.

#### SJU Department of Life Safety

SJU Department of Life Safety, under the administration of the director of life safety, is responsible for the enforcement of federal, state and local laws as well as college policies and rules. Security officers are responsible for first response services until emergency assistance is available. Security officers provide a safe environment that enhances the campus learning experience and complements the university's Benedictine values.

The Department of Life Safety, located in the lower level of Thomas Hall, operates with a dispatcher and a security officer available 24 hours daily. The security staff consists of non-commissioned professional security officers augmented by students serving as dispatchers and student security officers. The staff meets all standards as established by Minnesota State statute to provide routine security services including the escort service as well as emergency response services. The uniformed security officers patrol the campus buildings and grounds either in vehicles, on bicycles or on foot 24 hours daily.

## Contact CSB Security to Request

§ Escort Service

§ Information

§ Parking/Traffic Bureau Information

§ General Assistance

§ Medical Assistance

§ Report suspicious behaviors/circumstances

§ Report a Crime

Emergency fire/medical/crime:

CSB Department of Security - 5000

Stearns County Sheriff/St. Joseph Police - 9-911

CSB Campus Emergency Phone Locations:

CSB Blue Light emergency phones with direct connections to security are located in strategic places in the campus parking lots:

1. At the entrance to Lot 4
2. North and South sections of Lot 5
3. Lot 6 — NE corner of Claire Lynch
4. West end of Lot 11
5. Library road
6. Lot 14

Residence hall card access entries also have regular phones for access to security. West Apartments have a courtyard/pole phone for access to security.

contact SJU Life Safety to Request

§ Escort Service

§ Information

§ Parking/Traffic Bureau Information

§ General Assistance

§ Medical Assistance

§ Report suspicious behaviors/circumstances

§ Report a Crime

Emergency fire/medical/crime:

SJU Department of Life Safety - 911

SJU Department of Life Safety - 2144

Stearns County Sheriff - 251-4240

SJU Campus Emergency Phone Locations:

SJU Blue light emergency phones with direct connections to the Life Safety Services are located in strategic places on the campus grounds:

1. Entrance to Science Parking lot 1
2. Entrance to Science Parking lot 2
3. Between Mary and the Flagpole parking lots
4. North end of Flynn town lot
5. North side of Stephen B. Humphrey Theater Auditorium
6. South end of Emmaus Hall
7. Prep School parking lot
8. North side of Metten Court

9. Student beach
10. Fruit Farm Rd. and County Rd. 159
11. Palaestra lot
12. Entrance to Watab lot
13. East side of St. Patrick Hall
14. St. Thomas Hall service drive
15. Mall on east side of Guild Hall
16. Liturgical Press log
17. South side of McNeelly Spectrum
18. Intramural field
19. South side of Prep School walking path

#### Crime Prevention and Reporting

Because the College of Saint Benedict and Saint John's University operate in close collaboration and the fact that persons from either institution may teach, study, work or socialize on both campuses, the two colleges cooperate in establishing and enforcing policies and procedures for security. The shared philosophy to take proactive roles to reduce the opportunities for criminal activity results in programs which attempt to eliminate or minimize criminal opportunities while at the same time encourage students and employees to take responsibility for their own safety and the safety of others. Individuals are urged to act responsibly and to take sensible precautions to protect themselves and their possessions. CSB and SJU have also developed comprehensive plans for collaborative management of crisis situations.

Students, employees and guests of CSB and SJU are encouraged to report all criminal activity and other emergencies to campus security. CSB Department of Security and SJU Department of Life Safety are the security offices to which all criminal reports are to be processed. Security officers will request assistance from law enforcement, rescue, fire and ambulance as appropriate. CSB and SJU reported crime documentation is forwarded to local law enforcement officials for follow up investigations and victims assistance. Members of the campus community are strongly encouraged to adhere to all local, state and federal laws and college rules of conduct. Members of the campus community violating laws or college/university policies are referred into the campus judicial system for appropriate action.

Institutional policies are published in the CSB Every Woman's Guide and the SJU J-Book. Both student handbooks are electronically published on the home Web sites (<http://www.csbsju.edu>) and include disciplinary policies and rules for their enforcement. An annual review and update serves to inform students of any changes in policies (e.g., resident agreement, alcohol, visitation, sexual harassment, parking violations, etc.) as well as college services (e.g. counseling, health advocates, food service, bus service, etc.) Employees receive institutional policies published in hard copy Faculty Handbooks and Staff Handbooks. In addition, the CSB/SJU Joint Human Rights Policies and Procedures, dealing with issues of human rights, sexual harassment and sexual assault, are distributed to each student and employee by the Human Rights Officer.

### Crime Awareness/ Alerts

CSB and SJU use a variety of programs and procedures to alert campus residents, commuter students, employees and campus guests to potential dangers of living/working in a campus, or any, human community. These programs are developed jointly and presented in collaboration between CSB and SJU. Some CSB/SJU specific campus security/personal safety/health education programs are:

## Programs

- § Escort service — 24 hours daily
- § Campus safety walk
- § Rape Aggression Defense course
- § Student Advocates Against Sexual Violence
- § Security Ride Along
- § Residence hall floor meetings
- § Prep School residence hall floor meetings
- § Student orientation
- § Athlete-to-athlete
- § Lifestyle fitness classes
- § Campus and Community Watch
- § Security tips bookmarks, brochures, other items
- § Security Insurance of Deficiency Notices for Academic Buildings
- § Presentations — faculty meetings, residence hall meetings, staff meetings
- § Health Advocate Program- Lollanobooza
- § Safety Week
- § MADD presentations
- § Special event planning guide
- § Parking Appeals and Traffic Advisory Committee

### Crime Alerts

When the CSB Department of Security and/or SJU Department of Life Safety identifies a crisis situation and/or receives a formal security report indicating a violent crime has occurred on or near their campuses and there is a reasonable potential that the situation presents a threat to students, employees or guests, "security alerts" will be prepared and posted in campus public areas in a timely manner. The bulletins posted at both campuses provide public information about the crime, along with prevention awareness information.

### Publications

This brochure is published on-line at:

<http://www.csbsju.edu/csbsecurity/annual/contents.htm> and gives statistical summaries of criminal and security activity incidents as prepared by the CSB director of security and the SJU director of life safety.

### Annual Report

A comprehensive CSB/SJU annual report of crime-related statistical data is compiled, published and distributed in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The CSB director of security and the SJU director of life safety include local law enforcement statistics in the annual report.

### Campus Facility Access

All CSB and SJU academic facilities are locked except for normal business hours and authorized events. CSB and SJU have a keying system in place that exceeds industry standards. All keys are controlled according to the Lock/Key Policy. All students living on CSB/SJU campuses are given crime awareness and prevention information at the beginning of each school year. Residence hall meetings are the prime setting to share information with students and listen to their concerns. Students are instructed to keep their living quarters locked to protect themselves and their

possessions. Verbal communications as well as printed materials in the form of brochures and posters are distributed.

CSB residential buildings are locked 24 hours daily. Resident students must utilize an electronic card access system for exterior doors/access into their resident building. Residents must escort their guests during visiting hours. Residents have the responsibility not only for their personal safety but also for the safety of other members of their community. The effectiveness of the external electronic locking and internal single room key systems are dependent upon residents not holding exterior doors open and immediately reporting lost/stolen access cards and single room keys to the Department of Security and the resident hall staff.

At SJU, the majority of campus residence halls have exterior doors on card access that are secured at night. Flyntown Residential Apartments do not have card access, but exterior doors are key locked. Residents are encouraged to escort their guests during visiting hours. Additional security measures are in place during semester breaks.

#### Facility Design and Maintenance Service

The CSB Department of Security and facility maintenance managers and the SJU Department of Life Safety and physical plant managers review all construction projects, renovation plans and equipment purchases to assure that the most updated safety and security features are considered. Security officers and facility maintenance, physical plant employees, perform regular safety and security inspections of campus facilities and grounds. Reported repairs affecting safety and security issues are a priority service request to be completed by facility maintenance, physical plant in a timely manner. While routine maintenance is done during normal business hours, emergency maintenance is available 24 hours a day, and can be arranged by contacting campus security.

#### Drug and Alcohol Policy

CSB and SJU promote the need for responsible behavior in all personal relationships and serious academic endeavors. With this understanding, CSB and SJU expects that all students and employees of the college will conduct themselves in a responsible manner that shows respect for others and the local community. CSB and SJU believe that an environment to enable both students and employees to pursue their goals should be fostered, and that this environment should be free from the effects of drug abuse.

CSB and SJU comply with federal, state and local laws, which regulate the possession, use and sale of alcoholic beverages and controlled substances. Whether on campus or at college- sponsored activities, policies prohibit the following:

1. Distribution, possession or use of any illegal drug or controlled substance;
2. Providing alcoholic beverages to individuals under 21 years of age or possession of alcoholic beverages by individuals under 21 years of age;
3. Illegal possession of an open container of an alcoholic beverage, public intoxication, driving while intoxicated and drinking alcoholic beverages in an unlicensed public place.

Hosts of campus events where alcoholic beverages are to be served must obtain a permit from the appropriate food service director or activities director and accept responsibility for assuring that all guests act responsibly.

CSB and SJU campus-wide programs such as BACCHUS, employee development, DWI Task Force, student government, counseling offices, career services and other individual residence hall coordinated programs promote education about chemical health and substance abuse. Programs that address alcohol- or drug-related issues, and emphasize the clear, statistical relationship between alcohol or drug abuse and many disorderly, unsafe or criminal activities, begin as a part of the first-year

orientation. The CSB/SJU counseling offices and the SJU Health Center provide assessment, assistance and intervention resources as necessary.

### Possession of Weapons or Firearms

No weapons of any kind are allowed in the possession of CSB/SJU students, employees or guest/visitors. Enforcement in the broadest sense applies and includes any weaponry, whether real, toy or facsimile, that can cause bodily harm or threat of harm. Any exceptions to this policy, including those for academic or demonstration purposes, must be approved from the CSB Director of Security or the SJU Director of Life Safety Services.

Weapons for game hunting or trapshooting must be registered with and securely stored at either CSB Security or Life Safety Services of SJU.

### Joint Human Rights Officer

CSB/SJU are committed to creating and maintaining an environment in which all members of the community are aware of the rights and human dignity of every other human being. It is CSB/SJU policy to seek prompt and equitable resolution of allegations of discrimination relating to race, religion, color, national origin, sex, sexual orientation, age, marital status, veteran status or handicap, as well as to incidents of sexual harassment or assault. In an effort to protect the victim's identity, the Human Rights Officer may process third party reports of sexual violence to the security departments.

A complete copy of the human rights policy and complaint procedure is available from the human rights officer or the CSB/SJU Web site:

<http://www.csbsju.edu/humanrights/>.

## Sexual Harassment/ Sexual Assault

CSB and SJU will not tolerate sexual harassment or sexual assault in any form on the campuses, or at any campus-sponsored event.

Individuals identifying themselves as victims are strongly encouraged to report the incident immediately to the human rights officer or campus security.

## Crime Report Statistics

The following statistical information was compiled in coordination with the CSB Department of Security crime reports and the St. Joseph Police Department crime reports; SJU Department of Life Safety and the Stearns County Sheriff Department crime reports. The statistics identify the number of reports of crimes not necessarily confirmed cases and/or convictions. They report the total number of crime reports that have occurred on each institution-owned facilities and grounds. Categories of reports identified are those required to be reported according to federal legislation (See S. 1150, H.R. 102-630, 101st Congress, 2nd Session, June 29, 1992).

## CSB Crime Statistics

### CSB Reported Crime 2007

|                                   | Total | On Campus | Residential | Public | Non-Campus |
|-----------------------------------|-------|-----------|-------------|--------|------------|
| Criminal Homicide                 |       |           |             |        |            |
| Murder/Non-negligent Manslaughter | 0     | 0         | 0           | 0      | 0          |
| Negligent Manslaughter            | 0     | 0         | 0           | 0      | 0          |
| Sex Offenses                      |       |           |             |        |            |
| Forcible Sex Offenses             | 0     | 0         | 0           | 0      | 0          |
| Non-forcible Sex Offenses         | 1     | 0         | 1           | 0      | 0          |
| Robbery                           | 0     | 0         | 0           | 0      | 0          |
| Aggravated Assault                | 0     | 0         | 0           | 0      | 0          |

|   |     |    |    |   |   |
|---|-----|----|----|---|---|
| Burglary                                    | 5   | 0  | 5  | 0 | 0 |
| Motor Vehicle Theft                         | 1   | 1  | 0  | 0 | 0 |
| Arson                                       | 0   | 0  | 0  | 0 | 0 |
| Arrest (Automatic Referral)                 |     |    |    |   |   |
| Liquor Violations                           | 28  | 14 | 11 | 3 | 0 |
| Drug Abuse Violations                       | 2   | 2  | 0  | 0 | 0 |
| Weapon Possessions                          | 0   | 0  | 0  | 0 | 0 |
| Referrals                                   |     |    |    |   |   |
| Liquor Violations                           | 110 | 16 | 88 | 6 | 0 |
| Drug Abuse Violations                       | 0   | 0  | 0  | 0 | 0 |
| Weapon Possessions                          | 0   | 0  | 0  | 0 | 0 |
| Crimes Manifesting<br>Evidence of Prejudice | 0   | 0  | 0  | 0 | 0 |

## CSB Reported Crime 2006

|                                   | Total | On Campus | Residential | Public | Non-Campus |
|-----------------------------------|-------|-----------|-------------|--------|------------|
| Criminal Homicide                 |       |           |             |        |            |
| Murder/Non-negligent Manslaughter | 0     | 0         | 0           | 0      | 0          |
| Negligent Manslaughter            | 0     | 0         | 0           | 0      | 0          |
| Sex Offenses                      |       |           |             |        |            |
| Forcible Sex Offenses             | 1     | 1         | 0           | 0      | 0          |
| Non-forcible Sex Offenses         | 0     | 0         | 0           | 0      | 0          |
| Robbery                           | 0     | 0         | 0           | 0      | 0          |
| Aggravated Assault                | 1     | 0         | 0           | 1      | 0          |
| Burglary                          | 11    | 11        | 9           | 0      | 0          |
| Motor Vehicle Theft               | 0     | 0         | 0           | 0      | 0          |
| Arson                             | 0     | 0         | 0           | 0      | 0          |
| Arrest (Automatic Referral)       |       |           |             |        |            |
| Liquor Violations                 | 30    | 30        | 14          | 0      | 0          |
| Drug Abuse Violations             | 0     | 0         | 0           | 0      | 0          |

|   |     |     |     |   |   |
|---|-----|-----|-----|---|---|
| Weapon Possessions                          | 0   | 0   | 0   | 0 | 0 |
| Referrals                                   |     |     |     |   |   |
| Liquor Violations                           | 155 | 148 | 129 | 0 | 7 |
| Drug Abuse Violations                       | 0   | 0   | 0   | 0 | 0 |
| Weapon Possessions                          | 0   | 0   | 0   | 0 | 0 |
| Crimes Manifesting<br>Evidence of Prejudice | 0   | 0   | 0   | 0 | 0 |

## CSB Reported Crime 2005

|   | Total | On Campus | Residential | Public | Non-Campus |
|---|-------|-----------|-------------|--------|------------|
| Criminal Homicide                           |       |           |             |        |            |
| Murder/Non-negligent Manslaughter           | 0     | 0         | 0           | 0      | 0          |
| Negligent Manslaughter                      | 0     | 0         | 0           | 0      | 0          |
| Sex Offenses                                |       |           |             |        |            |
| Forcible Sex Offenses                       | 1     | 1         | 1           | 0      | 0          |
| Non-forcible Sex Offenses                   | 0     | 0         | 0           | 0      | 0          |
| Robbery                                     | 0     | 0         | 0           | 0      | 0          |
| Aggravated Assault                          | 1     | 1         | 0           | 0      | 0          |
| Burglary                                    | 7     | 7         | 7           | 0      | 0          |
| Motor Vehicle Theft                         | 0     | 0         | 0           | 0      | 0          |
| Arson                                       | 0     | 0         | 0           | 0      | 0          |
| Arrest (Automatic Referral)                 |       |           |             |        |            |
| Liquor Violations                           | 27    | 20        | 7           | 0      | 0          |
| Drug Abuse Violations                       | 0     | 0         | 0           | 0      | 0          |
| Weapon Possessions                          | 0     | 0         | 0           | 0      | 0          |
| Referrals                                   |       |           |             |        |            |
| Liquor Violations                           | 122   | 122       | 0           | 0      | 0          |
| Drug Abuse Violations                       | 5     | 5         | 0           | 0      | 0          |
| Weapon Possessions                          | 0     | 0         | 0           | 0      | 0          |
| Crimes Manifesting<br>Evidence of Prejudice | 0     | 0         | 0           | 0      | 0          |

## CSB Reported Crime 2004

|  | Total | On Campus | Residential | Public | Non-Campus |
|--|-------|-----------|-------------|--------|------------|
| Criminal Homicide                        |       |           |             |        |            |
| Murder/Non-negligent Manslaughter        | 0     | 0         | 0           | 0      | 0          |
| Negligent Manslaughter                   | 0     | 0         | 0           | 0      | 0          |
| Sex Offenses                             |       |           |             |        |            |
| Forcible Sex Offenses                    | 0     | 0         | 0           | 0      | 0          |
| Non-forcible Sex Offenses                | 0     | 0         | 0           | 0      | 0          |
| Robbery                                  | 0     | 0         | 0           | 0      | 0          |
| Aggravated Assault                       | 1     | 0         | 1           | 0      | 0          |
| Burglary                                 | 4     | 0         | 4           | 0      | 0          |
| Motor Vehicle Theft                      | 0     | 0         | 0           | 0      | 0          |
| Arson                                    | 1     | 0         | 1           | 0      | 0          |
| Arrest (Automatic Referral)              |       |           |             |        |            |
| Liquor Violations                        | 13    | 8         | 3           | 0      | 0          |
| Drug Abuse Violations                    | 0     | 0         | 0           | 0      | 0          |
| Weapon Possessions                       | 0     | 0         | 0           | 0      | 0          |
| Referrals                                |       |           |             |        |            |
| Liquor Violations                        | 123   | 9         | 114         | 0      | 0          |
| Drug Abuse Violations                    | 2     | 0         | 2           | 0      | 0          |
| Weapon Possessions                       | 0     | 0         | 0           | 0      | 0          |
| Crimes Manifesting Evidence of Prejudice | 0     | 0         | 0           | 0      | 0          |

## SJU Reported Crime 2007

|                                   | Total | On Campus | Residential | Public | Non-Campus |
|-----------------------------------|-------|-----------|-------------|--------|------------|
| Criminal Homicide                 |       |           |             |        |            |
| Murder/Non-negligent Manslaughter | 0     | 0         | 0           | 0      | 0          |
| Negligent Manslaughter            | 0     | 0         | 0           | 0      | 0          |

|  |     |    |     |   |   |
|--|-----|----|-----|---|---|
| Sex Offenses                             |     |    |     |   |   |
| Forcible Sex Offenses                    | 3   | 1  | 2   | 0 | 0 |
| Non-forcible Sex Offenses                | 0   | 0  | 0   | 0 | 0 |
| Robbery                                  | 0   | 0  | 0   | 0 | 0 |
| Aggravated Assault                       | 0   | 0  | 0   | 0 | 0 |
| Burglary                                 | 16  | 3  | 13  | 0 | 0 |
| Motor Vehicle Theft                      | 0   | 0  | 0   | 0 | 0 |
| Arson                                    | 0   | 0  | 0   | 0 | 0 |
| Arrest (Automatic Referral)              |     |    |     |   |   |
| Liquor Violations                        | 45  | 25 | 20  | 0 | 0 |
| Drug Abuse Violations                    | 32  | 0  | 0   | 0 | 0 |
| Weapon Possessions                       | 0   | 0  | 0   | 0 | 0 |
| Referrals                                |     |    |     |   |   |
| Liquor Violations                        | 652 | 73 | 575 | 4 | 0 |
| Drug Abuse Violations                    | 32  | 15 | 13  | 4 | 0 |
| Weapon Possessions                       | 0   | 0  | 0   | 0 | 0 |
| Crimes Manifesting Evidence of Prejudice | 0   | 0  | 0   | 0 | 0 |

## SJU Reported Crime 2006

|                                   | Total | On Campus | Residential | Public | Non-Campus |
|-----------------------------------|-------|-----------|-------------|--------|------------|
| Criminal Homicide                 |       |           |             |        |            |
| Murder/Non-negligent Manslaughter | 0     | 0         | 0           | 0      | 0          |
| Negligent Manslaughter            | 0     | 0         | 0           | 0      | 0          |
| Sex Offenses                      |       |           |             |        |            |
| Forcible Sex Offenses             | 2     | 0         | 2           | 0      | 0          |
| Non-forcible Sex Offenses         | 0     | 0         | 0           | 0      | 0          |
| Robbery                           | 0     | 0         | 0           | 0      | 0          |
| Aggravated Assault                | 2     | 1         | 1           | 0      | 0          |
| Burglary                          | 9     | 3         | 6           | 0      | 0          |

|   |     |    |     |   |   |
|---|-----|----|-----|---|---|
| Motor Vehicle Theft                         | 0   | 0  | 0   | 0 | 0 |
| Arson                                       | 3   | 2  | 0   | 1 | 0 |
| Arrest (Automatic Referral)                 |     |    |     |   |   |
| Liquor Violations                           | 43  | 13 | 30  | 0 | 0 |
| Drug Abuse Violations                       | 6   | 2  | 0   | 4 | 0 |
| Weapon Possessions                          | 0   | 0  | 0   | 0 | 0 |
| Referrals                                   |     |    |     |   |   |
| Liquor Violations                           | 629 | 61 | 566 | 2 | 0 |
| Drug Abuse Violations                       | 30  | 7  | 23  | 0 | 0 |
| Weapon Possessions                          | 4   | 1  | 3   | 0 | 0 |
| Crimes Manifesting<br>Evidence of Prejudice | 0   | 0  | 0   | 0 | 0 |

## SJU Reported Crime 2005

|                                   | Total | On Campus | Residential | Public | Non-Campus |
|-----------------------------------|-------|-----------|-------------|--------|------------|
| Criminal Homicide                 |       |           |             |        |            |
| Murder/Non-negligent Manslaughter | 0     | 0         | 0           | 0      | 0          |
| Negligent Manslaughter            | 0     | 0         | 0           | 0      | 0          |
| Sex Offenses                      |       |           |             |        |            |
| Forcible Sex Offenses             | 1     | 0         | 1           | 0      | 0          |
| Non-forcible Sex Offenses         | 0     | 0         | 0           | 0      | 0          |
| Robbery                           | 0     | 0         | 0           | 0      | 0          |
| Aggravated Assault                | 0     | 0         | 0           | 0      | 0          |
| Burglary                          | 34    | 12        | 22          | 0      | 0          |
| Motor Vehicle Theft               | 2     | 2         | 0           | 0      | 0          |
| Arson                             | 0     | 0         | 0           | 0      | 0          |
| Arrest (Automatic Referral)       |       |           |             |        |            |
| Liquor Violations                 | 10    | 7         | 3           | 0      | 0          |
| Drug Abuse Violations             | 1     | 1         | 0           | 0      | 0          |
| Weapon Possessions                | 0     | 0         | 0           | 0      | 0          |
| Referrals                         |       |           |             |        |            |

|  |     |    |     |    |   |
|--|-----|----|-----|----|---|
| Liquor Violations                        | 573 | 80 | 493 | 0  | 0 |
| Drug Abuse Violations                    | 44  | 17 | 16  | 11 | 0 |
| Weapon Possessions                       | 4   | 0  | 4   | 0  | 0 |
| Crimes Manifesting Evidence of Prejudice | 0   | 0  | 0   | 0  | 0 |

## Sexual Violence Immediate Action

CSB/SJU Sexual Assault Policy:

[www.csbsju.edu/inside/student\\_life/security.htm](http://www.csbsju.edu/inside/student_life/security.htm)

Seek Safety

§ Go to a safe place

§ Take care of yourself first, however:

§ Do not disturb the evidence until a report is filed:

§ Do not shower

§ Do not comb hair

§ Do leave the scene untouched

§ Do not douche

§ Do not change or wash clothes

It is not your fault! Assault can be committed by a stranger, lover, acquaintance, friend or family member.

Call for Help

CSB and SJU: reporting on campus for safety/assistance (from on-campus phones only):

CSB Security: 5000

SJU Life Safety: 2144

Outside agencies: For reporting to and requesting safety assistance:

Police: 9-911

If you contact CSB Security or SJU Life Safety first:

If there is a crime scene to protect, they will contact the police.

If your residence is on campus, the security officers will contact the on-call residence staff to assist you.

You will be encouraged to report this incident to the police. Security will assist in this procedure.

Go to the Hospital for Medical Care

To coordinate transportation  
(from on-campus phones only):

CSB Security: 5000

SJU Life Safety: 2144

## Unofficial Action

Reporting to on campus departments is not a substitute for officially reporting to the CSB/SJU security departments. On-campus departments are required to report sexual violence incidents to the Security departments.

On Campus

CSB Counseling and Health Education - 5605

SJU Health Center - 3142

SJU Counseling & Career Services - 3792

CSB Health Education - 5653

CSB/SJU Student Advocates  
Against Sexual Assault - 2036

CSB Campus Ministry - 5806

SJU Campus Ministry - 2790

CSB Residence Life - 5580

SJU Residence Life - 2044

Your resident assistant and/or resident director/faculty resident

Human Rights Officer Students - CSB 5601 -- SJU 3171

Human Rights Officer Faculty/Staff - 3340

*Note:* This person offers private, confidential, personal advocacy at no cost. They are not a substitute for security or police action.

Outside agencies

24-hour crisis support and advocacy services

St. Cloud Hospital - 251-2700

Woman House (Crisis Line) - 252-1603

Central MN Sexual Assault Center - 251-4357 (Crisis Line) - 1-800-237-5090

You may decide to come to a personal resolution without using the CSB/SJU systems or legal systems. The decision is yours.

You may choose to meet with a counselor (on- or off-campus), or professionals from one of the sexual assault services. The professionals can assist you in the therapy/ emotional healing process, and/or consult with you regarding action you may want to take.

## Official CSB/SJU Campus Action

Investigating Departments

Every complaint of sexual violence will be investigated by one of the following departments:

CSB Security - 5000

SJU Life Safety - 2144

Human Rights Officer Students -- CSB 5601 -- SJU 3171

Human Rights Officer Faculty/Staff - 3340

What can you expect?

The investigation may include (but is not limited to) conversations with the complainant and the accused, or an investigation through the appropriate CSB/SJU processes. You will discuss the options with the investigating officer.

CSB/SJU Joint Sexual Assault Policy:

§ Policy statement

§ Rights of the parties

§ Responsibilities

§ The law

§ To whom it applies

§ Protection from retaliation

§ Confidentiality

§ Sanctions

§ Definition of terms

§ Reporting and complaint procedure

§ Discipline for malicious false reporting

CSB/SJU Sexual Assault Information Packet

§ CSB/SJU Joint Sexual Assault Policy

§ CSB/SJU letter from dean of students

§ Education pamphlets

Office of Crime Victims Ombudsman Statewide Crime Victim investigations, complaints and referrals

Dating information

Faculty and staff

Faculty and staff can listen, explain the process and offer support.

However, for the safety of our campus communities and required by law they are obligated to report allegations of sexual violence to one of the investigating officers. Security is obligated to file a campus crime report.

## Legal Action

Outside Agencies

Police - 9-911  
St. Joseph Police - 363-8250  
Stearns County Sheriff - 251-4240

Victims are strongly encouraged to file a report with the police. Security and/or the human rights officer will assist in this procedure.

#### Confidentiality

CSB/SJU is sensitive to the needs of the complainants for privacy and confidentiality. However, CSB/SJU are responsible and obligated to protect others in the campus communities from sexual violence, which means that CSB/SJU cannot guarantee anonymity to complainants.

## Information Resources

Faculty and Staff handbooks

CSB Department of Security

Mary Commons

Department of Life Safety Service

St. Thomas Hall, lower level

CSB/SJU policies

CSB — Every Woman's Guide

SJU — J-Book

Catalog of CSB/SJU resources

CSB — Every Woman's Guide

SJU — J-Book

Judicial System/Grievance Procedures

CSB — Every Woman's Guide  
SJU — J-Book

Alcohol policies

CSB — Every Woman's Guide  
SJU — J-Book

Minnesota Liquor Law (excerpts)

CSB — Every Woman's Guide  
SJU — J-Book

St. Joseph Liquor and Noise ordinances (summary)

CSB — Every Woman's Guide  
SJU — J-Book

Crisis Management Policies/Procedures

CSB Department of Security (Mary Commons) or  
CSB Communications and Marketing Services

SJU Department of Life Safety Services  
(lower level, St. Thomas Hall) or  
SJU Communications and Marketing Services

CSB/SJU building schedules and open hours

CSB — Every Woman's Guide  
SJU — J-Book

Crime prevention materials

CSB Department of Security, Mary Commons  
CSB/SJU Human Rights Officer, CSB Main 240  
CSB Counseling Center, Mary Commons  
SJU Department of Life Safety, lower level, St. Thomas Hall

SJU Counseling Office, Mary Hall, Ground Floor 010  
Student Human Rights and Diversity, CSB, Mary Commons, 277

Statistics on campus security violations and crime

CSB Department of Security, Mary Commons  
SJU Department of Life Safety Services, lower level, St. Thomas Hall  
CSB/SJU Human Rights Office, CSB, Main 240  
Connections, campus newsletter  
The Record, student newspaper

Human Rights Statement

CSB/SJU Joint Human Rights Policies and Procedures  
Available at Human Rights Office, CSB, Main 240

Policy on Sexual Harassment

CSB/SJU Joint Human Rights Policies and Procedures  
Available at Human Rights Office, CSB, Main 240

Policy on Sexual Assault

CSB/SJU Joint Human Rights Policies and Procedures  
Available at Human Rights Office, CSB, Main 240

Complaint Procedures  
for Human Rights Violations

CSB/SJU Joint Human Rights Policies and Procedures  
Available at Human Rights Office, CSB, Main 240

Key Policy & Procedures

Facility Maintenance Department, CSB, Main G43, Physical Plant  
Department

## Emergency Numbers

Department of Security

320-363-5000

Mary Commons

College of Saint Benedict

37 S. College Ave.

St. Joseph, MN 56374-2099

Emergency/outside agencies

9-911

Department of Life Safety

320-363-2144

St. Thomas Hall

Saint John's University

P.O. Box 2000

Collegeville, MN 56321

Emergency/campus dispatch

911

SJU Health Center: 3142

Outside Agencies:

Ambulance - 9-251-8505

St. Cloud Hospital - 9-251-2700

St. Cloud Police - 9-251-1200

St. Joseph Police - 9-363-8250

Stearns County Sheriff - 9-251-4240