

The Joint Faculty Assembly approved the following motions at its meeting of December 5, 2006:

MOTION A (uniform composition):

The JFA revises Handbook Sections 5.3.6.1 (CSB) and 5.3.7.1 (SJU), as they pertain to the eligibility of department chairs to serve on the committee, to read as follows:

The faculty members must be tenured College of St. Benedict [St. John's University] faculty, with not more than two from any one department. Department chairs cannot serve on the committee during a year when a member of their department is to be reviewed.

MOTION B (uniform responsibilities):

The JFA revises Handbook Sections 5.3.6.2 (CSB) and Section 5.3.7.2 (SJU) to read as follows:

The duties and responsibilities of the Rank and Tenure Committee are to:

- a. receive data related to questions of rank, promotion, and tenure in order to assist the Provost for Academic Affairs, in consultation with the appropriate dean and the appropriate department chair, in determining when faculty members are eligible to apply for third-year review, tenure review, and promotion (see Sections 2.6.1, 2.6.3 and 2.7.1); [this item clarifies and makes uniform the responsibilities concerning the Committee's role in the determination; new component for SJU - FHEC]
- b. carry out all reviews according to the process and procedures described in Sections 2.5, 2.6, and 2.7;
- c. review and recommend changes in the criteria for evaluating both the professional performance and the institutional needs governing reviews, tenure, and promotion to the Faculty Handbook and Elections Committee;
- d. develop and follow a process of faculty review that is humane and practical and which promotes faculty development and growth;
- e. advise the President on cases of suspension of faculty in accordance with procedures in Section 2.13.6.5; [new for CSB – FHEC]
- f. communicate with the appropriate faculty committees as deemed necessary; and
- g. initiate whatever action is necessary to fulfill its duties and responsibilities.

The JFA approved the following motion at its meeting of January 24, 2007:

MOTION 1: The Joint Faculty Assembly hereby amends Faculty Handbook section 5.3.7.1.a to restore the position representing the School of Theology. The amended text shall read:

“The members of the Saint John's University Rank and Tenure Committee are:

- a. seven faculty members, elected to three-year terms — one from the Fine Arts or Humanities Division, one from the Natural Science Division, one from the Social Science Division, one from the School of Theology, and three elected at large.”

Motions/Resolutions A and B (December 5, 2006) make the Handbook descriptions for the two Rank and Tenure committees uniform. Motion/Resolution 1 (January 24, 2007) corrects an unintentional omission during the revisions of Section 5.3 in AY 2005-2006. The SOT slot on the SJU Rank and Tenure Committee constitutes the only difference between the two committees and their Handbook descriptions.