PROCESS OF DEVELOPMENTAL ADVISING

1. EXPLORING LIFE GOALS
   (a) Know student characteristics and development
   (b) Understanding decision-making process
   (c) Know principles of psychology and sociology
   (d) Possess skill in counseling techniques
   (e) Appreciate individual differences
   (f) Believe in worth and dignity of all people
   (g) Believe that all people have potential

2. EXPLORING CAREER GOALS
   (a) Know vocational and professional fields
   (b) Possess skill in test interpretation
   (c) Understand the changing nature of work in society
   (d) Accept all fields of work as worthy and dignified

3. CHOOSING PROGRAMS
   (a) Know program available in the college
   (b) Know requirements of programs (special entrance requirement, fees, time commitments, etc.)
   (c) Know university requirements for transfer programs
   (d) Know how others have performed in the programs
   (e) Know the success of program graduates

4. SELECTING COURSES
   (a) Know available courses
   (b) Know special information about courses (prerequisites, etc.)
   (c) Know rules and regulations
   (d) Know honors and developmental courses
   (e) Know instructors and their teaching styles
   (f) Know course content
   (g) Know advisee’s demonstrated abilities

5. SCHEDULING COURSES
   (a) Know course schedule
   (b) Know all registration procedures
   (c) Know advisee’s work and commuting schedules

Source: Noel, L. and Levitz, R. Managing Retention Through Early Intervention.
(Adapted from T. O’Banion Developmental Advising Model). Iowa: Noel Levitz Center for Institutional Effectiveness and Innovation, Inc. p.20.