

CSB Support Staff Committee
November 7, 2007
1:30 pm – 2:30 pm
Fireside Room, TRC, CSB

Meeting Minutes

Present: Shelly Athmann, Pat Bogard, Trish Doran, Joyce Honer, Terri Johnson, Pam Laudenbach, Karen Storkamp

1. Budget Update

The committee has spent \$269.77 so far. It was agreed that around \$200.00 should be spent on the upcoming 12/21/07 Christmas social for refreshments. In addition, a \$100.00 will be spent on door prizes. Shelly will get a PO to Target and Karen will purchase the items.

2. Anniversary Certificates

Certificates for a free meal at Gorecki will be given out to all CSB Support Staff. Lists were distributed, but the anniversary dates were not on it so Shelly will get an updated list from Human Resources and send out. Each Support Staff member should take care of sending out the certificates for their area.

3. Christmas Social

Karen talked with a faculty member in the music department about a student playing piano during the Christmas Social. See #1 for budget information for the social. The social will be held December 21st from 10:00 – 11:30 am and 1:00 – 2:30 pm in the Gorecki lobby area.

4. Carrie Braun presentation

There was discussion regarding Carrie Braun presenting to the CSB Support Staff on the Higher Learning Commission (HLC) work. CSB/SJU will be going through accreditation in October of 2008 and Carrie is leading the work on this. She has offered to present her findings on small group discussions surrounding this work. In addition, we would like her to review the process of the accreditation. We will look at having her present sometime next spring.

The next meeting will be held on December 5th at 1:30 pm in the Academic Services Building Conference Room.

Shelly Athmann
Recorder