

**CSB Support Staff Meeting
Minutes
October 22, 2009
1:30 – 2:30 pm
Mary Commons Conference Room**

Present: Curtis Anderson, Pat Bogard, Terri Johnson, Joan Pfannenstein, Barb Ries, Shelly Athmann

1. Joint Benefits Committee Overview

Mona Gruber attended the meeting to give an overview of the JBC committee.

There is on-going discussion regarding tuition remission.

A Family friendly policy survey will be sent out to all employees.

2. Christmas Social overview

The CSB Support Staff Christmas social will be held on December 19th in the lower level of Gorecki. We will spend up to \$150.00 for prizes. It was decided that the social would be held from 10:30 – 12:30 only. Last year there were 2 separate times available, however it was determined that this isn't necessary.

Action: Shelly will talk with Events about reserving the space and ordering the food.

3. Professional Development

There was discussion about re-evaluating the criteria for professional development funds. Funds are available for CSB Support staff and not always utilized as much as they could be. However, there was some discussion about using these funds for courses taken at other 4 year institutions.

Action: Terri will continue to work on this and keep the group informed.

4. WittFitt

A group has contacted us about doing a presentation for WittFitt exercise balls. This seems more like a sales opportunity for the group so the Support Staff declined bringing them to campus.

5. HLC Site Visit

An open Forum for all Support Staff during the HLC site visit will be held on October 14th from 3-4pm in the Alumni Lounge, Quad 170 at SJU.

The next meeting will take place on November 19, in the Mary Commons conference room.

Shelly Athmann
Recorder