

**CSB Support Staff Meeting
Minutes
January 14, 2009**

Present: Curtis Anderson, Pam Laudenbach, Shelly Athmann

1. CSB Support Staff Holiday Social

The Support Staff Social was held on December 19th from 10:30 – 12:30 in the lower level of the Gorecki. It was held the day after the last finals day for students. This was done so that students were not walking through and eating the food and signing up for the prizes. The event was well attended. A drawing was done and prizes were given out to 11 people. Prizes included items such as a DVD with candy and popcorn, bath and body products, candy, etc.

2. Spring Semester Events

We would like to do the flower/plant presentation again this spring. In addition, we have had a few requests to do a Support Staff sponsored event to something like a Twins or Vikings game, casino or trip to the Mall of America. This will be discussed at a future meeting for a possible fall event.

Action: Shelly will talk with Dianne Johnstone about coordinating this.

3. New Members for 2009-2010

Terms for the following committee members are up in August, 2009:

- Shelly Athmann
- Pat Bogard
- Terri Johnson
- Dianne Johnstone
- Barb Ries

There was some discussion about the current set up of representation. There are very few people in the HCC with McGlynn's closing. The representation will change to the following:

- Transportation, Powerhouse, Grounds (1 person)
- Mary Commons, Bookstore, Security (1 person)
- Main Building (2 people)
- Food Service (2 people)
- BAC, Library (1 person)
- HAB, HCC, ASB, Murray Hall, Richarda (1 person)
- Custodial Maintenance and Facilities (1 person)

There was also a suggestion that the Custodial and Facilities people be moved to their respective locations. For example, custodians who work in Mary Commons would be included in that representation group. Since Pam Laudenbach is currently the representative for Custodial/Facilities and her term isn't up until 8/10 this will be tabled at this time.

Action: Shelly will send out nomination forms for all of the open areas. We would like to have designated representatives in place prior to summer for a seamless transition.

The next CSB Support Staff meeting will take place on Wednesday, February 11th at 1:30 pm in the Mary Commons conference room.

Shelly Athmann
Recorder