

COLLEGE OF
Saint Benedict  **Saint John's**
UNIVERSITY

TRANSFER STUDENT EVALUATION

TO THE APPLICANT

This form must be submitted to the College of Saint Benedict and Saint John's University before review of your application for admission. Please sign the following release and give the form to your present dean of students for completion. **Please print.**

I have applied for admission to the College of Saint Benedict/Saint John's University for the academic term beginning (date) _____ and authorize the release of the following information.

Name _____ Social Security Number _____ - _____ - _____
Last First Middle

Address _____
Street/P.O. box City State Zip

Signature _____ Date _____

DEAN OF STUDENTS

The student named above has applied for admission to the College of Saint Benedict/Saint John's University. This Transfer Student Evaluation form must be on file before admission can be considered. Please complete the following questions and return the form to us at the earliest possible date. The Admission Committee is aware of the time that it takes to provide a thoughtful reference and thanks you.

RIGHT OF ACCESS: Enrolled students are guaranteed by law access to records kept by educational institutions. The Admission Committee needs reliable and candid references in order to make fair decisions. Therefore, to comply with the law and to preserve candor and reliability in references, we ask that you instruct us as to the disposition of your comments.

- My recommendation may be included in the files of this student if she or he attends the College of Saint Benedict/Saint John's University, and I am aware of the student's right to inspect and review the contents of such files.
- My recommendation is intended solely for use in the admission process and should be destroyed upon completion of that process.

Signature _____ Date _____

Please print name _____ Position _____

Institution name _____ Daytime telephone (_____) _____ - _____

Address _____
Street/P.O. box City State Zip

1. When was this student in attendance at your college/university? _____

2. Would this student be readmitted to your college? Yes No
If under special conditions, please explain _____

3. Is she/he on probation of any kind? Yes No
If so, please indicate the nature of the probation _____

Be certain to complete side two of this form.

4. Please indicate information regarding special achievements, awards or leadership positions. Any comment on the student's character would be appreciated

5. Do you recommend this student for transfer to CSB/SJU? Yes No

6. If you are aware of the reason(s) this student is transferring, please comment _____

8. Please rate this applicant for admission to CSB/SJU on the basis of:

	Below average	Average	Good	Very good	Excellent	One of top 10%	No basis for judgment
Academic promise	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Character and personal promise	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall recommendation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEN COMPLETE, MAIL DIRECTLY TO:

College of Saint Benedict/Saint John's University

Admission Office
P.O. Box 7155
Collegeville, MN 56321-9984

Women: (320) 363-5308 or (800) 544-1489

Men: (320) 363-2196 or (800) 245-6467

Fax: (320) 363-2750

- The College of Saint Benedict and Saint John's University do not discriminate in any manner contrary to law or justice on the basis of race, color, religion, sex, sexual orientation, veteran's status, national origin, disability or status with regard to public assistance in their education or activities, including employment and admission.
 - The College of Saint Benedict and Saint John's University are members of the National Association for College Admission Counseling (NACAC) and adhere to the principles put forth in the Statement of Principles of Good Practice (SPGP). For more information about NACAC and the SPGP, please visit their Web site at www.nacac.com.
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