

Reflecting Study Abroad on your Resume

Action Verbs

LEADERSHIP VERBS

- Accomplished
- Achieved
- Championed
- Clarified
- Decided
- Delegated
- Effected
- Enhanced
- Exceeded

COMMUNICATION VERBS

- Presented
- Authored
- Clarified
- Composed
- Contacted
- Corresponded
- Demonstrated
- Translated
- Edited

CREATIVE SKILLS

- Adapted
- Built
- Composed
- Conceived
- Conceptualized
- Constructed
- Created
- Cultivated
- Designed

RESEARCH VERBS

- Analyzed
- Clarified
- Collected
- Evaluated

ORGANIZATIONAL VERBS

- Administered
- Arranged
- Assembled
- Completed
- Planned
- Managed
- Executed
- Directed

ADVISING/TEACHING VERBS

- Advised
- Assessed
- Clarified
- Coached
- Explained
- Educated
- Facilitated
- Mentored

Provide examples of how you can demonstrate 3 skills developed abroad on your resume. You may choose from the skills on the first page. Also, use the Action Verb list to formulate your descriptions!

Example 1: _____

Example 2: _____

Example 3: _____

How do these skills fit with your career goals?

Careers of Interest:

Required Skills for Careers of Interest:



Career Goals