

SAFETY INFORMATION SHEET

DANCE STUDIO

WHAT THIS SHEET APPLIES TO

In-class and after hours participation in rehearsal and workouts by faculty, staff and students.

RISKS INCLUDE

Personal injury due to inappropriate Warm- up procedures, clothing worn, and inappropriate use of space.

GUIDELINES, RULES, & PROCEDURES

1. For safety/security reasons the studio closes from 11:30 p.m.- 7:00a.m. – And it is strongly encouraged that students do not work the late evening hours alone in the studio
2. No movement should be attempted without appropriate warm up.
3. Event supervisors should make certain that the space is unobstructed and well lit.
4. Anyone working in the studio should note that a complete first aid kit is stored in the scene shop, and in the storage room of the studio.
5. Any injuries beyond scrapes, floor burns, small cuts etc. should be referred to Security. Dial 5000.
6. Location of fire extinguishers must be noted.
7. Shoes must be removed before entering the studio.
8. Food and drink are not allowed in the studio for any reason.
9. After each work session in the studio the fan should be turned off, lights turned off, the stereo unit is to be turned off and the cabinet doors locked. Rehearsal space must be swept and left in the condition in which it is found, or better

FOR FURTHER UNDERSTANDING

EMERGENCY- Contacts: CSB Security at 5000 or 9-911. SJU Life Safety at 911 or 2144

To report injury that occurred while working for compensation, supervisor/employee use the [incident report form](#) and submit completed report to Human Resources, preferably within 24hours.

To report injury that occurred at non-compensated work e.g. Class activity, supervisor/student use the [academic injury report form](#) and submit completed report to Environmental Health & Safety office.