

REGISTRATION TIPS

Registration is coming-up soon! All current students will register on **Oct 31, Nov 2, 4, 7, 9, or 11**, depending on how many credits you have already *completed*. This also includes post secondary, IB, AP or other college credit courses you took in high school. Below are helpful recommendations to guide you as you prepare to choose classes for next semester.

REGISTERING FOR CLASSES:

SEE PAGES 1-4 IN THE CLASS SCHEDULE

DON'T FORGET!

Before you register, don't forget to:

- **Meet with your advisor** to plan out your spring semester
- Settle all current charges with the **Student Accounts Office**
- Have no other outstanding **holds on their registration**

See the [Registrar's website](#)

- Meet with your FYS professor / faculty advisor to discuss your plan & receive your registration PIN.
- Registering for classes takes place online through [Banner Web Self Service](#).
- Plan your schedule with the most **restrictive classes** first:
 1. Course in your major
 2. Classes with only one or two sections
 3. Classes connected with labs
 4. Classes with several possible sections
- Have a **back-up plan** in case you can't get in the exact class you want.
- If you will be taking the second portion of a course, such as CHEM234 or JAPN 112, be sure to register for those courses (or others that are **only offered in the spring or fall semesters**).
- Be ready to **register for labs** if the class requires you to.
- Use the last page of the class schedule booklet (see below) to plot next semester's schedule.
- Keep your PIN or e-mail it to yourself so you can make changes to your schedule later—even during winter break—if you wish to do so.

Finding Information: The [Academic Advising Website](#) has links to:

Academic Catalog (major / minor requirements, course descriptions, departmental descriptions)

Major / Minor Checklists (helpful in keeping track of progress toward your major / minor)

Common Curriculum (important information about each requirement)

Academic Planner (from ATLAS, an excellent format for planning each semester)

WORKSHEET CHOICES

| | 1-3-5 | | | | | 2-4-6 | | | | |
|-------------|-------|--|--------|--|--|-------|--|--------|--|--|
| | CRN | | COURSE | | | CRN | | COURSE | | |
| 8:00-9:10 | | | | | | | | | | |
| 9:40-10:50 | | | | | | | | | | |
| 11:20-12:30 | | | | | | | | | | |
| 1:00-2:10 | | | | | | | | | | |
| 2:40-3:50 | | | | | | | | | | |
| OTHER | | | | | | | | | | |
| EVENING | | | | | | | | | | |

Please have the CRN Numbers (5 digits) of all courses you intend to register for when you sign on to Banner Web Self Service. Do not overlook registration for labs.